

UPOV PRISMA

UPOV PRISMA

User Guide for Breeders / Applicants

UPOV PRISMA Version 2.4

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1 About this guide

This guide, which is intended for users of UPOV PRISMA, is divided into three parts:

Part 1 – WIPO ACCOUNTS: explains how to create and manage online user accounts;

Part 2 – UPOV PRISMA - Overview of Features and Functionalities.

Part 3 – UPOV PRISMA – Application data related features;

2 Acronyms

IRN	International Reference Number
CPVO	Community Plant Variety Office of the European Union (CPVO)
PBR	Plant Breeders' Rights
PVP	Plant Variety Protection
NLI	National Listing

3 Overview

UPOV PRISMA is a tool to transfer application data from breeders/applicants to the selected PVP offices of UPOV members.

The list of participating authorities and crops and species covered is available on-line:

<http://www.upov.int/upovprisma/en/index.html>

Navigation languages can be selected in the header:

The screenshot shows the UPOV PRISMA user interface. At the top, there is a navigation bar with the UPOV PRISMA logo, a search icon, and several menu items: Applications, Edit User profile, Manage user role, PVP office procedure, Welcome Breeder PRISMA, and Logout. A language selection dropdown menu is open, showing options for English, Français, Español, Deutsch, 中文, 日本語, Tiếng Việt, Türkçe, 한국어, and русский язык. Below the navigation bar is a banner image of green leaves with two buttons: 'Start a new application' and 'Copy application'. The main content area is titled 'UPOV Dashboard' and features a filter bar with tabs for 'In Progress', 'Submitted', 'Imported', and 'Combined'. Below the filter bar is a table with the following columns: International Reference Number, Application data for, Modified On, Crop, Proposed Variety Denomination, Breeder's Variety Reference, and Authority. The table contains several rows of application data.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
IRN_30203000002413	PBR	23/04/2020	Oryza sativa L.	DEMO DM		DOMINICAN REPUBLIC
IRN_30203000002403	PBR	15/04/2020	Albion ogea L. var. aggregatum G. Don		00	SWITZERLAND
IRN_30203000002395	PBR	14/04/2020	Lactuca sativa L.		II	EUROPEAN UNION
IRN_30203000002395	PBR	14/04/2020	Lactuca sativa L.		II	AUSTRALIA
IRN_30203000002389	PBR	14/04/2020	Lactuca sativa L.		Breeder Ref 2	AUSTRALIA
IRN_30203000002389	PBR	14/04/2020	Lactuca sativa L.		Breeder Ref	CHILE
IRN_30203000002383	PBR	09/04/2020	Lactuca sativa L.		Breeder reference	SWITZERLAND

The supported browsers for WIPO Accounts and UPOV PRISMA are:

- Mozilla Firefox
- Internet Explorer
- Google Chrome

In order to use UPOV PRISMA, the user should:

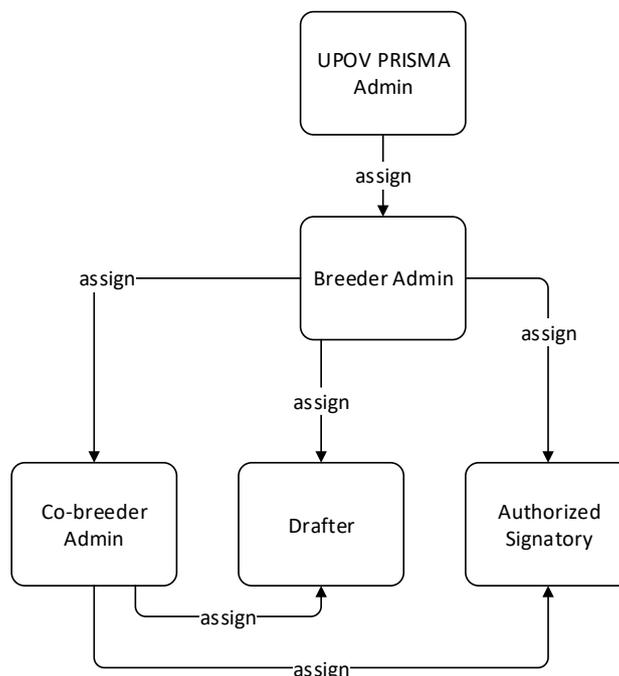
1. Create a WIPO Account (§4)

2. Request a role assignment (§5.4)

At UPOV PRISMA web application level, four roles are identified for breeders:

- **Breeder Administrator:** has the ability to start a new application, View, Preview, Edit, Delete, Sign, Submit and Copy PBR/NLI application data using the Web application tool. The Breeder Administrator role is assigned by UPOV PRISMA. The breeder administrator can create and assign the role of drafter, authorized signatory and co-breeder administrator role.
- **Co-breeder Administrator:** has the ability to start a new application, View, Preview, Edit, Delete, Sign, Submit and Copy PBR/NLI application data using the Web application tool. The co-breeder administrator can create and assign the role of drafter and authorized signatory.
- **Drafter:** has the ability to start a new application Edit, Delete, View, Preview and Copy PBR/NLI application data using the Web application tool.
- **Authorized signatory:** has the ability View, Preview, Sign, Submit PBR/NLI application using the Web application tool and to pay application fees.

	Start	Edit	Copy	Delete	View	Preview	Sign	Submit	Assigning of Roles
Breeder Admin	X	X	X	X	X	X	X	X	Drafter, authorized signatory and co-breeder admin role
Co-breeder Admin	X	X	X	X	X	X	X	X	Drafter and authorized signatory
Drafter	X	X	X	X	X	X			
Authorized signatory					X	X	X	X	



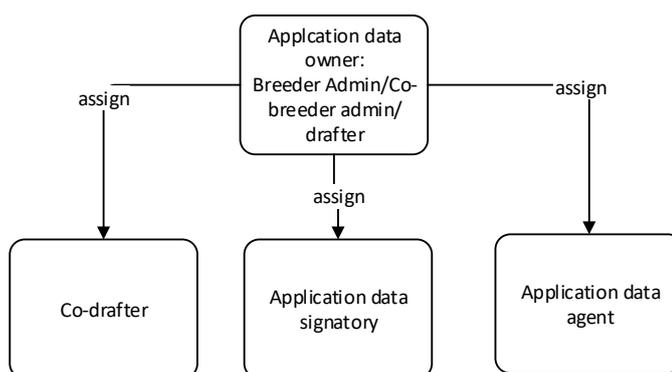
At application data level, three roles can be assigned:

- **Co-drafter:** has obtained the authorization from other drafters/breeder admin/co-breeder admin to edit their application data. This role is set per application data by the drafter/breeder admin/co-breeder admin, owner of that application data. The owner is the person who started the application data.

- Application data signatory: has obtained the authorization from other drafters (owners) to sign their application data. The drafter should be able to assign this role from a list of authorized signatories (already authorized by a breeder admin or a co-breeder admin).
- Application data agent: if they have obtained authorization from the application data owner to edit and/or sign their application data. In some cases, the owner will be able to assign this role from a list of authorized agents.

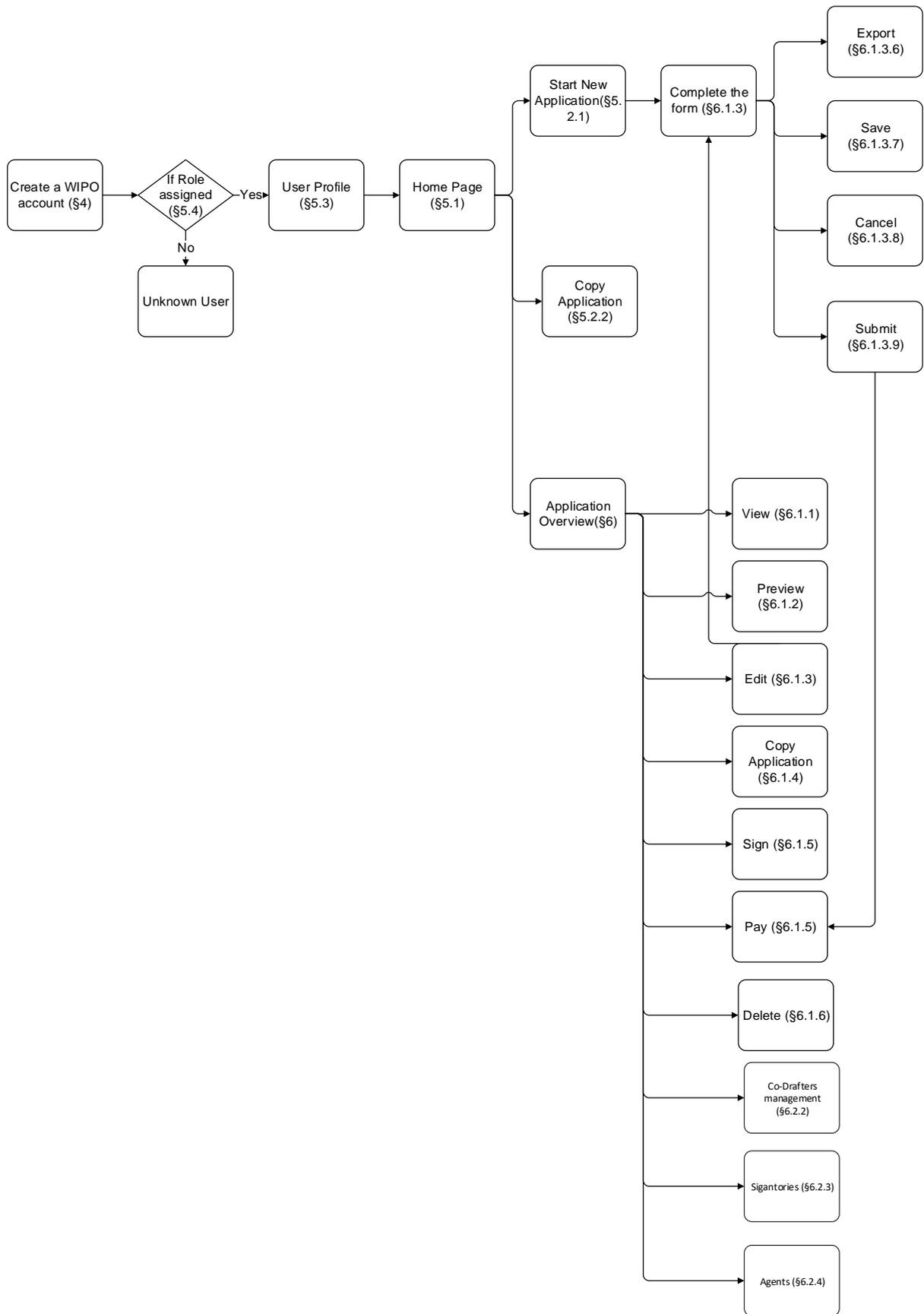
	Start	Edit	Copy	Delete	View	Preview	Sign	Submit	Assigned By
Co-Drafter		X			X	X			Application data owner: Breeder admin, co-breeder admin or drafter
Application data signatory					X	X	X	X	Application data owner: Breeder admin, co-breeder admin or drafter
Agent		X*			X	X	X*	X*	Breeder admin, co-breeder admin or drafter

* Only if authorized



3. Complete their user profile (§5.3)
4. Access the home page (§5.1)

From the Home page, depending on their role (see table above), the user can navigate through the different pages as described below:



4 WIPO Accounts

The World Intellectual Property Organization (WIPO) assists UPOV in financial and administrative matters (see document [UPOV/INF/8](#)).

The WIPO Accounts portal enables users to create and manage their WIPO user account, which is required in order to access UPOV PRISMA.

Note: Please note that the same e-mail address cannot be used with more than one user account.

4.1 Create an account

To create a user account:

1. Open the browser and enter the URL: <https://www3.wipo.int/upovprisma>

2. Click on “Create account”. The “Create an account” screen is displayed.

Note: All fields marked with “*” are mandatory and must be completed. For the purpose of UPOV PRISMA and in order to facilitate collaboration with your colleagues (of the same legal person: e.g. company, public institute), you must provide Company/Organization information.

3. Enter a Username of your choice. The username must contain at least four characters.

Note: If the Username you have entered already exists for another WIPO account user, the message 'Username is already in use' will be displayed. Please create a different Username that does not yet exist in the system.

Note: Although the address field is not compulsory, it is recommended to complete the information to avoid having to retype your address in the application form in UPOV PRISMA.

4. Enter the e-mail address to which you want UPOV PRISMA notifications to be sent in the 'E-mail' field and confirm it by typing it again in the 'Confirm e-mail' field.

Note: It is important to type your e-mail address correctly, since, in order to validate the creation of your user account, an e-mail will be sent from 'noreply@wipo.int' containing a web link that you will need to click on to validate your account. Please check your spam/junk filters if you do not receive the e-mail in your mailbox.

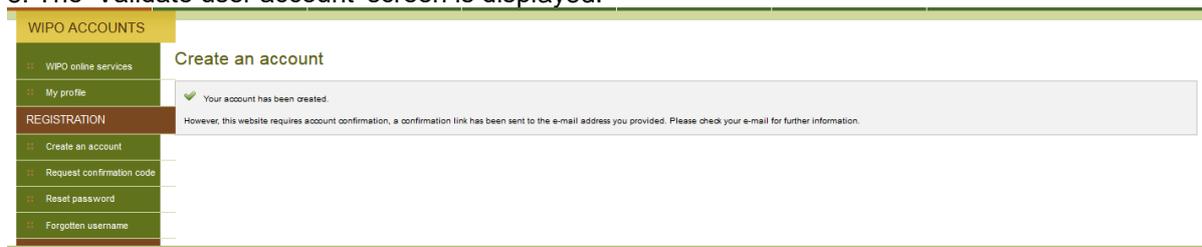
5. Enter a password of your choice in the 'Password' field and confirm it in the 'Confirm Password' field.

Note: The password must be at least eight characters long and must contain at least one numerical character. When choosing your password, please bear in mind that the password field in the login screen is case sensitive.

6. Enter the verification characters that appear in the text box in the Characters field below.

7. Once all required fields have been completed click on 'Create account'.

8. The 'Validate user account' screen is displayed.



9. In order to validate the creation of your user account, an e-mail will be instantly sent from 'noreply@wipo.int' containing a web link. This e-mail will be sent to the e-mail address provided during the account creation process; therefore it is important to indicate a valid e-mail address. The account will be validated once you have clicked on the URL.

WIPO

UPOV

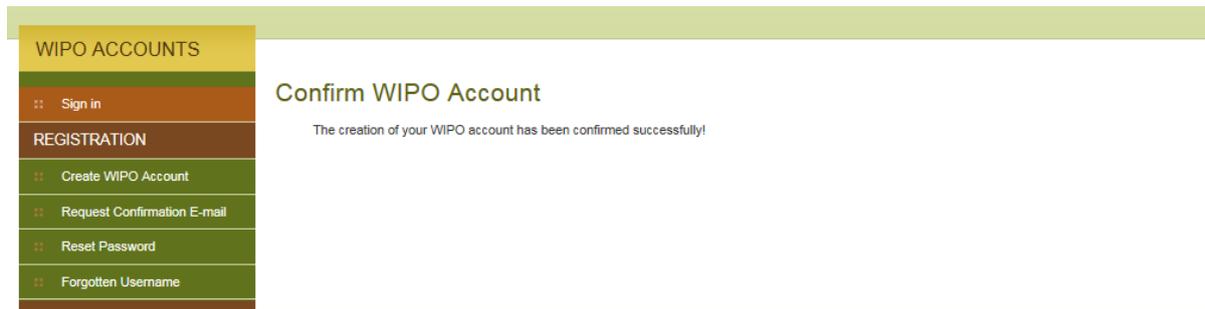
Dear Breeder PRISMA

Please visit the following link in order to confirm your WIPO account:

<https://www3.wipo.int/wipoaccounts/en/upov/public/validate.xhtml?key=D17EpnO7WNKF0Q962Y1wVCyHYSyikiGKiw%2Blox6db%2BaJkTBOGdCgKckyfvjgpWiH>.

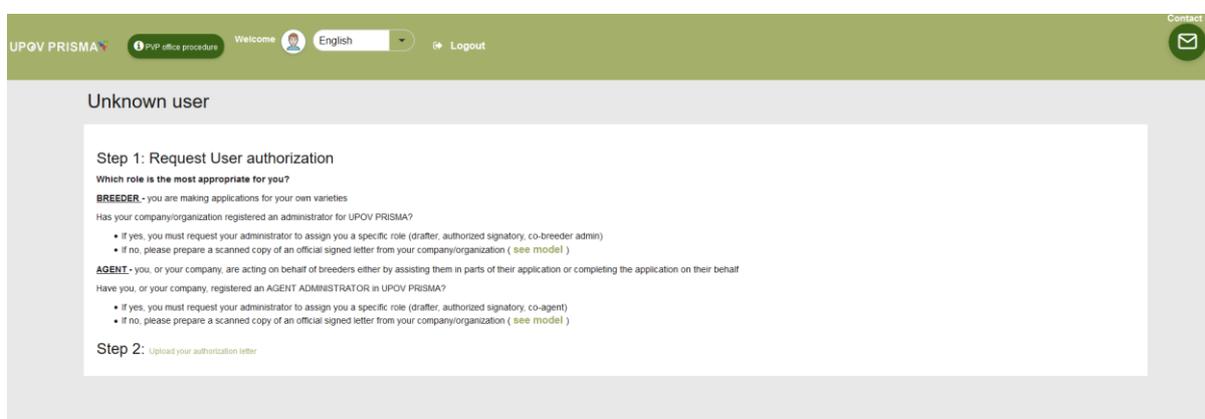
Best regards
WIPO Accounts

10. Click the link in the e-mail to validate the creation of your user account.



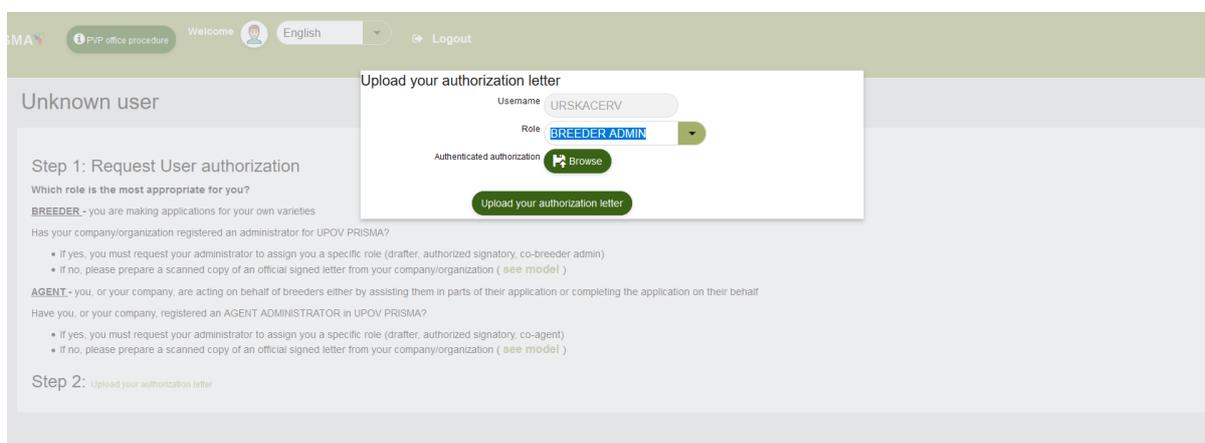
11. Your account has now been activated.

12. Enter your username and password. The following screen indicates that you are correctly authenticated but you are not authorized to access UPOV PRISMA.



13. In order to be authorized to access UPOV PRISMA, you need to communicate your username to:

- Your company/organization Breeder admin/Co-breeder Admin if your company/organization has a breeder admin/co-breeder admin.
- UPOV PRISMA admin: please complete the contact form in order to request access as a Breeder Admin. You need to attach a signed document from an appropriate person within your company/organization.



14. Once you receive a confirmation message from UPOV PRISMA, re- access the UPOV PRISMA. The home page will be displayed.

4.2 Forgotten username

If you have forgotten your username:

1. Click on the 'Forgotten username?' link

The screenshot shows the 'Sign in' page of the WIPO ACCOUNTS system. On the left, there is a navigation menu with options: 'Create account', 'Manage account', 'Reset password', and 'Retrieve username'. The main content area has a 'Sign in' heading and two input fields: 'Username' and 'Password'. Below the 'Username' field is a red circle around the link 'Forgot your username?'. Below the 'Password' field is a link 'Forgot your password?'. A 'Sign in' button is located below the password field. On the right side, there is a section titled 'Why create a WIPO Account?' with a sub-heading 'Using just one user name and password, you can access your profiles for any of the following services:' and three bullet points: 'UPOV Electronic Application Form', 'UPOV Distance learning courses', and 'UPOV Photo Database'.

2. You will be redirected to the 'Forgotten username' screen

The screenshot shows the 'Forgotten username' screen. On the left, the navigation menu is updated to include 'Forgotten username'. The main content area has a heading 'Forgotten username' and a sub-heading 'If you have forgotten your username, please enter the e-mail address indicated in your account profile in the field below. You will receive your username by e-mail.' There is an 'E-mail *' input field. Below it is a 'Verification *' section with the instruction 'Type the characters displayed below.' and a box containing the characters 'l o s k e r'. Below the box is a 'Characters:' input field and a 'Resend username' button.

3. Enter your e-mail address in the corresponding field, making sure to type the e-mail address correctly.

4. Enter the 'Verification' characters in the text box displayed below the characters.

5. Click 'Resend Username'. An e-mail will be sent to you with your username.

4.3 Recovery of a forgotten password

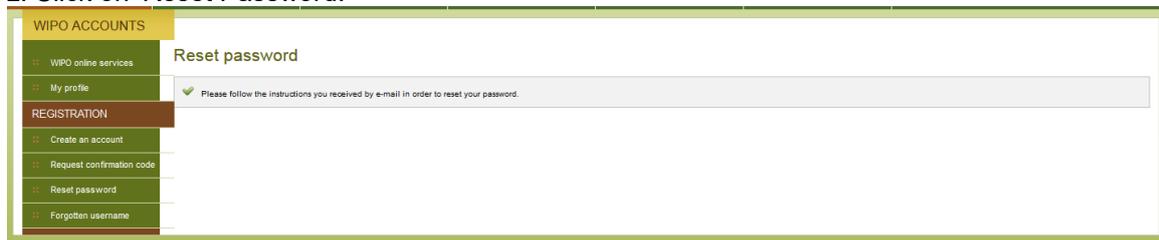
If you have forgotten your password you can recover it by clicking on 'Forgotten password?'

The screenshot shows the 'Sign in' page of the WIPO ACCOUNTS system. On the left, the navigation menu is updated to include 'Retrieve username'. The main content area has a 'Sign in' heading and two input fields: 'Username' and 'Password'. Below the 'Password' field is a red circle around the link 'Forgot your password?'. A 'Sign in' button is located below the password field. On the right side, there is a section titled 'Why create a WIPO Account?' with a sub-heading 'Using just one user name and password, you can access your profiles for any of the following services:' and three bullet points: 'UPOV Electronic Application Form', 'UPOV Distance learning courses', and 'UPOV Photo Database'.

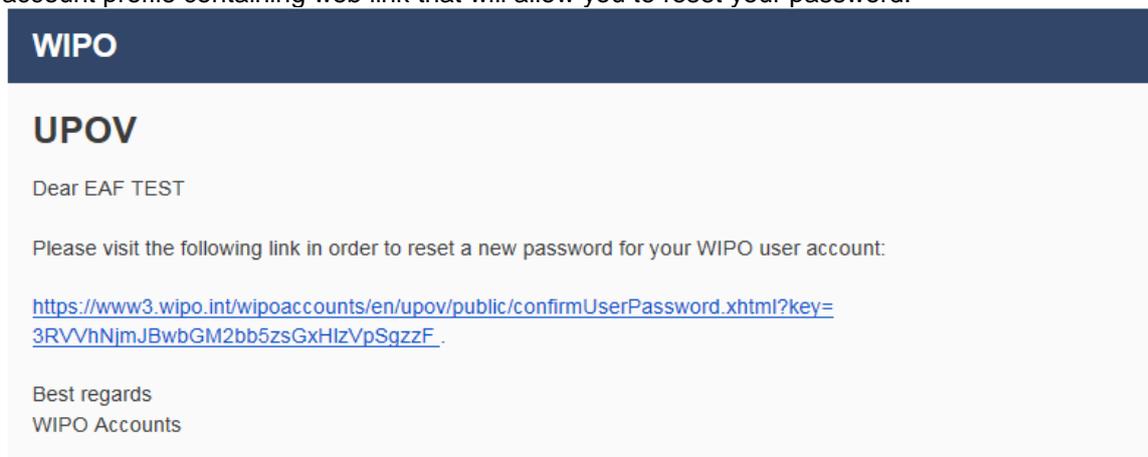
1. Enter your Username, e-mail address and the verification characters in the corresponding fields.

The screenshot shows the 'Reset password' screen. On the left, the navigation menu is updated to include 'Forgotten password'. The main content area has a heading 'Reset password' and a sub-heading 'If you have forgotten your password, please enter your username below to receive instructions by e-mail how to reset your password.' There is a 'Username *' input field. Below it is an 'E-mail *' input field. Below the 'E-mail' field is a 'Verification *' section with the instruction 'Type the characters displayed below.' and a box containing the characters 'c o m e o s'. Below the box is a 'Characters:' input field and a 'Reset password' button.

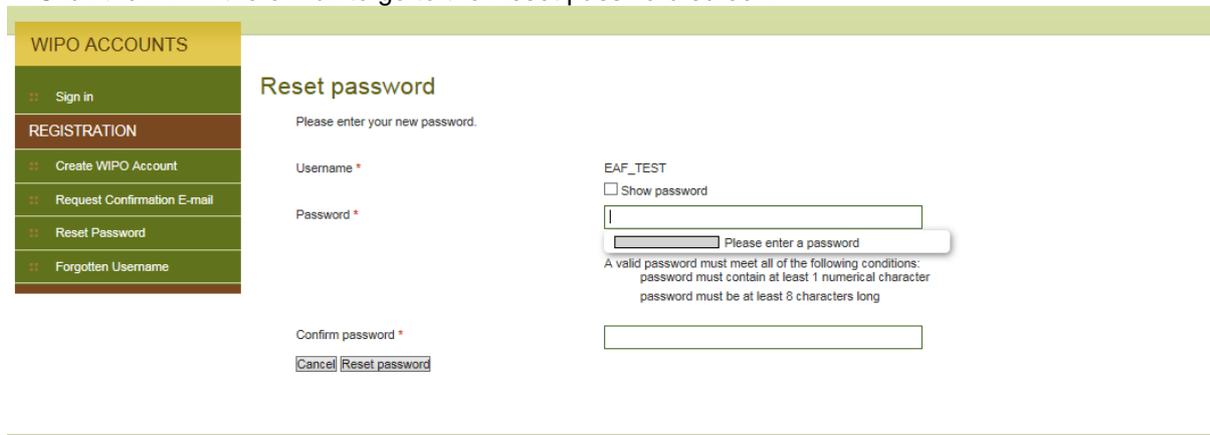
2. Click on 'Reset Password.'



3. An automatic e-mail from noreply@wipo.int is instantly sent to the e-mail address indicated in your account profile containing web link that will allow you to reset your password.



4. Click the link in the e-mail to go to the Reset password screen.



5. Type and confirm the new password and click on 'Reset password'.

6. A message is displayed to confirm that the password has been reset successfully.



5 UPOV PRISMA - Features and Functionalities

Now, you've created your WIPO Account (§4) so you can access UPOV PRISMA.

5.1 Home Page

5.1.1 Header



The header includes:

- : UPOV PRISMA logo, click on it to load the Home page from any page of UPOV PRISMA;
- : Access to two functions: New application and Copy application;
- : Edit your User profile;
- : Manage general roles;
- : This button takes you to the UPOV website where you can find all the information about UPOV PRISMA, including PVP office procedures;
- : Specifies the username you are using for logging in;
- : To select one of the supported languages;
- : Exit UPOV PRISMA;
- : Use this function to communicate directly with UPOV PRISMA team.

5.1.2 Dashboard

In the Dashboard you are able to view the list of the applications you have started and/or submitted. In addition, the list also includes the applications for which you are a “Co-drafter” or “Application data signatory” (in case this function has been assigned to you).

Applications are divided into four tabs depending on their status:

- In Progress: includes Pending applications and Pending copy applications.
 - Pending: The application data is drafted from scratch, saved but not yet submitted;
 - Pending Copy: The application data is drafted based on an existing application data provided for the same variety but for other authorities, saved but not yet submitted;
- Submitted: The application data is transferred/made available to the designated PVP office;
- Imported: The data is imported (by user) to UPOV PRISMA from PVP office system.
- Combined: The “combined application data” combines all the provided answers per variety as identified by the breeder’s reference.

The following information is displayed and cannot be modified:

- International Reference Number (IRN)**: Identifier assigned by the UPOV PRISMA system. It follows WIPO ST.13 standard for application numbers. It identifies a variety. When the same

variety is submitted for different authorities, all corresponding application data will be assigned the same IRN. However, the IRN is unique per PVP office. Therefore, for the same PVP office, it is not possible to get more than one application data assigned the same IRN;

2. **Application data for:** PBR or National Listing
3. **Modified On:** Date when the application data is updated;
4. **Only for “Submitted” Tab: Date of Submission:** Date when the application data is submitted ;
5. **Crop:** The crop to which the candidate variety belongs;
6. **Proposed Variety Denomination:** The denomination proposed by the submitter for the candidate variety;
7. **Breeder’s Variety Reference:** This reference is provided by the submitter if required by the PVP office. In this case, it is included in the application data transferred to the PVP office. If provided, the variety breeder’s reference should match the submitter’s own reference;
8. **Authority:** The PVP Office to which the application data is transferred;
9. **Only for “Submitted” Tab: Status:** After submission, the default status is “Submitted”. Once the PVP office acknowledge receipt of the application data, it turns into “Received”.

5.1.2.1 Search

It is possible to search by International Reference Number (IRN), Proposed Variety Denomination and Breeder’s Variety reference. For that,

1. Enter the text in the box above the column.
2. The results are displayed on the fly.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_38202900002295	PBR	27/02/2020	Rosa L.	test JP rose		JAPAN
XU_38202900002293	PBR	25/02/2020	Zea mays L.	test maize		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_38202900002293	PBR	24/02/2020	Prunus salicina Lindl.	TEST 84		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_38202900002295	PBR	24/02/2020	Lactuca sativa L.	TEST 1820		COLOMBIA
XU_38202900002118	PBR	13/02/2020	Gossypium l.	test cotton3		ARGENTINA

5.1.2.2 Filter

It is possible to filter by “Application data for”, Crop, Authority and Status (in the “Submitted” tab). The list of available values is displayed in the drop down list above the column.

Crop

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_38202900002295	PBR	27/02/2020	Actinidia chinensis Planch.			JAPAN
XU_38202900002293	PBR	25/02/2020	Allium porrum L.			AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_38202900002293	PBR	24/02/2020	Allium sativum L.			AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_38202900002295	PBR	24/02/2020	Allium tuberosum Rottler ex Spreng			COLOMBIA
XU_38202900002118	PBR	13/02/2020	Astroemeria L.			ARGENTINA
XU_38202900002184	PBR	13/02/2020	Angelonia angustifolia Benth.			ARGENTINA
XU_38202900002934	PBR	12/02/2020	Apium graveolens L. var. rapaceum (Mill.) Gaud.			MEXICO
XU_38202900002998	PBR	12/02/2020	Brassica oleracea L. convar. botrytis (L.) Alef. var. botrytis			FRANCE
XU_38202900002932	PBR	12/02/2020	Brassica oleracea L. var. gemmifera Zenker			FRANCE
XU_38202900002976	PBR	12/02/2020	Brassica rapa L. var. rapa (L.) Thell.			FRANCE
			Callitriche chinensis (L.) Nakai			MEXICO
			Spiraea oleracea L.			MEXICO

Note: In the drop down menu, you can only see the crops that you have submitted an application for.

Authority

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202900002265	PBR	27/02/2020	Rosa L.	test JP rose		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002263	PBR	25/02/2020	Zea mays L.	test maize		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002253	PBR	24/02/2020	Prunus sativica Lindl.	TEST 04		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002255	PBR	24/02/2020	Lactuca sativa L.	TEST 1620		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002118	PBR	13/02/2020	Gossypium L.	test cotton3		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002184	PBR	13/02/2020	Saccharum L.	test sugar cane		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002034	PBR	12/02/2020	Cichorium intybus L. var. foliosum Hegl.	test Cichorium intybus L. var. foliosum Hegl.		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002088	PBR	12/02/2020	Allium tuberosum Rotter ex Spreng.	Chinese Chive TEST	Chinese Chive TEST	AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900002032	PBR	12/02/2020	Osteospermum L. x Dimorphotheca Vahl ex Mischc.	Osteospermum TEST	Osteospermum TEST	AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202900001979	PBR	12/02/2020	Spiracle oleracea L.	Test Spinach		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION

Clear the filters

You can clear all the set filters by clicking on the “Clear all filters” button on the top right of the filter bar.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202900000594	PBR	24/02/2020	Calibrachoa Cerv.	test new lg		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30201900000031	PBR	21/01/2020	Rosa L.		DEMO CIOFORA	COLOMBIA

5.1.2.3 Sort

It is possible to sort by all the columns in the dashboard (except action column).

1. Click on the column name (Date of Submission).
2. The dashboard is sorted in ascendant order.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30201700000056	PBR	28/09/2017	Lactuca sativa L.		a	UNITED STATES OF AMERICA
XU_30201700000057	PBR	28/09/2017	Lactuca sativa L.			CHINA
XU_30201700000058	PBR	14/09/2017	Rosa L.			CHINA
XU_30201700000062	PBR	14/09/2017	Glycine max (L.) Merr.			KENYA
NA	PBR	27/10/2017	Lactuca sativa L.		111111	FRANCE
NA	PBR	19/04/2018	Lactuca sativa L.		TEST NL	NETHERLANDS
NA	PBR	22/05/2018	Lactuca sativa L.			CHINA
NA	PBR	27/06/2018	Lactuca sativa L.			MEXICO

3. Click again on the column name (Date of Submission).
4. The dashboard is sorted in descending order.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202900000594	PBR	24/02/2020	Calibrachoa Cerv.	test new lg		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30201900000031	PBR	21/01/2020	Rosa L.		DEMO CIOFORA	COLOMBIA
XU_30201900000052	PBR	21/01/2020	Lactuca sativa L.		TEST US LETTUCE	UNITED STATES OF AMERICA
XU_30202000000136	PBR	14/01/2020	Calibrachoa Cerv.	test mbbn	xxx	UNITED KINGDOM
XU_30201900002230	PBR	28/11/2019	Solanum tuberosum L.			TURKEY
XU_30201900000230	PBR	21/11/2019	Malus domestica Borkh.		TEST APPLE FR	FRANCE
XU_302019000000917	PBR	06/11/2019	Solanum tuberosum L.	xx		MOLDOVA, REPUBLIC OF
XU_302019000001916	PBR	04/11/2019	Zea mays L.		TEST TR	TURKEY

5.1.3 Drafter Screen

If you are a “Drafter”, you can click on one the following buttons:

1. **Start a new application** : to start a new application from scratch (§5.2.1)
2. **Copy application** : to start an application based on existing application data (§5.2.2)
3. **Edit User profile** : to update user profile (§5.3)

Note: Your “In progress” applications’ data are the applications’ data you created. The Co-drafter of an application data is not the owner. Therefore, they cannot assign other co-drafters to that application data.

5.1.4 Breeder Admin/Co-breeder Admin Screen

If you are a “Breeder Admin” or a “Co-breeder Admin”, you can click on one the following buttons:

1.  : to start a new application data from scratch (§5.2.1)
2.  : to start an application based on existing application data (§5.2.2)
3.  : to assign roles to the persons of the same company/organization (§5.4)
4.  : to update user profile (§5.3)

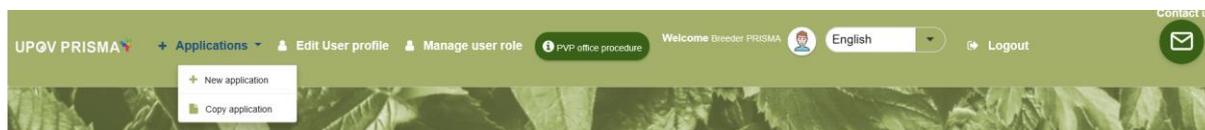
5.1.5 Authorized Signatory Screen

If you are a “Signatory”, you can click on :

-  : to update user profile (§5.3)

5.2 Applications

You can start a new application or copy application from the Header.



5.2.1 Start New Application

You can start a new application either by clicking on the “Application” button in the header (available from all the pages in UPOV PRISMA) or the yellow button “Start a new application” on the Home page.

5.2.1.1 Start a new application from scratch

As a “Drafter” or a “Breeder Admin” or “Co-breeder Admin”, in order to start a new application from scratch:

1. Click on “Start a new application” button.



2. The settings screen is displayed:

3. Complete the following information:

a. Select Crop/Species:

You have two options for selecting crop/species. You can either search among the crops/species with previous applications or search among all crops/species. Search for the crop/species via one of the two options mentioned above. If you search among the crops/species with previous applications, you can choose the crop/species from the drop down menu. The drop down list is limited to the crops in which you have already related application data.

If you search among all crops/species, you can enter in the Search box the botanical name, common name or UPOV code.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Plantago afra L. |

2. Select Authority

3. Select Language for answers

Application Form Technical Questionnaire

4. Upload Existing Data (ZIP)

The list of results is displayed. If there is more than one result, you can see all the results in the drop down menu. The crops/species with the previous applications follow the same name pattern: Botanical name (Common name: TG reference). The crops/species are listed in alphabetical order.

There are two possible result options:

i) More than one TG responds to the searching string. In the drop down menu you can choose the TG. Once you choose the TG, the common name is displayed in the last box.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Malus Malus pumila L. Mill. Apple Rootstocks: TG/163] Paradise Apple

2. Select Authority

AFRICAN INTELLECTUAL PROP Submitter's Own Reference

Apple Rootstocks: TG/163
Ornamental Apple: TG/192

3. Select Language for answers

Application Form English Technical Questionnaire English

4. Upload Existing Data (ZIP)

ii) Only one TG responds to the searching string. The TG is automatically used – the botanical name and the common name (if exists) are displayed.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Rice Oryza sativa L. Rice

2. Select Authority

AFRICAN INTELLECTUAL PROP Submitter's Own Reference

3. Select Language for answers

Application Form English Technical Questionnaire English

4. Upload Existing Data (ZIP)

Note: If a crop does not have a TQ form, the generic form will be used which does not include any guidance about characteristics and corresponding states of expression.

If necessary, the user can add or update the common name.

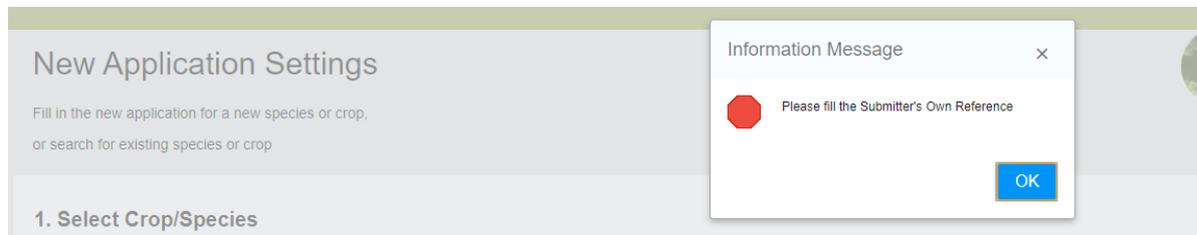
1. Select Crop/Species
 Crop/species with previous applications Search all crop/species
 Rose Oenothera rosea L'Hér. ex

2. Select Authority
 AFRICAN INTELLECTUAL PROP Submitter's Own Reference

3. Select Language for answers
 Application Form: English Technical Questionnaire: English

4. Upload Existing Data (ZIP)

- b. **Select Authority:** When you choose a crop, the list of authorities supporting that crop in UPOV PRISMA is updated automatically. Choose one the supporting authorities;
- c. **Submitters' Own Variety Reference:** If the designated PVP office requests the Breeder's reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you omit;



- d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if the PVP office accepts more than one language. The list of questions is updated based on the chosen PVP office and the required language for answers will be indicated.
- e. **Upload Existing Data (ZIP):** Keep this field empty if you want to start the application data from scratch.

4. Click on "Start".

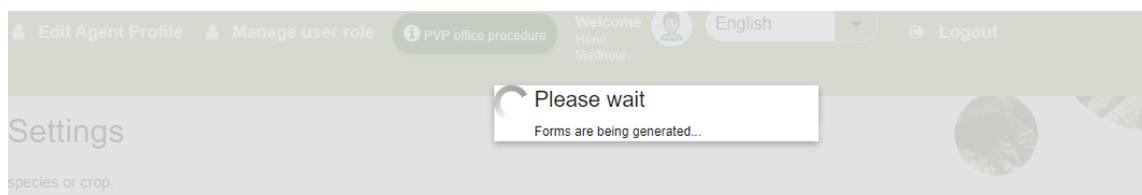
1. Select Crop/Species
 Crop/species with previous applications Search all crop/species
 Rose Rosa L.

2. Select Authority
 ARGENTINA

3. Select Language for answers
 Application Form: Spanish Technical Questionnaire: Spanish

4. Upload Existing Data (ZIP)

5. The forms (application form and technical questionnaire) are generated (§6.1.3).



6. An email notification with information about application procedure in the selected authority and crop is sent to the application data owner.

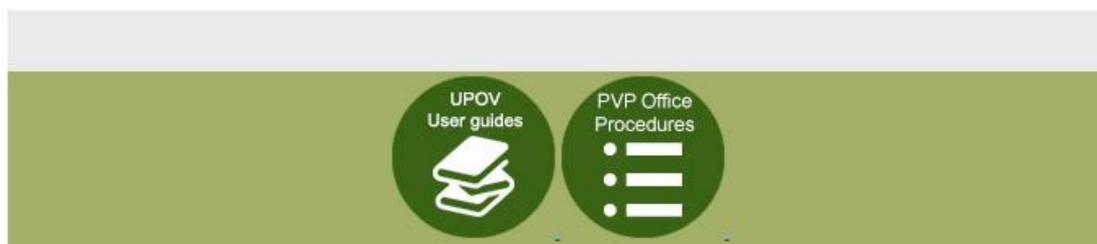


Dear Madam/Sir,

You have started a new application for **Lettuce** to **SWITZERLAND**.

More information about the application process in the Authority you have selected, including steps to be taken after the data has been submitted, is provided [here](#)

Best Regards,
UPOV PRISMA Team



5.2.1.2 Start a new application from existing data

As a “Drafter” or a “Breeder Admin” or “Co-breeder Admin”, in order to start a new application from existing data:

1. Click on “Start a new application data” button.



2. The settings screen is displayed:

3. Complete the following information:
 - a. **Select Crop/Species:** Choose one of the crops/species with previous application. You can choose the crop/species from the drop down menu. Write the first letter of the crop/species you are looking for and all the crops/species starting with this letter will be displayed.
 - b. **Select Authority:** When you choose a crop, the list of authorities supporting that crop in UPOV PRISMA is updated automatically. Choose one the supporting authorities;
 - c. **Submitters' Own Reference:** If the designated PVP office requests the Breeder's reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you omit;

- d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if the PVP office accepts more than one language. The list of questions is updated based on the chosen PVP office and the required language for answers will be indicated.
- e. **Upload Existing Data (ZIP):** Only ZIP file is accepted. It should include at least one XML file (Application Form and/or Technical Questionnaire) and/or a set of attachments. The accepted file formats are restricted to PDF, JPEG and PNG. If other formats are inserted, an error message should be displayed. The XML data should be valid against the PVP-XML schema (Application Form and/or Technical Questionnaire).

4. Complete the Submitter's own reference and click on "Start".

1. Select Crop/Species

Crop/species with previous applications
 Search all crop/species
 Lactuca sativa L. (Lettuce: TG/13) Lettuce

2. Select Authority

AFRICAN INTELLECTUAL PROP Lettuce_VAR

3. Select Language for answers

Application Form: English
 Technical Questionnaire: English

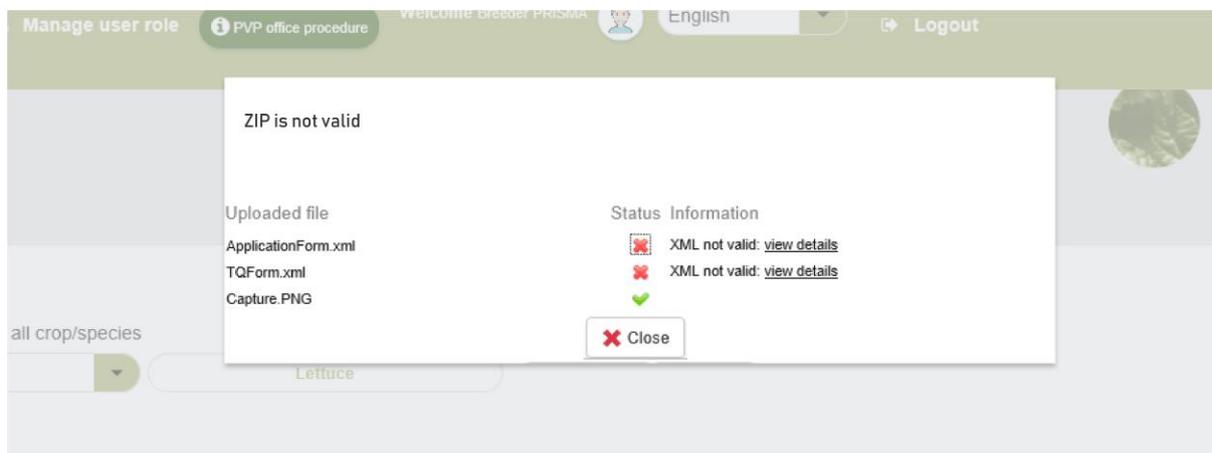
4. Upload Existing Data (ZIP)

GE_AVEN.zip

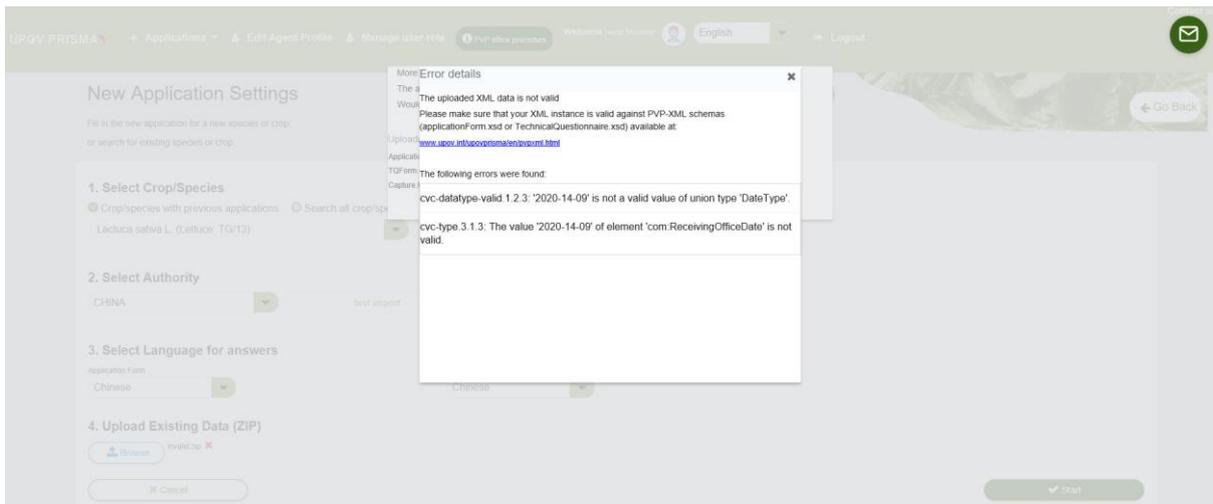
5. The result of data validation is displayed
 - a. Zip is valid” means that the XML data is valid against PVP-XML schemas and the attachments are declared in the XML.



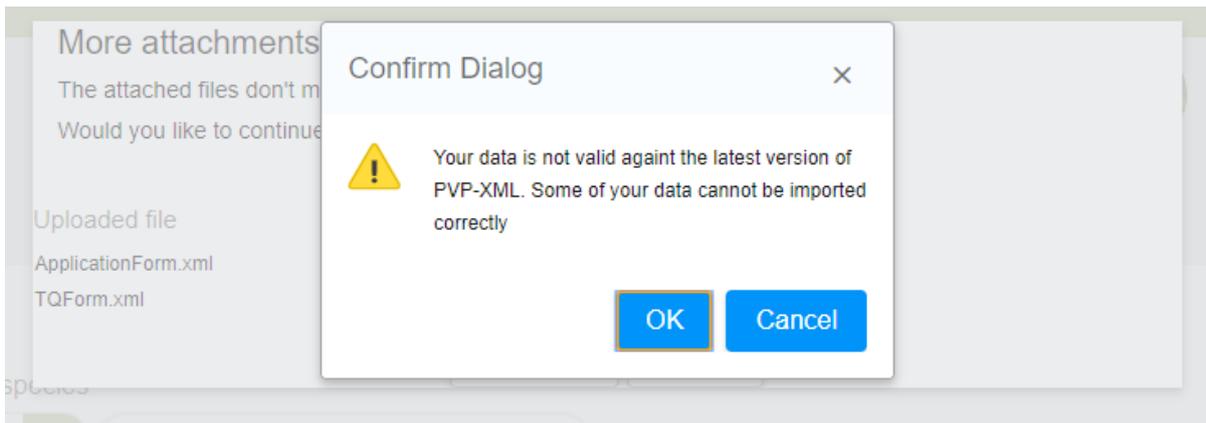
- b. “Zip is not valid” means that the XML data is not valid against PVP-XML schemas and/or there are undeclared attachments.



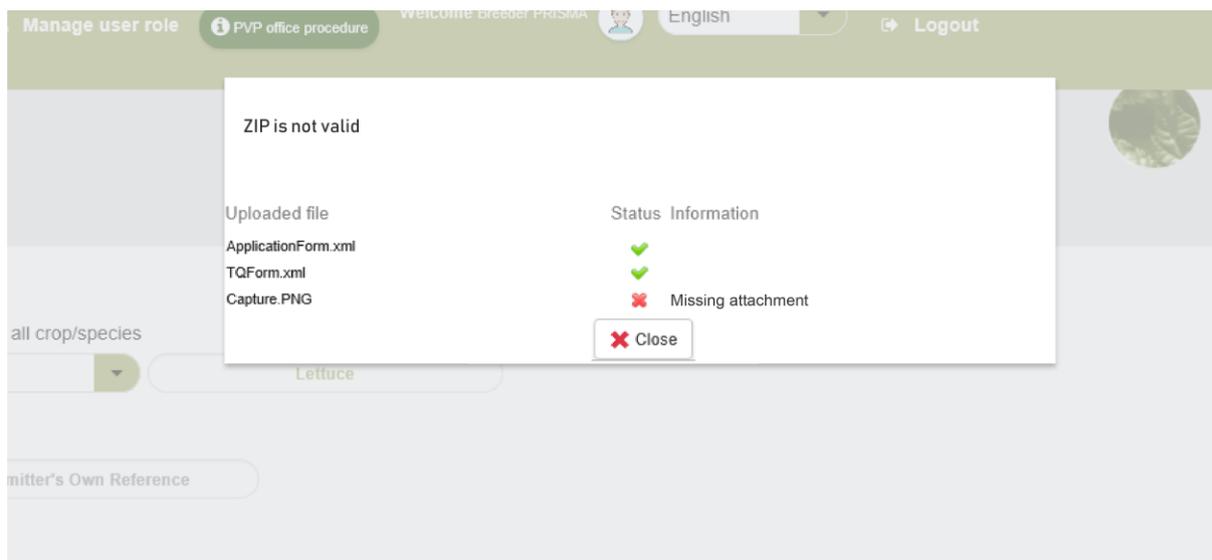
You can click on view details to check the XML validation:



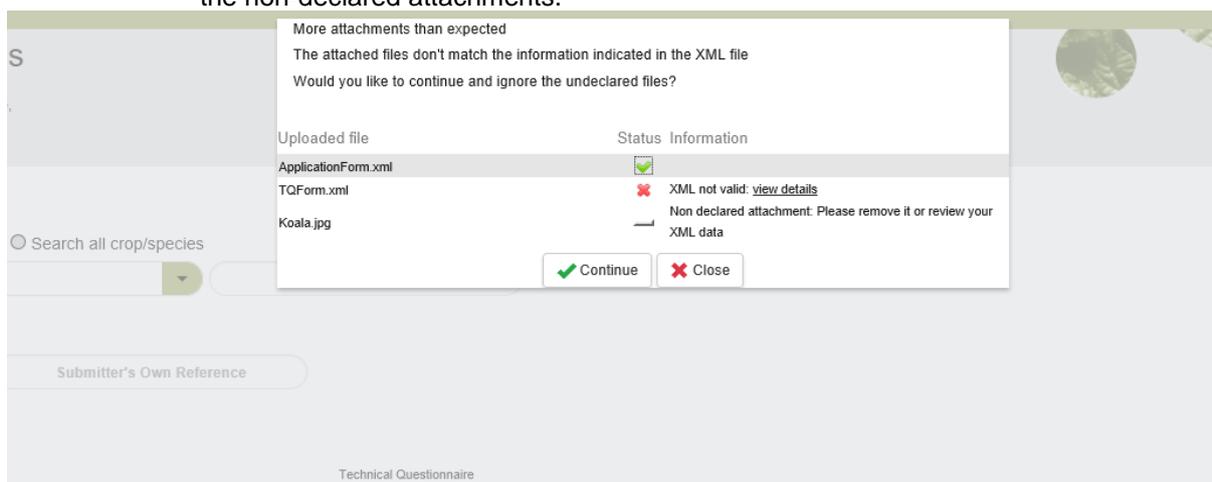
Even if the data is not valid against the last version of PVP-XML schema, it is possible to continue. Some of your data cannot be imported correctly. Click on OK to continue.



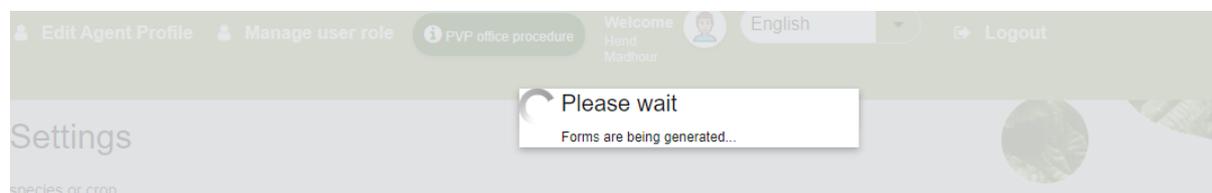
In case of missing attachment:



In case of more attachments than expected, you can choose to continue and ignore the non-declared attachments.



6. Click on Continue.
7. The forms (application form and technical questionnaire) are generated.



8. Some questions are prefilled based on the uploaded data. The others should be answered.

Note: A green tick signifies that all mandatory questions have been answered.

5.2.1.3 Start a new application for National listing

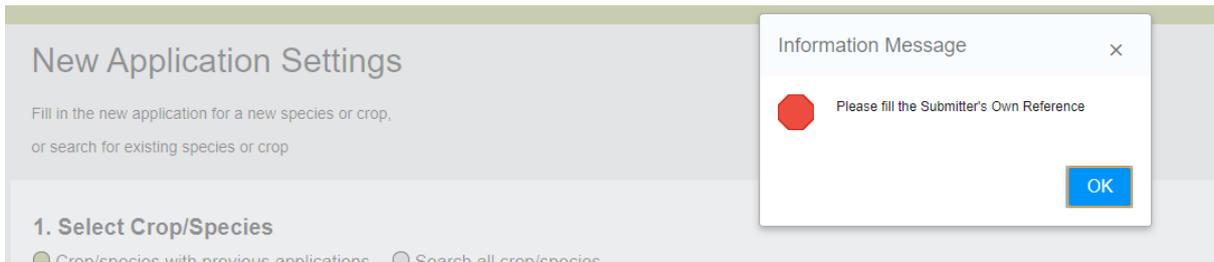
As a “Drafter” or a “Breeder Admin” or “Co-breeder Admin”, in order to start a new application for National listing:

1. Click on “Start a new application data” button.

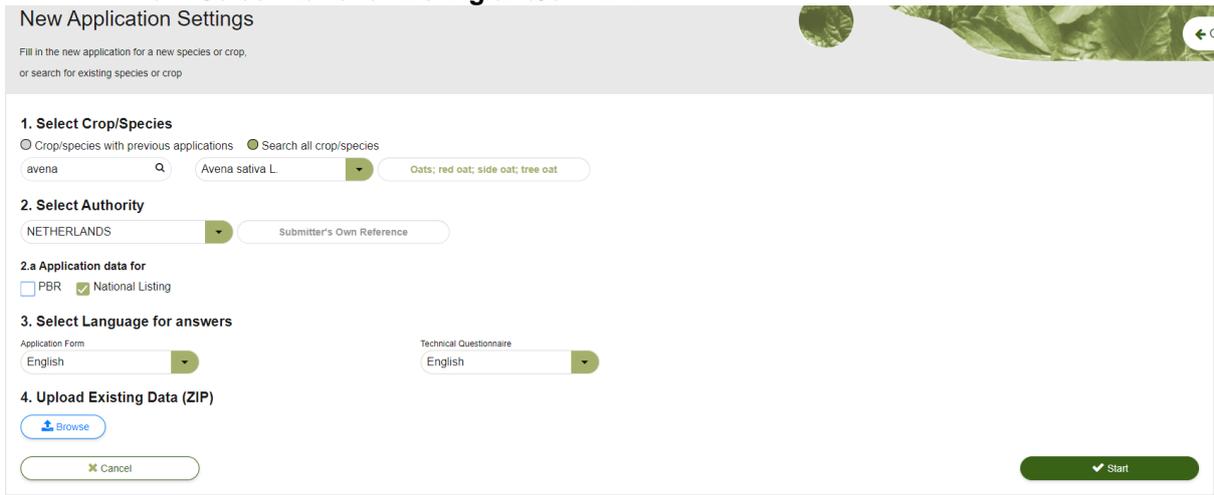


2. The settings screen is displayed:

3. Complete the following information:
 - a. **Select Crop/Species:** Choose one of the supported crops as explained above.
 - b. **Select National Listing Authority:** When you choose a crop, the list of National Listing authorities supporting that crop is updated automatically. Choose one the supporting National Listing authorities;
 - a. **Submitters’ Own Reference:** If the designated National listing authority requests the Breeder’s reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you forget;

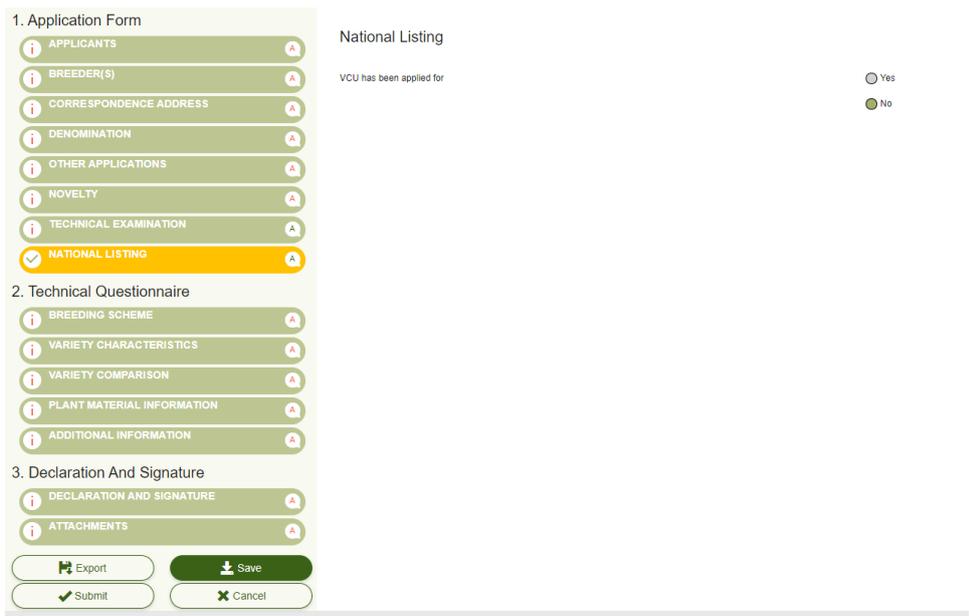


c. Select National Listing and/or PBR



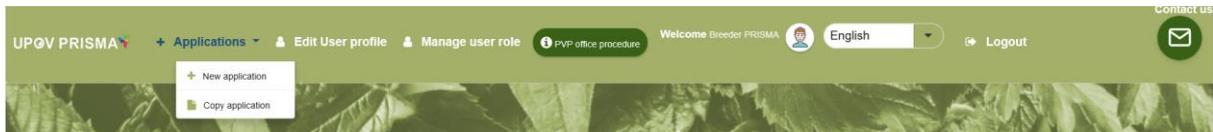
d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if the authority accepts more than one language. The list of questions is updated based on the chosen authority and the required language for answers will be indicated.

4. Complete the Submitter's own reference and click on "Start". The National Listing chapter contains all national listing specific questions.



5.2.2 Copy Application

In order to maximize the reusability of existing applications, you can click on Copy Application in the Header and indicate the settings of the target application:



It is possible to copy any application data which fulfils the following requirements:

- You are the owner of this application data;

This application data should be imported, submitted or combined.

1. Complete the new application data parameters following the same instructions as in the previous chapter (Start new application).

A screenshot of the 'Copy Application Settings' form. The form is titled 'Copy Application Settings' and is set against a light grey background. It contains three main sections:
1. Select Crop/Species: This section has two radio buttons: 'Crop/species with previous applications' (selected) and 'Search all crop/species'. Below the radio buttons are three input fields: a search box containing 'Lettuce', a dropdown menu showing 'Lactuca sativa L.', and a button labeled 'Lettuce'.
2. Select Authority: This section has a dropdown menu showing 'AFRICAN INTELLECTUAL PROP' and a button labeled 'Submitter's Own Reference'.
3. Select Language for answers: This section has two dropdown menus: 'Application Form' and 'Technical Questionnaire'.
At the bottom of the form is a green button labeled 'See Recommendations'.

2. Search all crops/species: You can choose other crops if necessary.
3. Click on "See Recommendations":

1. Select Crop/Species

Crop/species with previous applications
 Search all crop/species

2. Select Authority

2.a Application data for

PBR
 National Listing

3. Select Language for answers

Application Form:
 Technical Questionnaire:

Our Recommendations

Combined denotes the Combined Application Data (Application Form and Technical Questionnaire). It cumulates all answers (to common and country specific questions) you provided for a specific variety. For each question, the latest answer should overwrite any previous answers.

International Reference Number	Application data for	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Submitter's Own Variety Reference	Authority	Action
XU_30201600001884	PBR	Lactuca sativa L.	MY DENOM CL	VARIETY_TEST_NO		Combined	Copy
XU_30201600001742	PBR	Lactuca sativa L.		TEST SUBMISSION		Combined	Copy
XU_30201600001961	PBR	Lactuca sativa L.	TEST SUBMISSION VARIETY	TEST SUBMISSION		Combined	Copy
XU_30201600002762	PBR	Lactuca sativa L.	PROP DEN DA	PROP DEN DA		Combined	Copy
XU_30201600007089	PBR	Lactuca sativa L.	Proposed variety denomination	South Africa - Lettuce		Combined	Copy
XU_30201600010801	PBR	Lactuca sativa L.	Lettuce - AU	ERIKA - Lettuce - AU		Combined	Copy
XU_30201600010945	PBR	Lactuca sativa L.	Lettuce - Chile Erika	ERIKA - CL Lettuce		Combined	Copy
XU_30201600010945	PBR	Lactuca sativa L.	EG - Lettuce - Chile	ERIKA - CL Lettuce		Combined	Copy
XU_30201600011263	PBR	Lactuca sativa L.	lettuce US ariane	lettuce US ariane		Combined	Copy
XU_30201600011263	PBR	Lactuca sativa L.	lettuce US ariane	lettuce US ariane	lettuce US ariane	Combined	Copy

4. Click on "Copy".

1. Select Crop/Species

Crop/species with previous applications
 Search all crop/species

2. Select Authority

2.a Application data for

PBR
 National Listing

3. Select Language for answers

Application Form:
 Technical Questionnaire:

Our Recommendations

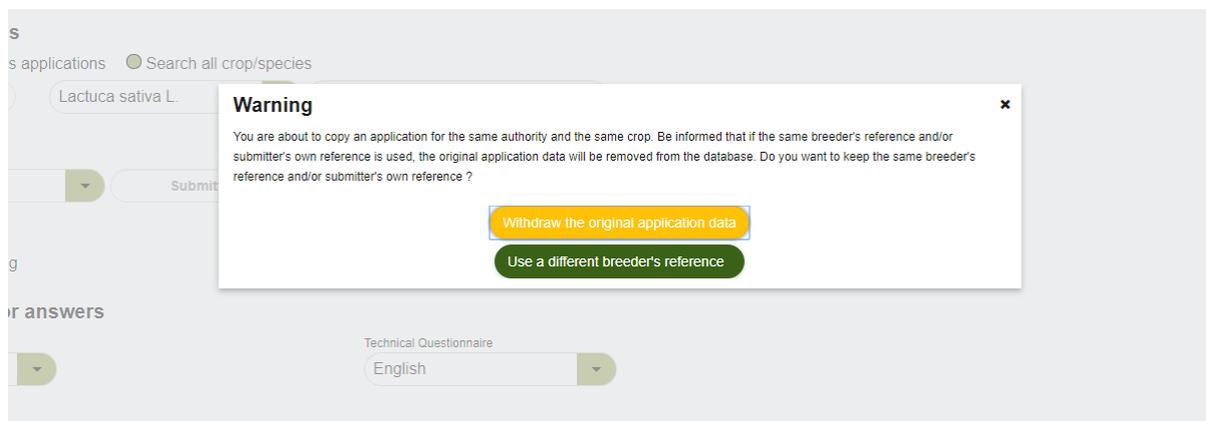
Combined denotes the Combined Application Data (Application Form and Technical Questionnaire). It cumulates all answers (to common and country specific questions) you provided for a specific variety. For each question, the latest answer should overwrite any previous answers.

International Reference Number	Application data for	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Submitter's Own Variety Reference	Authority	Action
XU_30201600010461	PBR	Lactuca sativa L.	NEW TEST AF	New TEST NL Lettuce	New TEST AF	NETHERLANDS	Copy
XU_30201600011846	PBR	Lactuca sativa L.		NL Lettuce application data		NETHERLANDS	Copy
XU_30201600013343	PBR	Lactuca sativa L.	lettuce NL ariane	lettuce NL ariane	lettuce NL ariane	NETHERLANDS	Copy
XU_30201900000119	National Listing	Lactuca sativa L.		TEST NL		NETHERLANDS	Copy
XU_30201900000147	National Listing	Lactuca sativa L.		TEST NL PBR National listing		NETHERLANDS	Copy
XU_30201900000147	PBR	Lactuca sativa L.		TEST NL PBR National listing		NETHERLANDS	Copy
XU_30202000001227	National Listing	Lactuca sativa L.	TEST NLI	TEST NLI		NETHERLANDS	Copy
XU_30202000001500	National Listing	Lactuca sativa L.		TEST 1567		NETHERLANDS	Copy
XU_30202000001500	PBR	Lactuca sativa L.		TEST 1567		NETHERLANDS	Copy
XU_30202000001614	PBR	Lactuca sativa L.		test nil 2		NETHERLANDS	Copy

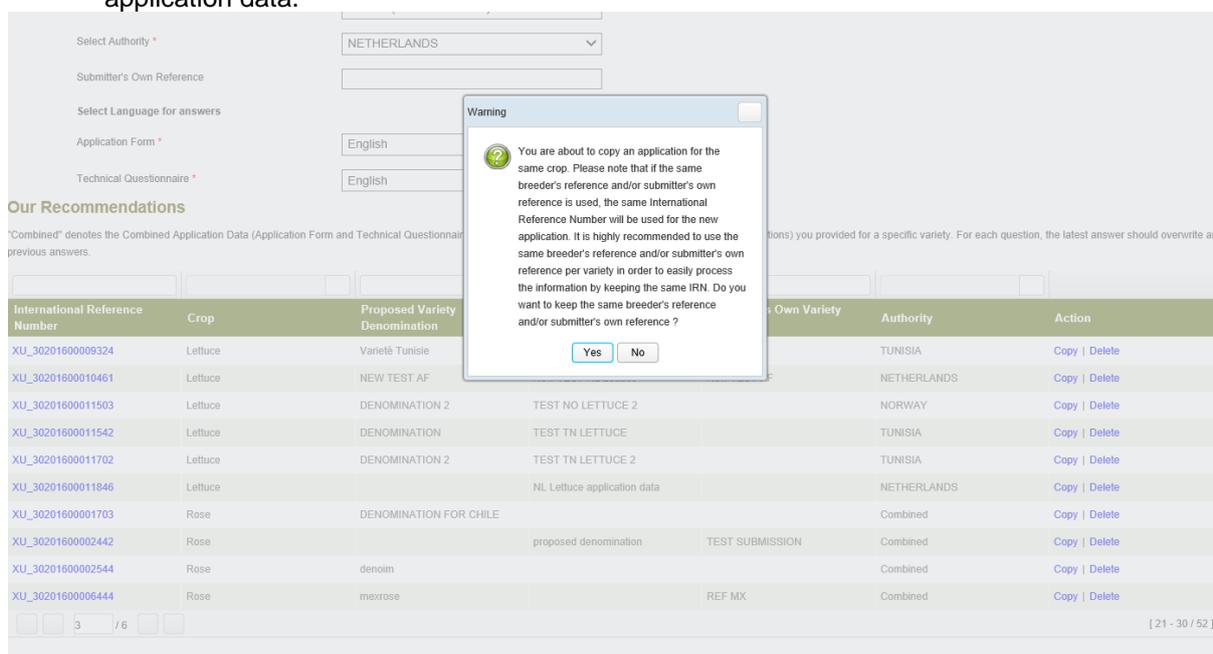
If the original application and the new application have:

- Same authority/ Same Crop/ Same application type (PBR or National Listing):** A pop up window will be displayed inviting the user to choose if they wish to keep the same breeder's reference (and therefore override the original application data) or not. The user should be informed that if the same breeder's reference is used, the original application data will be removed from the database. The same IRN is used for the new application data.
 - If you choose "Withdraw the original application data":
 - In case of submitted application, an email will be sent to the authority to inform them that the application is withdrawn.
 - In all cases (submitted, imported, in progress applications), the original application data is removed.
 - If you choose, "Use a different breeder's reference":

The IRN is not taken over (it is displayed as NA). You have to save your application and choose to include it in the combined application data. The breeder's reference is empty and needs to be added.

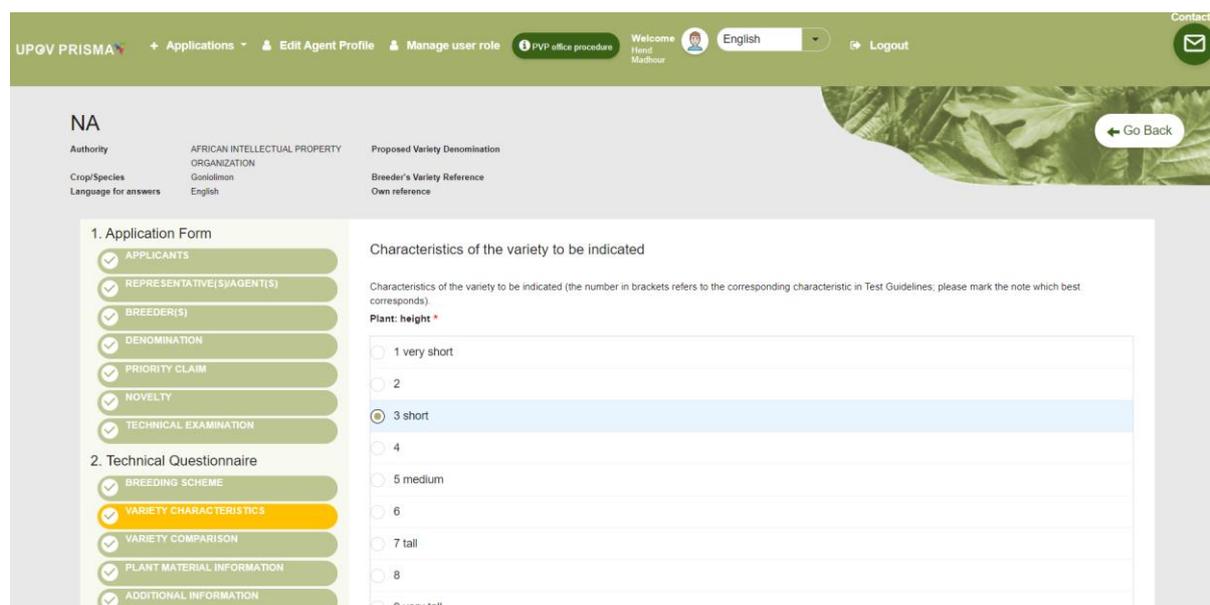


- **Different authorities/Same Crop:** A pop up window will be displayed inviting the user to choose if he/she wants to keep the same breeder's reference (and therefore keep the same IRN) or not. If a different breeder's reference is used, a new IRN is assigned to the new application data.



- **Same authority/ different crops:** the new application data will have a different IRN.
- **Different authorities/different crops:** the new application data will have a different IRN.

5. Click on “Yes”, the form will be generated including prefilled questions.



6. It is possible to edit, save and submit a copied application data in the same way as for new application data.

5.3 User Profile

The first time you access UPOV PRISMA, you need to complete your user profile. Some information are captured from the information you have already provided when you created your WIPO Account (§4). The system will automatically take you to the page where you can complete the missing information. If you want to update your profile or access this page later, you can find it in the header (Edit User profile).



1. After clicking on the button, the following page is displayed:

User Profile

Name *
Breeder PRISMA

Street Address *
Street Address

Postal Code *
Postal Code

State
State

Telephone
Telephone

Fax
Fax

You are:
 A natural person
 A legal entity

(a second line)
(a second line)

City *
City

Country
SWITZERLAND

Mobile
Mobile

E-mail address *
breeder.prisma@gmail.com

2. Complete the required information and click on “Save”.

User Profile Go Back

Name *
Breeder PRISMA

Street Address *
Chemin des Colombettes, 34

Postal Code *
1211

State
State

Telephone
Telephone

Fax
Fax

You are:
 A natural person
 A legal entity

(a second line)
(a second line)

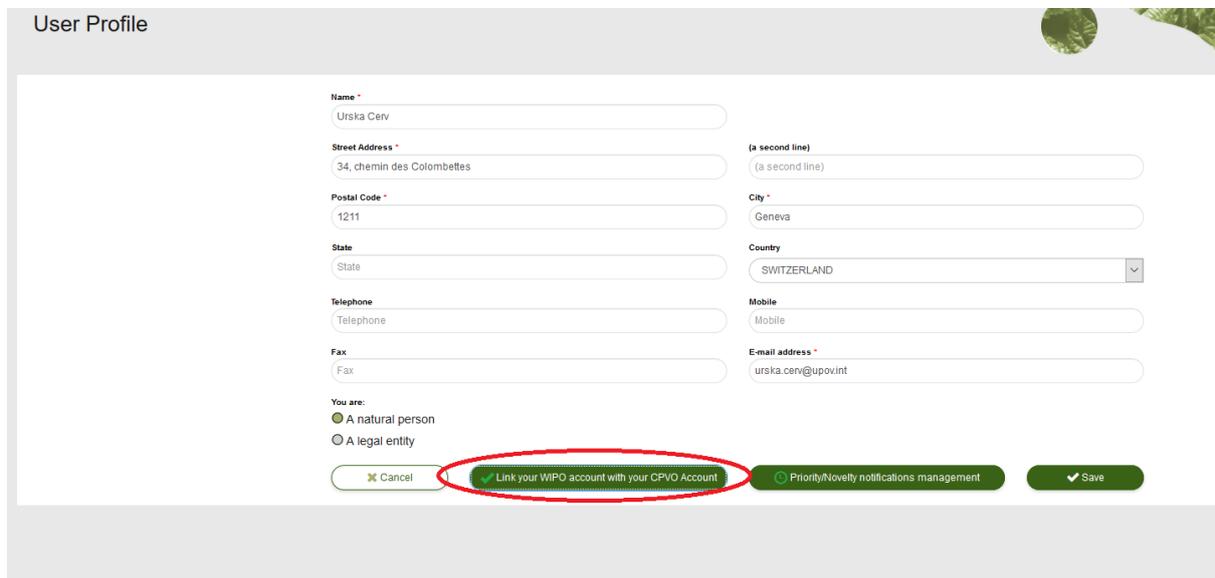
City *
Geneve

Country
SWITZERLAND

Mobile
Mobile

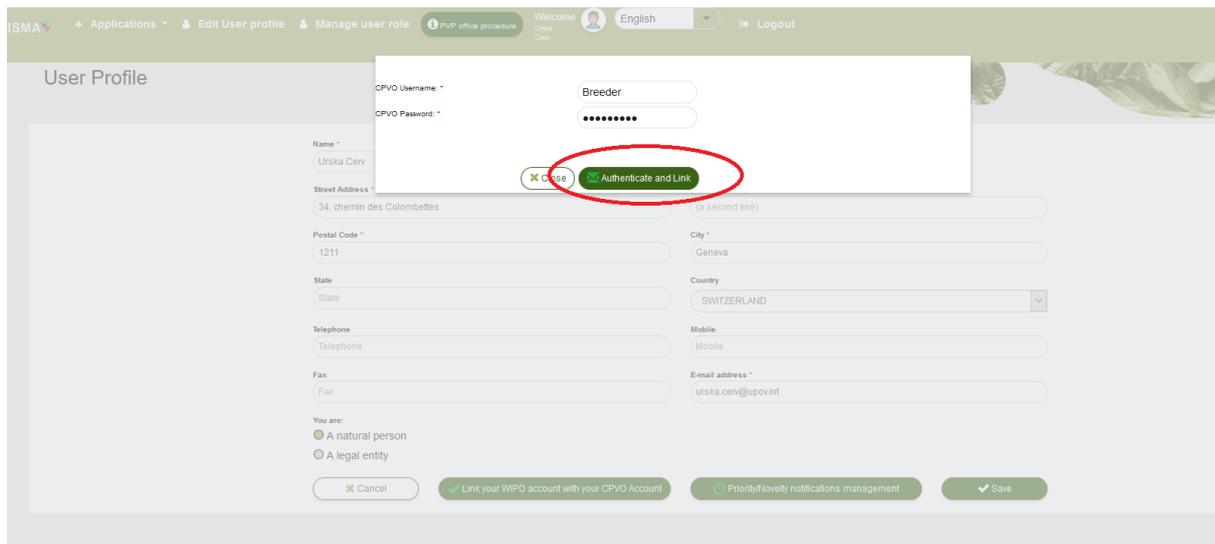
E-mail address *
breeder.prisma@gmail.com

3. If you would like to use UPOV PRISMA to transfer your application data to the Community Plant Variety Office of the European Union (CPVO), it is mandatory to link your WIPO account with your CPVO account. To do that click on “Link your WIPO account with your CPVO account” button.



The screenshot shows the 'User Profile' page with various input fields for personal information. The 'Link your WIPO account with your CPVO Account' button is highlighted with a red circle. The form includes fields for Name, Street Address, Postal Code, State, Telephone, Fax, City, (a second line), Geneva, SWITZERLAND, Mobile, and E-mail address. The user is identified as a natural person.

4. Enter your CPVO username and password and click on “Authenticate and Link” button.



The screenshot shows the 'User Profile' page with a login popup. The popup contains fields for CPVO Username (Breeder) and CPVO Password (masked with dots). The 'Authenticate and Link' button is highlighted with a red circle. The background shows the same user profile form as in the previous screenshot.

5. A popup message that indicates you have successfully linked your WIPO account with your CPVO account appears.

6. If you are a breeder admin, you can set reminders for priority and novelty alerts. For that, click on “Priority/Novelty notifications management” button.

User Profile

Name *
Breeder PRISMA

Street Address *
Chemin des Colombettes, 34

Postal Code *
1211

State
State

Telephone
Telephone

Fax
Fax

You are:
 A natural person
 A legal entity

(a second line)
(a second line)

City *
Geneve

Country
SWITZERLAND

Mobile
Mobile

E-mail address *
breeder.prisma@gmail.com

7. A popup window is displayed. In order to remove existing reminders, click on .

Priority/Novelty notifications management

Priority

Existing reminders

 10 month(s) before deadline to claim priority

 before deadline to claim priority

Novelty in the territory of first commercialization

Existing reminders

 3 month(s) before expiry of 1 year grace period for novelty

 before expiry of 1 year grace period for novelty

Novelty outside the territory of first commercialization

Existing reminders

 3 month(s) before expiry of 4/6 years grace period for novelty

 before expiry of 4/6 years grace period for novelty

8. In order to add a new reminder, insert a number and choose day(s), month(s) or year(s) from the drop down list and click on “+”. Three types of reminders are available:

- Priority;
- Novelty in the territory of first commercialization and
- Novelty outside the territory of first commercialization.

Note: Year(s) option is only available for novelty outside the territory of first commercialization

Priority/Novelty notifications management

Priority

Existing reminders

✗	10	month(s)	before deadline to claim priority
+	3	month(s)	before deadline to claim priority

Novelty in the territory of first commercialization

Existing reminders

✗	3	month(s)	before expiry of 1 year grace period for novelty
+		month(s)	before expiry of 1 year grace period for novelty

Novelty outside the territory of first commercialization

Existing reminders

✗	3	month(s)	before expiry of 4/6 years grace period for novelty
+		month(s)	before expiry of 4/6 years grace period for novelty

9. Click on “Save” to save your reminders.

Priority/Novelty notifications management

Priority

Existing reminders

✗	10	month(s)	before deadline to claim priority
✗	3	month(s)	before deadline to claim priority
+		month(s)	before deadline to claim priority

Novelty in the territory of first commercialization

Existing reminders

✗	3	month(s)	before expiry of 1 year grace period for novelty
✗	6	month(s)	before expiry of 1 year grace period for novelty
+		month(s)	before expiry of 1 year grace period for novelty

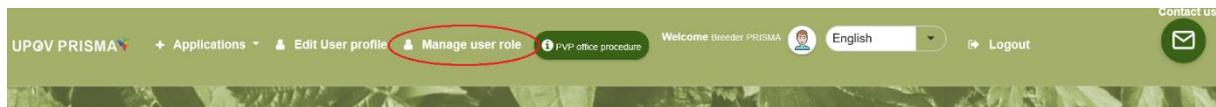
Novelty outside the territory of first commercialization

Existing reminders

✗	3	month(s)	before expiry of 4/6 years grace period for novelty
✗	2	year(s)	before expiry of 4/6 years grace period for novelty
+		month(s)	before expiry of 4/6 years grace period for novelty

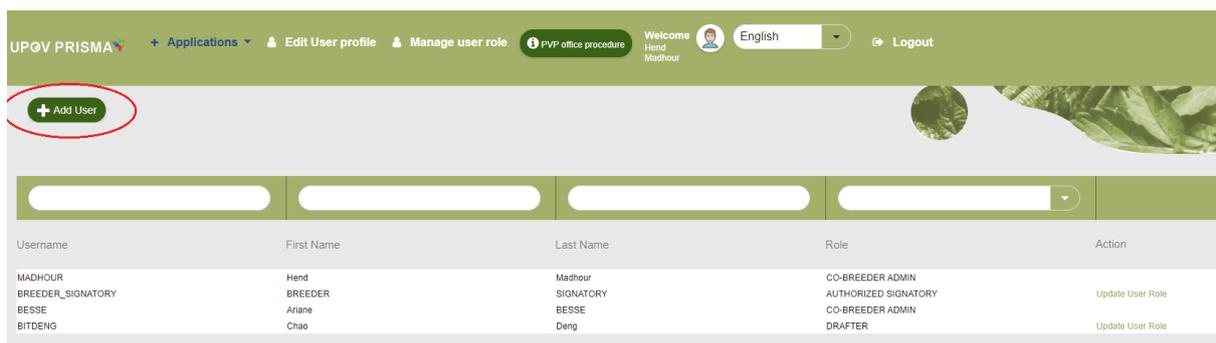
5.4 Manage user roles

If you are an agent/co-agent, you can assign roles. In order to assign roles, click on “User Role Management” button that you can find in the Header.

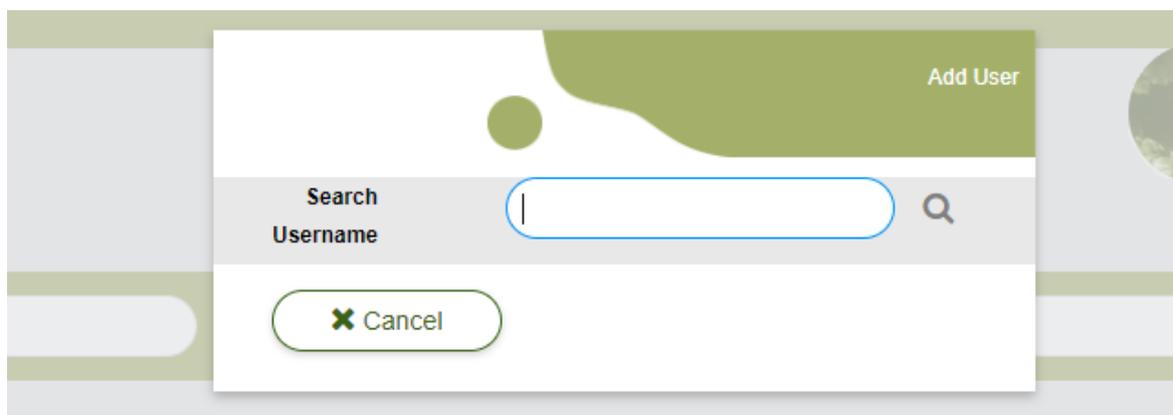


5.4.1 Add a new user

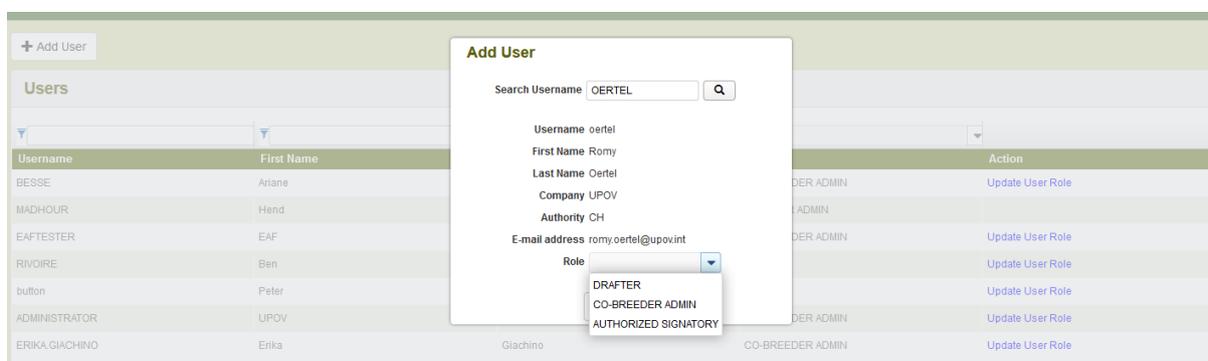
1. If you would like to add a new user to the system, click on “Add User” button.



2. Enter the username and click on  icon.

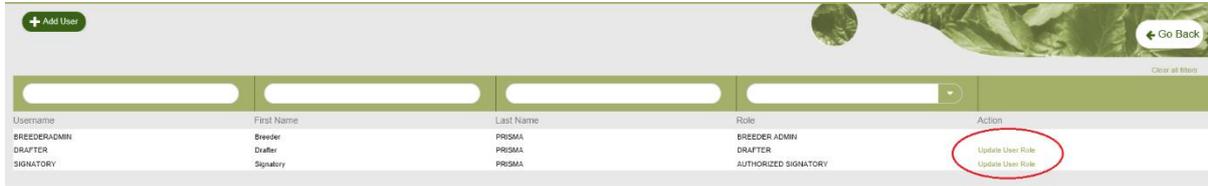


3. User details are displayed. Select the role you would like to assign: Co-breeder Admin (only if you are a Breeder Admin), Drafter or Authorized signatory.

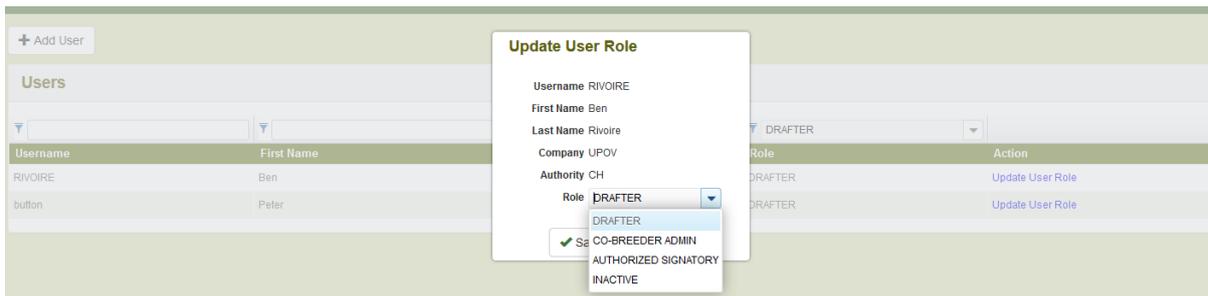


5.4.2 Update User Role

In order to update user role, click on “Update User Role” link.



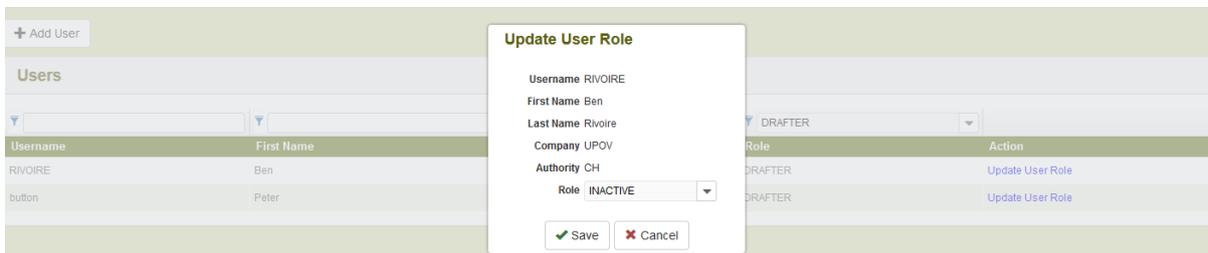
User details are displayed. Select the role you would like to assign. Depending on your role, the list of possible roles is different (see table above).



5.4.3 Inactivate User

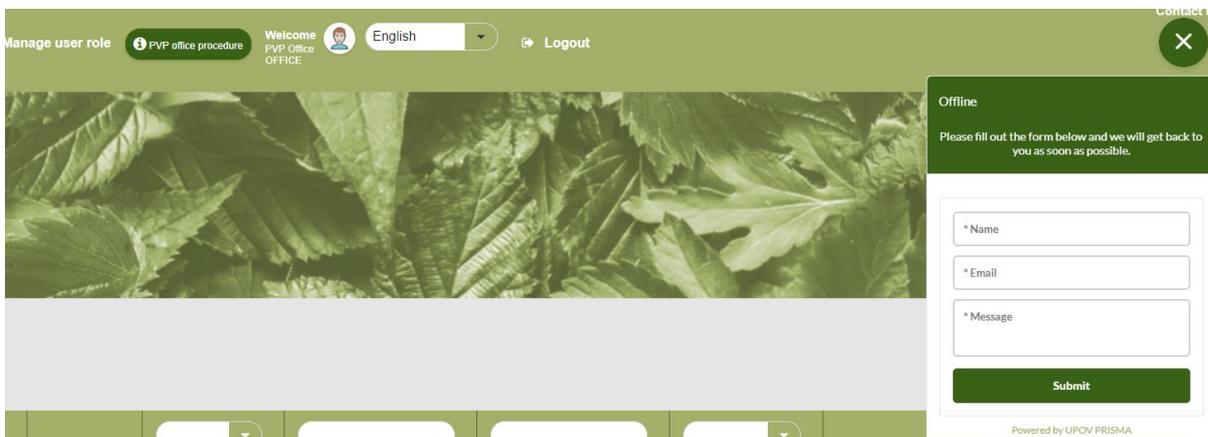
If a user has no longer the need to access the system, the admin can inactivate him. For that,

1. Click on “Update User Role” link;
2. Choose “Inactive” in the list of available roles.



5.5 Helpdesk

Use the Helpdesk function to write questions directly to UPOV PRISMA team. Click on the envelope icon in the right top corner to open the form.



If the UPOV PRISMA team is online, you can ask your question in the live chat. If the UPOV PRISMA team is offline, you can fill in the form with your name, email address and your question and click on “Submit” button. The email will be sent to the UPOV PRISMA team. You will receive the reply by email.

6 Application Overview

To access the Overview of the application, go to the UPOV Dashboard (Home page) and click on the IRN of the application you want to work on.

The screenshot shows the UPOV Dashboard with a table of applications. The table has the following columns: International Reference Number, Application data for, Modified On, Crop, Proposed Variety Denomination, Breeder's Variety Reference, and Authority. The first row is highlighted with a red box.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_3020200002351	PBR	25/03/2020	Zea mays L.		TEST DEMO CORTEVA	EUROPEAN UNION
XU_3020200002344	PBR	23/03/2020	Fragaria L.	TEST JF STRWBERRY		JAPAN
XU_3020200002302	PBR	18/03/2020	Zea mays L.		test qz maize	EUROPEAN UNION
XU_3020200002385	PBR	13/03/2020	Hordeum L.		BLANK COPY	TUNISIA

The displayed page will offer an overview of the application and the permissions. At the bottom of the Overview you can see the Status of the application in yellow.

The screenshot shows the application overview page for XU_3020200002389 (PBR). The page has a navigation bar at the top with options like Applications, Edit User profile, and Manage user role. Below the navigation bar, there are icons for View, Preview, Edit, Copy, and Delete. The main content area shows the following fields:

- Botanical Name: Lactuca sativa L.
- Common Name: [Empty field]
- Date of Submission: [Empty field]
- Denomination: [Empty field]
- Authority: CHILE
- First sale date: [Empty field]
- Submitter's Own Reference: [Empty field]
- Breeder's reference: [Empty field]
- Co-Drafters: [Empty field]
- Signatory: [Empty field]
- Agent: [Empty field]

At the bottom, there is a section for "Status of the application" which is "Pending" in yellow text, and a "Save" button.

On the top of the overview, you have icons for different functions: View, Preview, Edit, Copy, Pay, Sign and Delete. The list of possible icons depends on the person's role. It is summarized in the tables below.

In progress applications

	View	Preview	Edit	Copy	Pay	Sign	Delete
Breeder Admin/ Co-breeder Admin	X	X	X	X*	X	X	X
Drafter	X	X	X	X*			X
Co-Drafter	X	X	X				
Signatory	X	X			X	X	

* Only if the user is the owner of the application (the one who started the application)

Submitted applications

	View	Preview	Copy	Pay
Breeder Admin/ Co-breeder Admin	X	X	X*	X
Drafter	X	X	X*	
Co-Drafter	X	X		
Signatory	X	X		X

Imported applications

	View	Preview	Copy	Pay	Delete
Breeder Admin/ Co-breeder Admin	X	X	X*	X	X
Drafter	X	X	X*		X
Co-Drafter	X	X			
Signatory	X	X		X	

* Only if the user is the owner of the imported application (the one who imported the application from the PVP online system)

On the left, you have options for working in a team, Co-Drafters Management and Signatory. The list of possible options depends on the person's role. It is summarized in the tables below.

In progress applications

	Co-Drafters Management	Assign Application Signatory	Assign Agent
Breeder Admin/ Co-breeder Admin	X	X	X
Drafter	X	X	X
Co-Drafter			
Signatory			

Submitted applications

	Co-Drafters Management	Assign Application Signatory	Assign Agent
Breeder Admin/ Co-breeder Admin	X	X	X
Drafter	X	X	X
Co-Drafter			
Signatory			

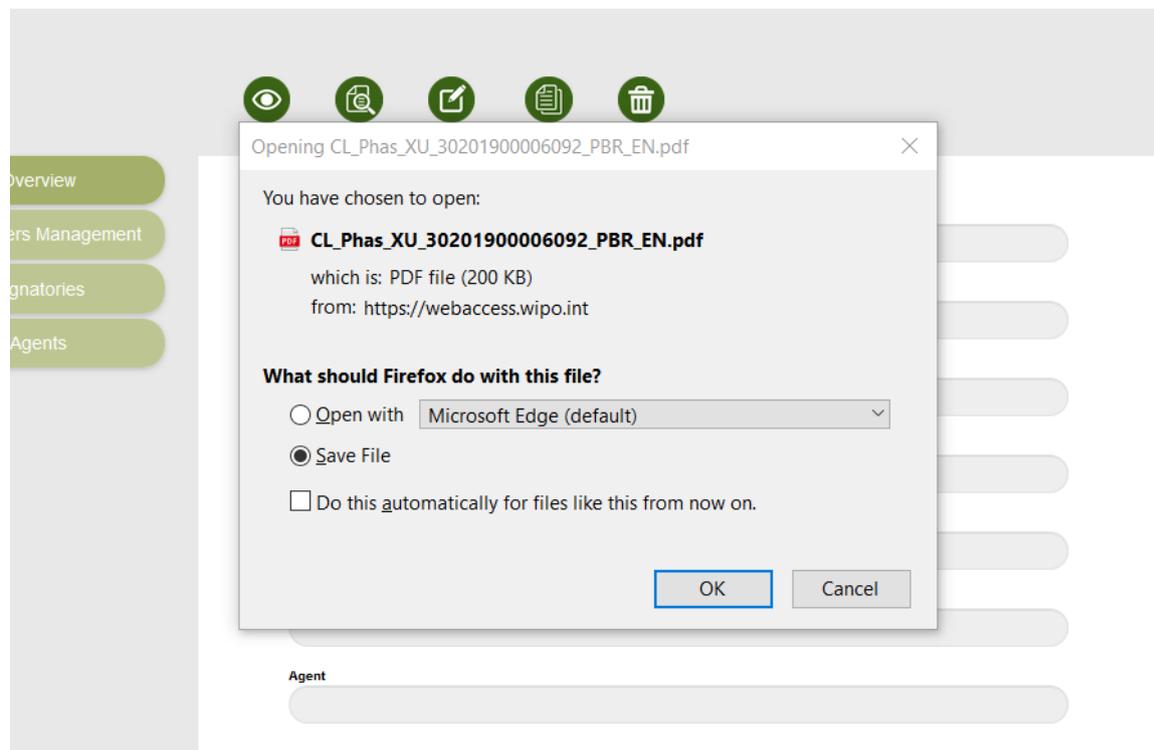
Imported applications

	Co-Drafters Management	Assign Application Signatory	Assign Agent
Breeder Admin/ Co-breeder Admin	X	X	X
Drafter	X	X	X
Co-Drafter			
Signatory			

6.1 Overview Icons

6.1.1 View Application

By clicking on the View icon  the message will show to ask if you want to save the PDF.



Decide if you want to open or save the document and click OK. The PDF will open in a new window. For security reasons, the generated PDF for pending application data contains a watermark (UNAUTHORIZED).

Application Form Plant breeder's rights

Crop/Species
Phaseolus vulgaris L. (French Bean)

Authority
CL

IRN
XU_3020190006092

Submission Date

Application Form Plant breeder's rights

VARIETY OWNER

Name(s): _____
 Address: _____
 City: _____
 Commune: _____
 Telephone: _____
 Email: _____
 Country: _____
 Background of progenitor of the variety: _____

LEGAL REPRESENTATIVE

Is there a procedural representative? Yes No

BREEDER

Country of origin of the variety: _____
 The original breeder(s) (s/s):
 the applicant(s)
 the following person(s)

PERSON(S) REPRESENTING THE VARIETY IN THE COUNTRY

Name or company name of the variety's representative(s) in the country: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____
 Identity card no./Tax identifier: _____
 Postal address: _____
 Company name: _____

DENOMINATION

Proposed denomination: _____
 Breeder's reference: _____

OTHER APPLICATIONS

Details of other applications filed abroad

Country	Variety denomination	Registration no.	Date	Application status	Expiry date of protection

Details of other applications filed abroad

Country	Variety denomination	Registration no.	Date	Application status	Expiry date of protection

PRIORITY

Is a priority claimed in relation to an initial application filed abroad? Yes/No Yes No

TRADE

Has the variety been sold? Yes/No Yes No

REPRESENTATIVE SAMPLE

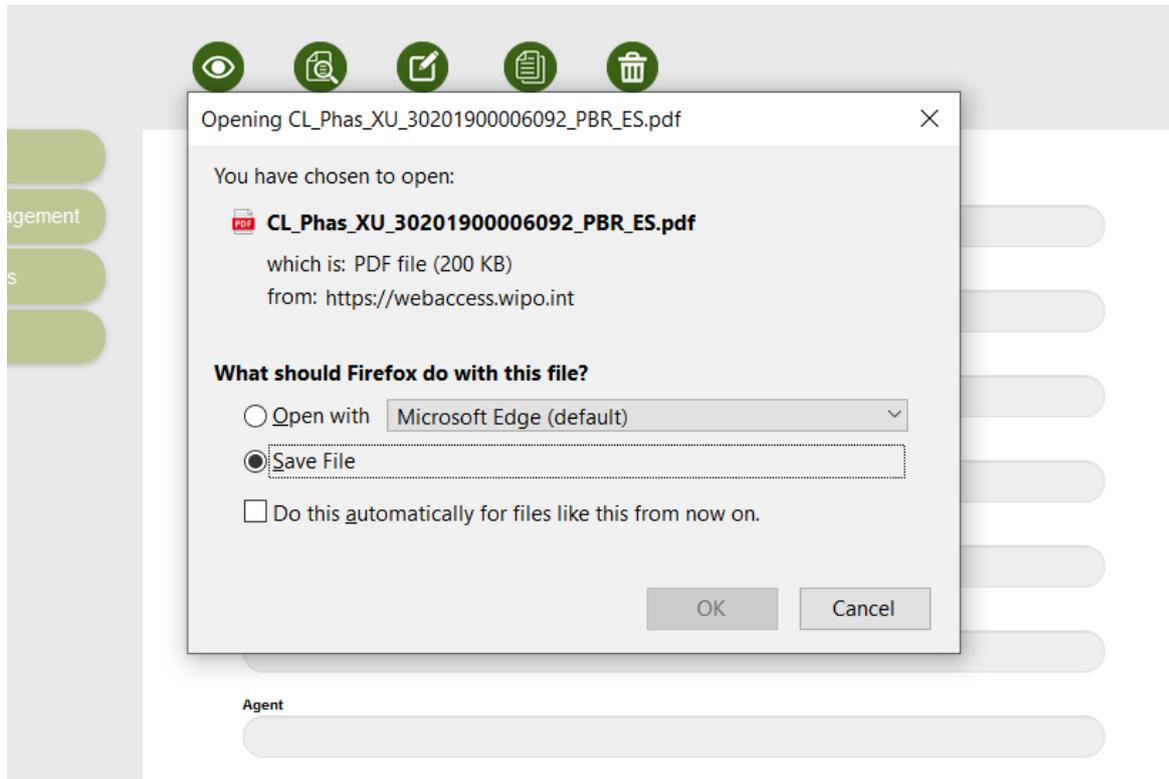
City: _____
 Address: _____
 Contact name: _____
 Email: _____
 Telephone: _____
 Province: _____

XU_3020190006092
Generated by UPOV PRISMA
1/5

Here is presented just the first page of the PDF. The questions are generated in the chosen navigation language.

6.1.2 Preview Application

By clicking on the Preview icon  the message will show to ask if you want to save the PDF.



Decide if you want to open or save the document and click OK. The PDF will open in a new window. For security reasons, the generated PDF for pending application data contains a watermark (UNAUTHORIZED).

Formulario de solicitud Derechos de Obtentor

Cultivo
Phaseolus vulgaris L. (Habla, judía común, Poroto)

Jurisdicción
CL

IRM
XU_30201900006092

Submission Date

Formulario de solicitud Derechos de Obtentor

PROPIETARIO/A DE LA VARIEDAD

Nombre(s):

Dirección:

Ciudad:

Comuna:

Teléfono:

Córeo electrónico:

País:

Indicadores del propietario de la variedad

REPRESENTANTE LEGAL

¿Hay un representante legal? Sí No

OBTENTOR

País de origen de la Variedad:

¿(los) ob(s)ervador(es) original(es) es(s)on

e(l)os) solicitante(s)

la(s) persona(s) siguiente(s)

QUIÉN O QUIÉNES REPRESENTAN A LA VARIEDAD EN EL PAÍS

Nombre o Razón Social de quién o quiénes representan a la variedad en el país:

Dirección:

Teléfono:

Fax:

Córeo electrónico:

Ciudad:

Dirección postal:

Nombre de la empresa:

DENOMINACIÓN

Denominación Provisional:

Referencia del Obtentor:

OTRAS SOLICITUDES

Detalle de otras solicitudes presentadas en el extranjero

País:	Denominación varietal:	Nº inscripción:	Fecha:	Estado de la Solicitud:	Fecha término protección:

Detalle de otras solicitudes presentadas en el territorio

País:	Denominación varietal:	Nº inscripción:	Fecha:	Estado de la Solicitud:	Fecha término protección:

PRIORIDAD

¿Reivindica la prioridad con respecto a una primera solicitud presentada en el extranjero? Sí No

COMERCIALIZACIÓN

¿La variedad ha sido comercializada? Sí No

MUESTRA REPRESENTATIVA

Lugar de ubicación:

Dirección:

Nombre del contacto:

Córeo electrónico:

Teléfono:

Fax:

XU_30201900006092

Generated by UPOV PRISMA

1 / 5

Here is presented just the first page of the PDF. The questions are generated in the chosen output form language.

6.1.3 Edit Application



By clicking on the Edit icon you can resume editing the Application Form, Technical Questionnaire and the Declaration And Signature section. The form will be loaded with all the answers you have already provided.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DEHOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Buttons: Export, Save, Submit, Cancel

The generated form page is composed of:

6.1.3.1 Header

The header includes information provided in the "Start a new application" page. The first time the form is generated, the placeholder for the IRN is empty.

Authority	FRANCE	Proposed Variety Denomination
Crop/Species	Torenia L.	Breeder's Variety Reference
Language for answers	French	Own reference

After saving the application data and including it in the combined application data, an IRN is generated by the system (§6.1.3.7). The next time you access your application data, the IRN will be displayed as following:

XU_30202000001757			
Authority	FRANCE	Proposed Variety Denomination	
Crop/Species	Torenia L.	Breeder's Variety Reference	Torenia TEST
Language for answers	English	Own reference	

6.1.3.2 Chapters

The original form questions are split into standard chapters for all PVP offices.

- **Questions**

The questions are divided in three sections – Application Form, Technical Questionnaire and Declaration And Signature section.

- **Mandatory questions**

If the mandatory questions of a specific chapter are not answered, the  is displayed before the chapter name. The user should click on the chapter name in order to complete the questions of that specific chapter.

1. Application Form

-  DENOMINATION 
-  OTHER APPLICATIONS 
-  PRIORITY CLAIM 
-  NOVELTY 
-  TECHNICAL EXAMINATION 
-  BREEDER(S) 
-  REPRESENTATIVE(S)/AGENT(S) 
-  OTHER 

2. Technical Questionnaire

-  ADDITIONAL INFORMATION 
-  VARIETY CHARACTERISTICS 
-  VARIETY COMPARISON 
-  BREEDING SCHEME 
-  GMO INFORMATION 

3. Declaration And Signature

-  DECLARATION AND SIGNATURE 
-  ATTACHMENTS 

Export Save Submit Cancel

- **Translation alert**

If the output form language is different from the selected navigation language, the translation icon  is displayed next to each chapter to indicate whether breeder should check or not the answers. Red letter means translation is needed and the green letter means the translation is not needed.



Once checked, the user can turn the red icon to green. With a right click on the chapter name, the little menu displays where the user can select Check translation.



- Buttons

The available buttons (Export, Save, Submit and Cancel) depends on the person's role.

A drafter can choose to:

- Export:** allows saving in a local drive of all the filled information (§6.1.3.6)
- Save:** The filled information is captured in XML and stored in the database in an encrypted format (§6.1.3.7)
- Cancel:** The information will not be saved. You will be redirected to the home page (§6.1.3.8)

XU_3020200002389

Authority
Crop/Species
Language for answers

CHILE
Lactuca sativa L.
Spanish

Proposed Variety Denomination
Breeder's Variety Reference
Own reference

1. Application Form

- i APPLICANTS A
- i REPRESENTATIVE(S)/AGENT(S) A
- i BREEDER(S) A
- i CORRESPONDENCE ADDRESS A
- i DENOMINATION A
- i OTHER APPLICATIONS A
- i PRIORITY CLAIM A
- i NOVELTY A
- i TECHNICAL EXAMINATION A

2. Technical Questionnaire

- i BREEDING SCHEME A
- i VARIETY CHARACTERISTICS A
- i VARIETY COMPARISON A
- i PLANT MATERIAL INFORMATION A
- i ADDITIONAL INFORMATION A

3. Declaration And Signature

- i DECLARATION AND SIGNATURE A
- i ATTACHMENTS A

📄 Export

💾 Save

✖ Cancel

A “Breeder Admin” or a “Co-breeder Admin” or an “Authorized signatory” can choose to:

1. **Export:** allows saving in a local drive of all the filled information (§6.1.3.6)
2. **Save:** The filled information is captured in XML and stored in the database in an encrypted format (§6.1.3.7)
3. **Cancel:** The information will not be saved. You will be redirected to the home page (§6.1.3.8)
4. **Submit:** The application data is transferred to the designated PVP office (§6.1.3.9)

1. Application Form

- i APPLICANTS A
- i REPRESENTATIVE(S)/AGENT(S) A
- i BREEDER(S) A
- i CORRESPONDENCE ADDRESS A
- i DENOMINATION A
- i OTHER APPLICATIONS A
- i PRIORITY CLAIM A
- i NOVELTY A
- i TECHNICAL EXAMINATION A
- i TRADEMARKS A
- i LANGUAGES A

2. Technical Questionnaire

- i BREEDING SCHEME A
- i VARIETY CHARACTERISTICS A
- i VARIETY COMPARISON A
- i PLANT MATERIAL INFORMATION A
- i ADDITIONAL INFORMATION A
- i GIBO INFORMATION A

3. Declaration And Signature

- i ATTACHMENTS A

📄 Export

💾 Save

✔ Submit

✖ Cancel

6.1.3.3 Application Form

6.1.3.3.1 APPLICANT(S)

The information completed in the user profile (§5.3) is retrieved and used to complete the corresponding questions in APPLICANT(S) chapter.

1. Complete at least the mandatory fields.

Note: Mandatory fields (*) are marked in Red. They become unmarked when completed.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

APPLICANT(OWNER)

Name 1(a)(i) *

Address 1(a)(ii) *

Postal code

Country *

Email 1(a)(iv) *

Phone 1(a)(iii)

Fax 1(a)(v)

Remove

+ Add Applicant

2. Some specific rules are provided for information. Click on “**” link in order to see details.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Export Save

Submit Cancel

ENCLOSURES TO THE APPLICATION

The following documents are attached to the application form: 10.0

Transfer Document or other documentation of the applicant's right to the cultivar, ref. section 1 10.0

Power of attorney, ref. section 2 10.0

Documentation of permission to release and/or sale of a genetically modified variety, ref. section 4 10.0

Priority claim, ref. section 7 10.0

Receipt for paid application fee 10.0 **

Complementary information to the Technical Examination 10.0

Other 10.0

Specify 10.0

Constraint Details

You should pay the application fees directly to: Norwegian Food Safety Authority, Postbox 383, 2383 Brumunddal, Norway

Account number: NO9047141001056

SpareBank 1 North-Norways

BIC/SWIFT: SNOVNO22

Browse

Browse

Browse

Browse

Browse

Browse

Browse

Browse

3. In case of multiple applicants, click on “Add Applicant” button.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

VARIETY OWNER

Name(s): 1(a)(i) * Hend Madhour
 Address: 1(a)(ii) * Chemin des colombettes, 34
 City: 1(a)(iii) Geneve
 Commune: 1(a)(iv)
 Telephone: 1(a)(v) 0223388352
 Email: 1(a)(vi) hend.madhour@upov.int
 Country: 1(c); 1(d) * Switzerland

Background of proprietor of the variety
 Remove

Name(s): 1(a)(i) * Urska Cerv
 Address: 1(a)(ii) * Chemin des colombettes, 34
 City: 1(a)(iii) Geneve
 Commune: 1(a)(iv)
 Telephone: 1(a)(v) 0223380000
 Email: 1(a)(vi) urska.cerv@upov.int
 Country: 1(c); 1(d) * Switzerland

Background of proprietor of the variety
 Remove

+ Add Applicant

Export Save
 Submit Cancel

4. If you want to remove the added applicant, click on “Remove” button.

6.1.3.3.2 REPRESENTATIVE(S)/AGENT(S)

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

REPRESENTATIVE

Name *
 Address
 E-mail *
 Phone
 Fax

Remove

+ Add Representative

In case of multiple representatives, click on “Add Representative”. If you want to remove the added representative, click on “Remove”.

6.1.3.3.3 BREEDER(S)

In case the breeder is the applicant, for some PVP offices, it is possible to link them to the corresponding applicant. For that:

1. Choose the option “Breeder is the applicant” and click on “Browse applicants”:

The screenshot shows the 'BREEDER(S)' section of the application form. The 'Breeder is the applicant' radio button is selected. A 'Browse applicants' button is visible next to the relationship dropdown menu. The form includes sections for '1. Application Form', '2. Technical Questionnaire', and '3. Declaration And Signature'. The 'BREEDER(S)' section includes a 'Name and address of the breeder' field and a 'Relationship of the breeder to the applicant' dropdown menu. The 'Breeder is the applicant' option is selected, and a 'Browse applicants' button is visible next to the dropdown menu. There are also 'Remove' and 'Add Breeder' buttons.

2. The list of previous applicants is displayed:

The screenshot shows a dialog box titled 'List of available applicants'. The dialog box contains a list of applicant names: 'Hend Madhour' and 'Ben Rivoire'. The 'Continue' button is highlighted in green, and the 'Close' button is highlighted in red. The background shows the 'BREEDER(S)' section of the application form.

3. Select an applicant and click on “Continue”.

The screenshot shows the 'List of available applicants' dialog box with 'Hend Madhour' selected. The 'Continue' button is highlighted in green, and the 'Close' button is highlighted in red. The background shows the 'BREEDER(S)' section of the application form.

4. The breeder is now linked to the chosen applicant.

XU_3020200002401

Authority: AUSTRALIA
Crops/Species: Abelia R. Br.
Language for assessors: English

Proposed Variety Denomination: test au numbers
Breeder's Variety Reference:
Own reference:

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)**
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY

2. Technical Questionnaire

- GENERAL
- BREEDING SCHEME
- VARIETY COMPARISON
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Buttons: Export, Save, Submit, Cancel

BREEDER(S)

Name and address of the breeder **

Breeder is the applicant 5(a)(i)

Relationship of the breeder to the applicant detailed in APPLICANT(S) chapter 3.0 *

Breeder is an employee or member of an organisation which is the applicant

Breeder is not the applicant.

Buttons: Remove, Add Breeder

5. In the case of multiple breeders, click on the “Add Breeder” button.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)**
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY

2. Technical Questionnaire

- GENERAL
- BREEDING SCHEME
- VARIETY COMPARISON
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Buttons: Export, Save, Submit, Cancel

BREEDER(S)

Name and address of the breeder **

Breeder is the applicant 5(a)(i)

Relationship of the breeder to the applicant detailed in APPLICANT(S) chapter 3.0 *

Breeder is an employee or member of an organisation which is the applicant

Breeder is not the applicant.

Buttons: Remove, Add Breeder

Name and address of the breeder **

Breeder is the applicant 5(a)(i)

Breeder is an employee or member of an organisation which is the applicant

Breeder is not the applicant.

Name of original breeder(s) who conducted or directed the work: 5 (a) (ii) *

Employer (if applicable)

Address *

(a second line)

State

Postal Code

Country *

How were the ownership rights transferred to the applicant? *

The ownership rights transferred to the applicant by assignment 5 (c)(i)

The ownership rights transferred to the applicant by will 5 (c)(ii)

The ownership rights transferred to the applicant by operation of law/other 5 (c)(iii)

Are you under obligation to notify the supplier/owner of the original germplasm about your intention to obtain PBR? *

Buttons: Remove, Add Breeder

6. If you want to remove the added breeder, click on “Remove” button.

6.1.3.3.4 CORRESPONDENCE ADDRESS

Some UPOV members have questions related to the “Correspondence Address” chapter.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS**
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

Person(s) representing the variety in the country

Name or company name of the variety's representative(s) in the country: 2(a)(ii) *

Address: 2(a)(i) *

Telephone: 2(a)(iii) *

Fax: 2(a)(iv)

Email: 2(a)(v) *

Identity card no./Tax identifier:

Postal address:

Company name:

6.1.3.3.5 DENOMINATION

Note: In UPOV PRISMA, the breeder’s reference identifies a variety. Application data for the same variety can be used with different PVP offices with different denominations, although the same denomination should be proposed for all PVP offices in the first instance. In order to reuse answers of existing application data for the same variety, the “combined application data” combines all the provided answers per variety as identified by the breeder’s reference. For this reason, it is recommended to provide the same breeder’s reference for all application data of the same variety.

1. Provide an existing breeder’s reference for the same authority and crop.

The screenshot shows the 'DENOMINATION' section of the application form. At the top, the 'Authority' is 'AFRICAN INTELLECTUAL PROPERTY ORGANIZATION' and the 'Crop/Species' is 'Cassia/mon'. The 'Proposed Variety Denomination' is 'BR TEST COPY OAPI'. The left sidebar lists sections: APPLICANTS, REPRESENTATIVE(S)/AGENT(S), BREEDER(S), DENOMINATION (selected), PRIORITY CLAIM, NOVELTY, TECHNICAL EXAMINATION, BREEDING SCHEME, VARIETY CHARACTERISTICS, VARIETY COMPARISON, and PLANT MATERIAL INFORMATION.

2. Click on “Save”, an error message is displayed. It invites you to provide another breeder’s reference.

The screenshot shows the same application form as above, but with an 'Information Message' dialog box overlaid. The message reads: 'Breeder's reference is already in use for this authority and crop. Please try another one!' with an 'OK' button.

In some PVP offices, the breeder’s reference is not requested. For this reason, the submitter’s own variety reference is requested at Settings page (§5.2).

In case you provide the submitter’s own variety reference for PVP offices requesting the breeder’s reference, the data provided in filled in automatically in the form and it is not editable.

The screenshot shows the 'DENOMINATION' section of the application form. At the top, the 'Authority' is 'AFRICAN INTELLECTUAL PROPERTY ORGANIZATION' and the 'Crop/Species' is 'Abelia R. Br.'. The 'Proposed Variety Denomination' is 'BR TEST SUBMITTER'S OWN REFERENCE'. The left sidebar lists sections: APPLICANTS, REPRESENTATIVE(S)/AGENT(S), BREEDER(S), DENOMINATION (selected), PRIORITY CLAIM, NOVELTY, and TECHNICAL EXAMINATION.

6.1.3.3.6 OTHER APPLICATIONS

In order to add multiple applications, click on “Add” button.

6.1.3.3.7 PRIORITY CLAIM

If no other application data is inserted in OTHER APPLICATIONS chapter, it is not possible to select “Yes” as answer to the question related to Priority claim. Answer “No” will be selected automatically.

6.1.3.3.8 NOVELTY

If you choose “Yes” to the question “Has the variety been sold?” the following questions are displayed.

In the designated PVP office, the date of first commercialization should not be more than one year after the filing date or priority date, if applicable. You can not select a date prior to one year.

TRADE

Has the variety has been sold? Yes/No *

Yes
 No

If yes, please indicate first sale date: 8(78)(c)(i)
 In Chile 8(78)(c)(ii)
 Date 8(78)(c)(iii)

and

Mar 2019						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
25	26	27	28	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Outside the designated PVP office, the date of first commercialization should not be earlier than four years before the filing date, or priority date, if applicable (except for trees and vines, for which the date should not be earlier than six years before the filing date. It is necessary to check with each PVP office as to which crops are considered as trees and vines).

TRADE

Has the variety has been sold? Yes/No *

Yes
 No

If yes, please indicate first sale date: 8(78)(c)(i)
 In Chile 8(78)(c)(ii)
 Date 8(78)(c)(iii)

and abroad 8(78)(d)(i)
 Country: 8(78)(d)(iv) Date 8(78)(d)(v)

Constraint Details

Outside the designated authority, the date of first commercialization should not be earlier than four years before the filing date, or priority date, if applicable (except for trees and vines, for which the date should not be earlier than six years before the filing date. It is necessary to check with each authority as to which crops are considered as trees and vines).

6.1.3.3.9 TECHNICAL EXAMINATION

In order to add technical examinations, click on “Add Technical Examination” button. The following page will be displayed.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

Representative sample

City: *

Address: *

Contact name: *

Email: *

Telephone: *

Province: *

In order to add another Technical Examination, click on “Add Technical Examination” button. In order to remove already inserted Technical Examination, click on “Remove” button.

6.1.3.4 Technical Questionnaire

6.1.3.4.1 BREEDING SCHEME

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS

Information on the breeding scheme and propagation of the variety

The information provided in this section is not treated as confidential information

Variety resulting from crossing 4.1

- controlled cross
- partially known cross
- unknown cross
- Variety resulting from mutation
- Variety resulting from discovery and development 4.1.3
- Variety resulting from other

Method of propagating the variety 4.2

- Seed-propagated varieties
- Other

Pollinator

Good pollinators are the following varieties

6.1.3.4.2 VARIETY CHARACTERISTICS

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Export Save

Submit Cancel

Characteristics of the variety to be indicated

Characteristics of the variety to be indicated (the number in brackets refers to the corresponding characteristic in Test Guidelines; please mark the note which best corresponds)

Plant: growth type *

- 1 dwarf
- 2 climbing

Flower: color of standard *

- 1 white
- 2 pinkish white
- 3 pink
- 4 violet

Dwarf beans only; Pod: length (excluding beak) *

- 1 very short
- 2
- 3 short
- 4
- 5 medium
- 6
- 7 long
- 8
- 9 very long

6.1.3.4.3 VARIETY COMPARISON

Select a characteristic among the list of characteristics.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety	Characteristic(s) in which your candidate variety differs from the similar variety(ies)	Describe the expression of the characteristic(s) for the similar variety(ies)	Describe the expression of the characteristic(s) for your candidate variety
similar variety			

Comments: 0/0

UPOV 1: Plant: anthocyanin coloration of hypocotyl

UPOV 2: Plant: intensity of anthocyanin coloration of hypocotyl

UPOV 3: Plant: growth type

UPOV 4: Climbing beans only: Plant: architecture

UPOV 5: Dwarf beans only: Plant: type

UPOV 6: Dwarf beans only: Plant: height

UPOV 7: Climbing beans only: Plant: start of climbing (80% of plants)

UPOV 8: Climbing beans only: Plant: speed of climbing

UPOV 9: Leaf: intensity of green color

UPOV 10: Leaf: rugosity

UPOV 11: Terminal leaflet: size

UPOV 12: Terminal leaflet: shape

The drop down list for the state of expression of the candidate variety and the most similar variety is automatically populated.

If you select the same value for the candidate variety and most similar variety, a pop up window informs you to select a different value.

Choose another value and complete the denomination of the most similar variety.

In order to add a new comparison, click on "Add" button.

You can complete the characteristic as well as the different state of expression using free text information.

6.1.3.4.4 PLANT MATERIAL INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

Information on plant material to be examined or submitted for examination

The expression of a characteristic or several characteristics of a variety may be affected by factors, such as pests and disease, chemical treatment (e.g. growth retardants or pesticides), effects of tissue culture, different rootstocks, scions taken from different growth phases of a tree, etc. 9.1

The plant material should not have undergone any treatment which would affect the expression of the characteristics of the variety, unless the competent authorities allow or request such treatment. If the plant material has undergone such treatment, full details of the treatment must be given. In this respect, please indicate below, to the best of your knowledge, if the plant material to be examined has been subjected to: 9.2

Microorganisms (e.g. virus, bacteria, phytoplasma). Yes/No 9.2 (a) * Yes No

Chemical treatment (e.g. growth retardant, pesticide). Yes/No 9.2 (b) * Yes No

Tissue culture. Yes/No 9.2 (c) * Yes No

Other factors. Yes/No 9.2 (d) * Yes No

Has the plant material to be examined been tested for the presence of virus or other pathogens? Yes No

6.1.3.4.5 ADDITIONAL INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

Additional information which may help in the examination of the variety

In addition to the information provided in sections 5 and 6, are there any additional characteristics which may help to distinguish the variety? Yes/No 7.1 * Yes No

Are there any special conditions for growing the variety or conducting the examination? Yes/No 7.2 * Yes No

Other information 7.3

Authorization for release

Does the variety require prior authorization for release under legislation concerning the protection of the environment, human and animal health? Yes/No 8(a) * Yes No

6.1.3.4.6 GMO INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION
- TRADEMARKS
- LANGUAGES

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION
- GMO INFORMATION

GMO INFORMATION

GMO-information required (The variety represents a Genetically Modified Organism within the meaning of * Yes No Article 2(2) of Council Directive EC/2001/18 of 12/03/2001.) Yes/No

If yes, please attach in point 08.02 a copy of the written attestation of the responsible authorities stating that a technical examination of the variety under Articles 55 and 56 of the Basic Regulation does not pose risks to the environment according to the norms of the above-mentioned Directive. *

In case of GMO, joint attestation of the responsible authorities stating that a technical examination of the variety under Articles 55 and 56 of the Basic Regulation does not pose risks to the environment according to the norms of the above-mentioned Directive. *

Note: If you answer “Yes” to the question related to GMO, please provide the required file in the Attachments chapter.

6.1.3.5 Declaration and Signature

6.1.3.5.1 DECLARATION AND SIGNATURE

Only the “Authorized signatory”, the “Co-breeder admin” and the “Breeder admin” can complete this chapter.

a. **Drafter** can not edit “Declaration and Signature” chapter.

In order to complete the Declaration and Signature chapter, Drafter should either:

1. Assign “Application data signatory” role on the application data to one of the authorized signatories, or;
2. Assign “co-drafter” role to a breeder admin or to a co-breeder admin.

b. Breeder Admin or a Co-breeder Admin can edit all chapters.

XU_3020200002399

Authority: AUSTRALIA
Crops/Species: Lettuce salvia L.
Language for answers: English

Proposed Variety Denomination: Breeder's Variety Reference: Own reference
Breeder Ref 1: Breeder Ref 2

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY

2. Technical Questionnaire

- GENERAL
- BREEDING SCHEME
- VARIETY COMPARISON
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

DECLARATION AND SIGNATURE

Application for PBR, declaration that all information is true and correct.

I (we)

- apply for Plant Breeder's Rights to the variety described in this application, and - authorise the Plant Breeder's Rights Office, for the purposes of examination, to exchange with the Plant Breeder's Rights Authorities of other countries all necessary information and material related to the variety, provided that the rights of the Applicant are safeguarded, and
- agree to the release of propagative material prior to the granting of PBR if required for comparative testing or scientific purposes, providing the material is used for no other purpose and all material relating to the variety is returned when the trials are complete, and
- declare that the information given in all parts of and attachments to this application is true and correct.

"The penalty under section 75(1) for intentionally or recklessly making a false statement in support of an application is six months imprisonment."

Declaration of Agreement

I *

am the applicant/agent or am a signatory thereof and declare that all parties involved have agreed to the terms and conditions outlined above.

Position in Company/Department

Name of Company/Department

Date: 15/04/2020

Export Save Submit Cancel

6.1.3.5.2 ATTACHMENTS

Upload the required attachments.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

EXPORT Save Submit Cancel

APPLICATION DOCUMENTS ATTACHED TO THE APPLICATION

Please list the forms and documents attached to this application (please also check the relevant boxes): 10(0)

Valid patent or certificate of registration in the foreign variety register: 10(a)

Browse

Variety description using the form available from the Seeds Division (registro.vprotegidas@sag.gob.cl) 10(1)

Browse

Power of attorney granted by the proprietor of the variety to the applicant to represent him/herself and register the variety in the Register of Protected Varieties of Chile. The registration shall be made in the name of the proprietor, unless the power of attorney stipulates the name of another person. 10(2)

Browse

Where priority is claimed, attach the certificate of the application filed abroad: 7(w), 10(3)

Browse

If an authorization for release has been obtained, please attach a copy 8(b)

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Where the proprietor of the variety is not the same person as the breeder, attach the instrument by which control of the variety was acquired (compulsory where applicable)

Browse

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Browse

Power of attorney granted to the person who will instruct the Agriculture and Livestock Service, where applicable.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Browse

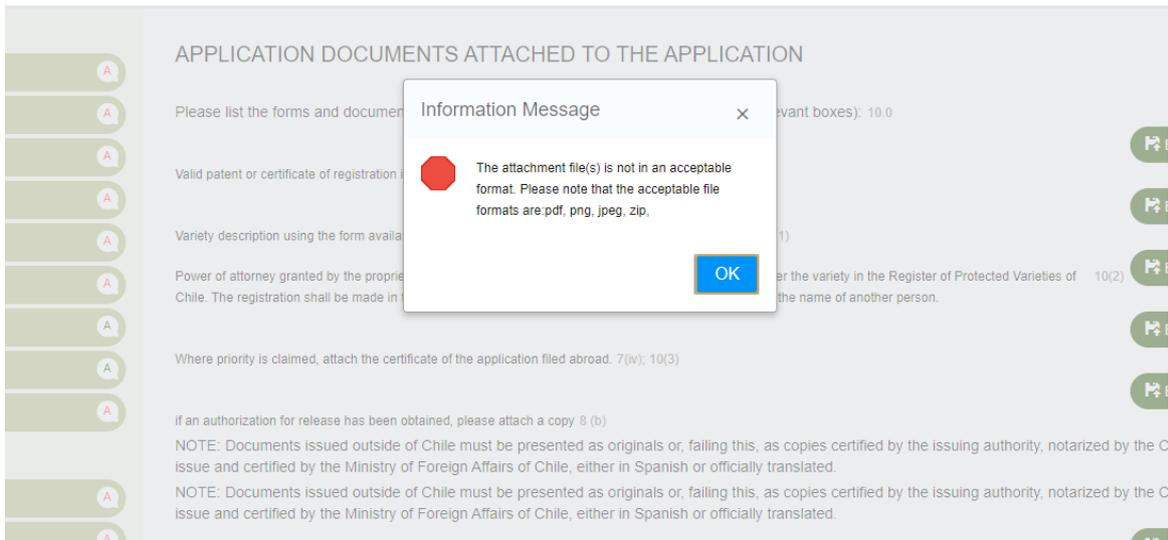
Photographs

Browse

Map showing the location of representative samples (for ornamental, fruit and forest species) (compulsory).

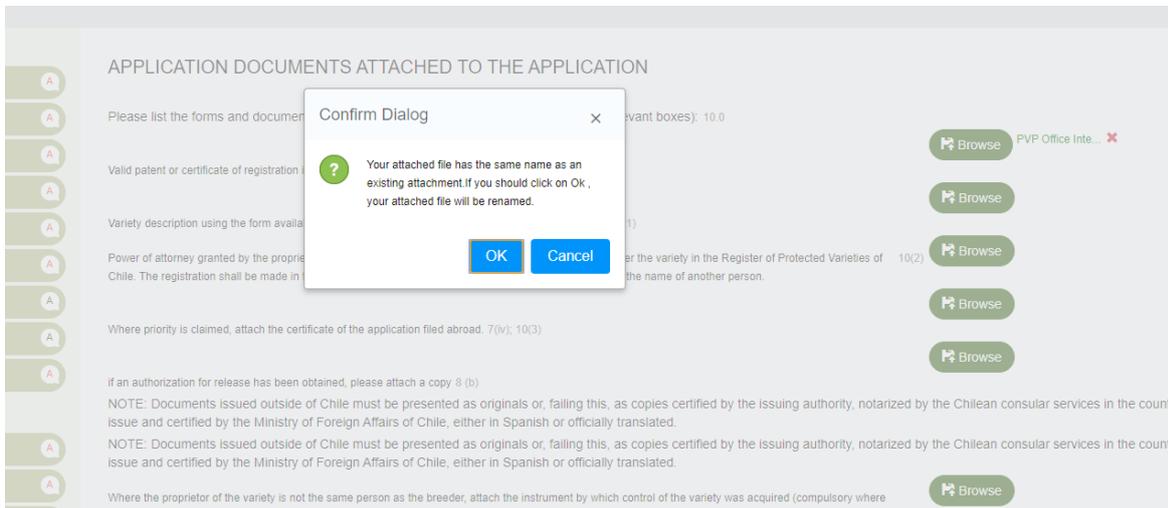
Browse

If the attached file type is different from JPG, PNG, PDF, a pop up window appears.



Note: It is also allowed to attach a zip file composed of multiple files (JPG, PNG, and PDF).

If you attach the same file twice:



Attach the correct format.

APPLICATION DOCUMENTS ATTACHED TO THE APPLICATION

Please list the forms and documents attached to this application (please also check the relevant boxes): 10.0

Valid patent or certificate of registration in the foreign variety register: 10 (a)

Variety description using the form available from the Seeds Division (registro.vprotegidas@sag.gob.cl) 10(1)

Power of attorney granted by the proprietor of the variety to the applicant to represent him/her/it and register the variety in the Register of Protected Varieties of Chile. The registration shall be made in the name of the proprietor, unless the power of attorney stipulates the name of another person. 10(2)

Where priority is claimed, attach the certificate of the application filed abroad. 7(iv); 10(3)

If an authorization for release has been obtained, please attach a copy 8 (b)

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Where the proprietor of the variety is not the same person as the breeder, attach the instrument by which control of the variety was acquired (compulsory where applicable)



To remove an attachment, click on the  next to it.

6.1.3.6 Export

In order to download and store the information in a local drive:

1. Click on Export

2. Open the downloaded file: It is a zip file that contains:

- Encrypted XML Application Form data
- Encrypted XML Technical Questionnaire data
- Attachments if any

The screenshot shows a file explorer window titled 'i_PBR'. It contains a search bar with the text 'Search CL_PHAS_PBR'. Below the search bar is a table listing files:

Name	Type	Compressed size	Password prote...
ES-ApplicationForm	XML Document	1 KB	No
ES-TQForm	XML Document	2 KB	No
PVP Office Interface NEW	PDF File	4,815 KB	No

Note: File name conventions are used for the zip file and XML files:

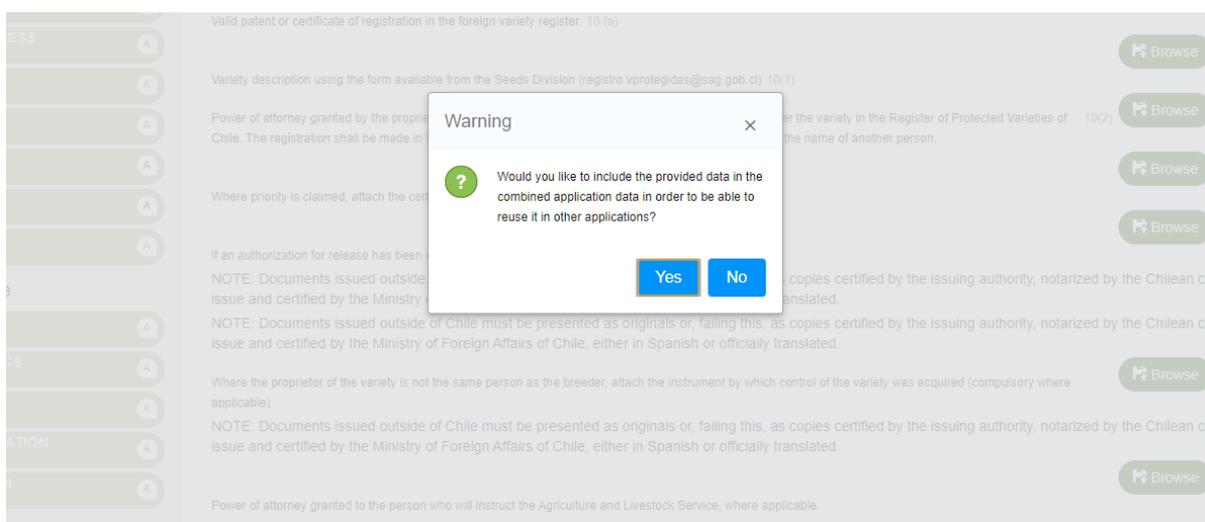
1. The zip file name is a concatenation of the PVP office Code (e.g. BO), “_” and the four first letters of the UPOV code for the chosen crop.
2. The application form file name is a concatenation of the language code used for answers (e.g. ES), “-”, “ApplicationForm”
3. The technical questionnaire file name is a concatenation of the language code used for answers (e.g. ES), “-”, “TQForm”

6.1.3.7 Save

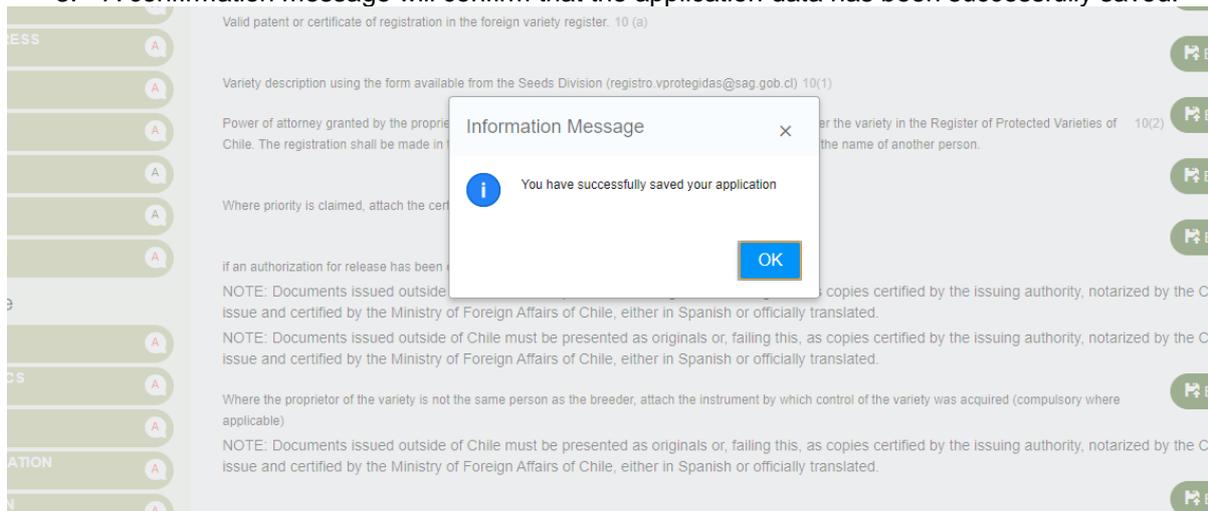
In order to save the information in the database in an encrypted format:

1. Click on Save

2. A Warning message will pop up to invite to include if you wish the information in the combined application data of the candidate variety.



3. A confirmation message will confirm that the application data has been successfully saved.



4. Click on "Home" in the header.

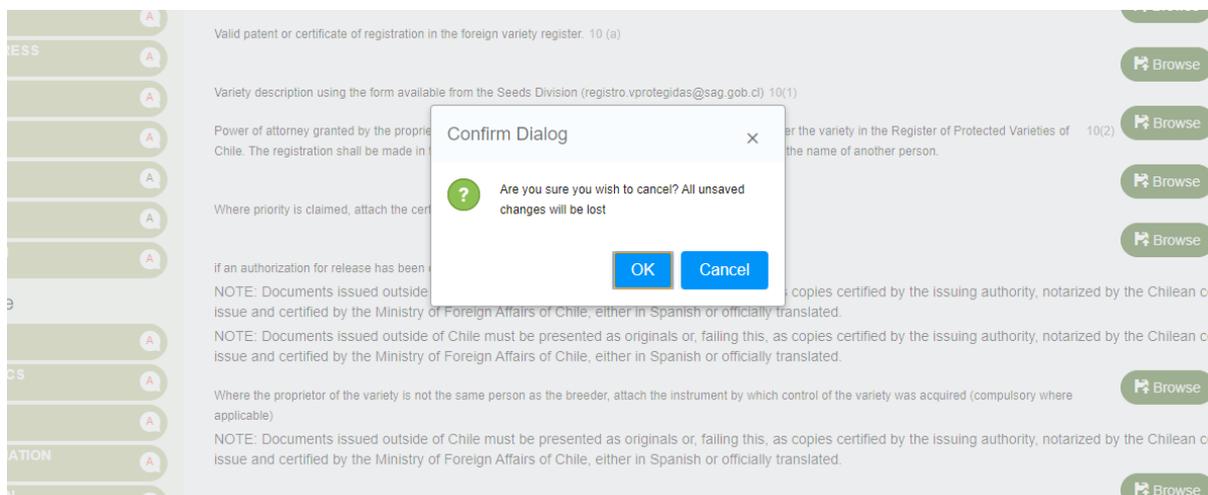
5. The saved application data will appear in the dashboard as "In progress".



Note: After saving, the application data appears as "IN PROGRESS" in your dashboard. If you are assigned the "Co-Drafter" role on this application data, you will see it also in your dashboard even if you have not started that application.

6.1.3.8 Cancel

Unsaved changes will be lost. A dialog will pop up in order to confirm that.

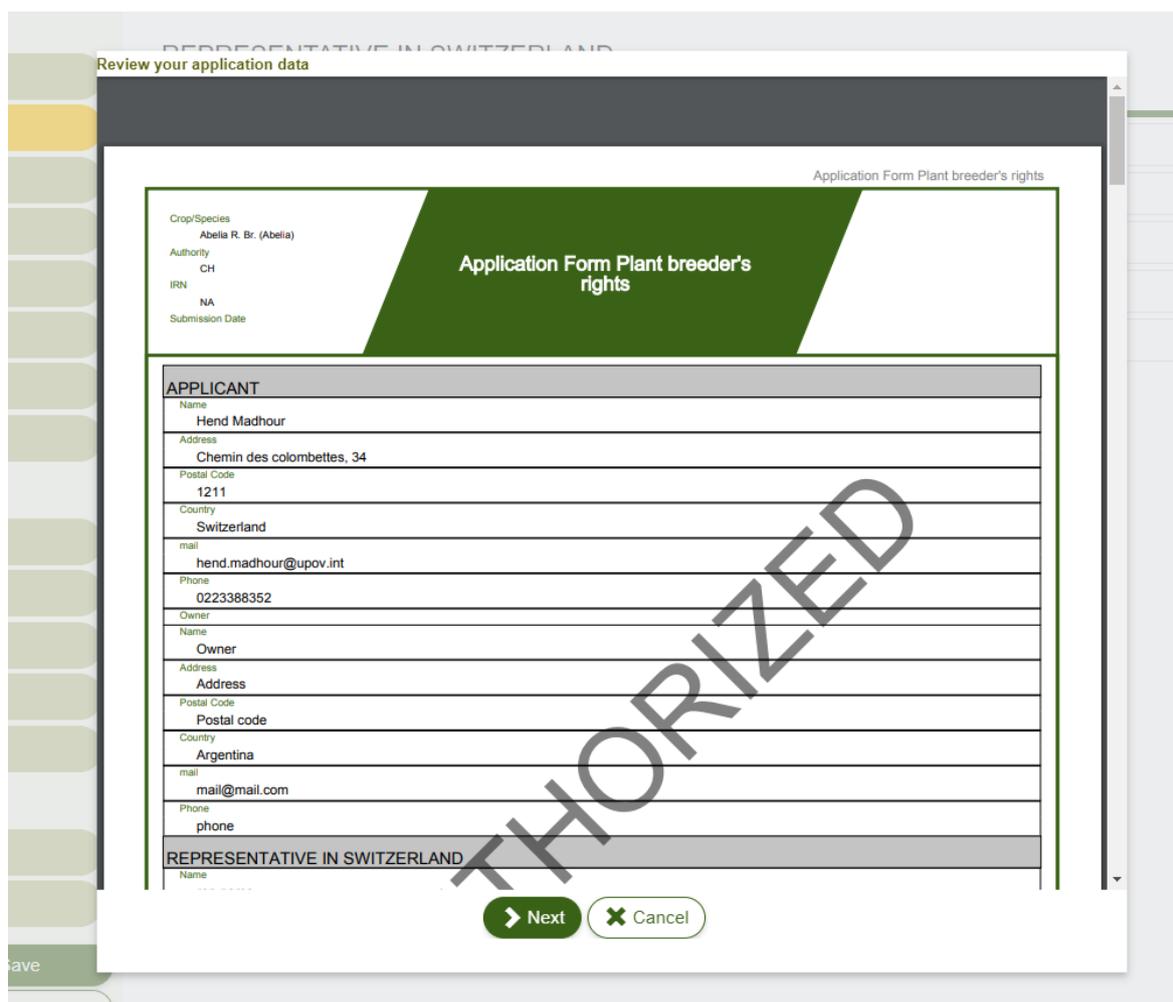


6.1.3.9 Submit

When all mandatory questions are completed, the green check  appears next to the corresponding chapter. You can submit your application data only when all the chapters get the green check.

In order to submit your application data:

1. Click on Submit, you are invited to review your application data in the output format and language required by the authority.



Review your application data

Application Form Plant breeder's rights

Crop/Species
Abelia R. Br. (Abelia)

Authority
CH

IRN
NA

Submission Date

Application Form Plant breeder's rights

APPLICANT

Name
Hend Madhour

Address
Chemin des colombettes, 34

Postal Code
1211

Country
Switzerland

mail
hend.madhour@upov.int

Phone
0223388352

Owner
Name

Address
Address

Postal Code
Postal code

Country
Argentina

mail
mail@mail.com

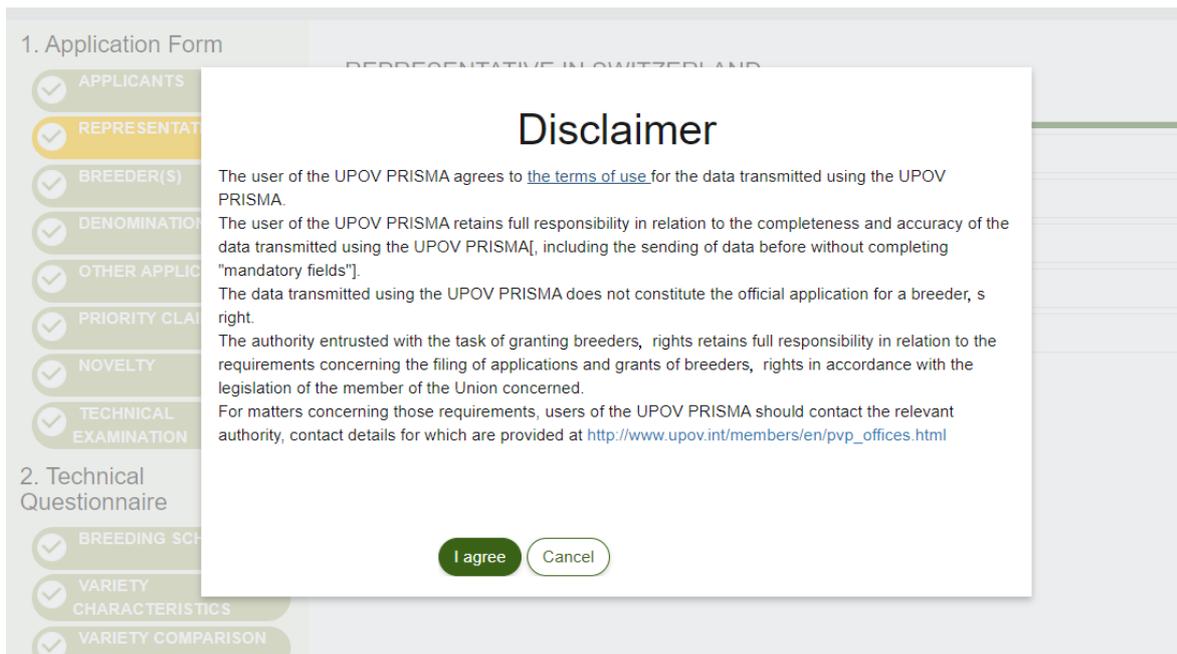
Phone
phone

REPRESENTATIVE IN SWITZERLAND

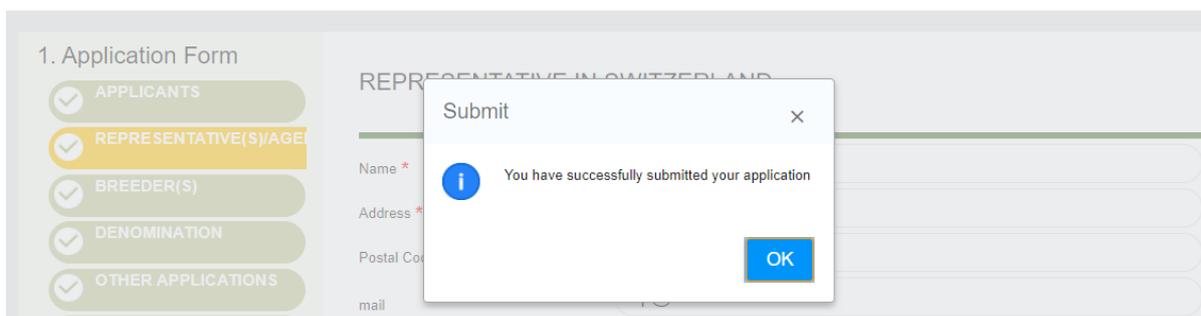
Name

Next Cancel

2. Click on Next, the UPOV PRISMA disclaimer is displayed. You need to click on "I agree" in order to submit your application data.



3. A pop up message indicates that you have successfully submitted your application data.



4. Click on OK. The payment details will appear:

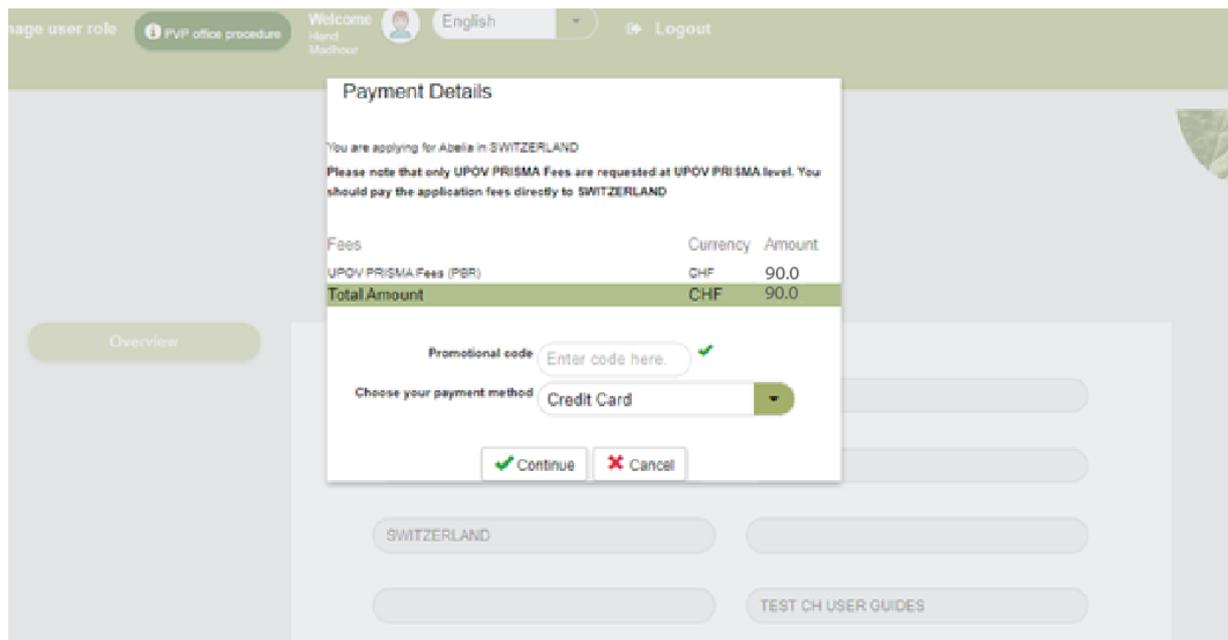
In the above case, the PVP office application fee(s) should be paid directly to the designated PVP office. Only the UPOV PRISMA fee payment is requested.

Note: in some cases, PVP office application fee(s) will need to be paid directly to the PVP Office concerned, through UPOV PRISMA via the e-pay system, as specified by each PVP Office.

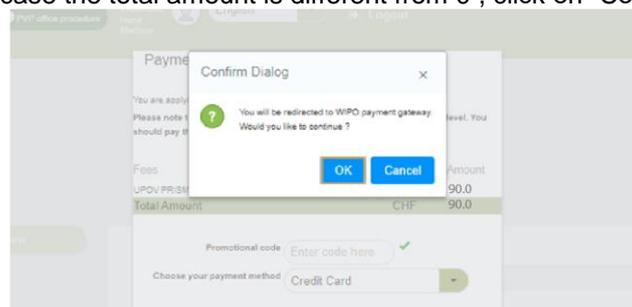
Payment of the UPOV PRISMA fee is made via the e-pay system (by credit card or bank transfer) at the time of making a submission to a PVP Office.

Note: in some cases, the UPOV PRISMA fee will be paid by the PVP Office concerned (information will be displayed in the system)

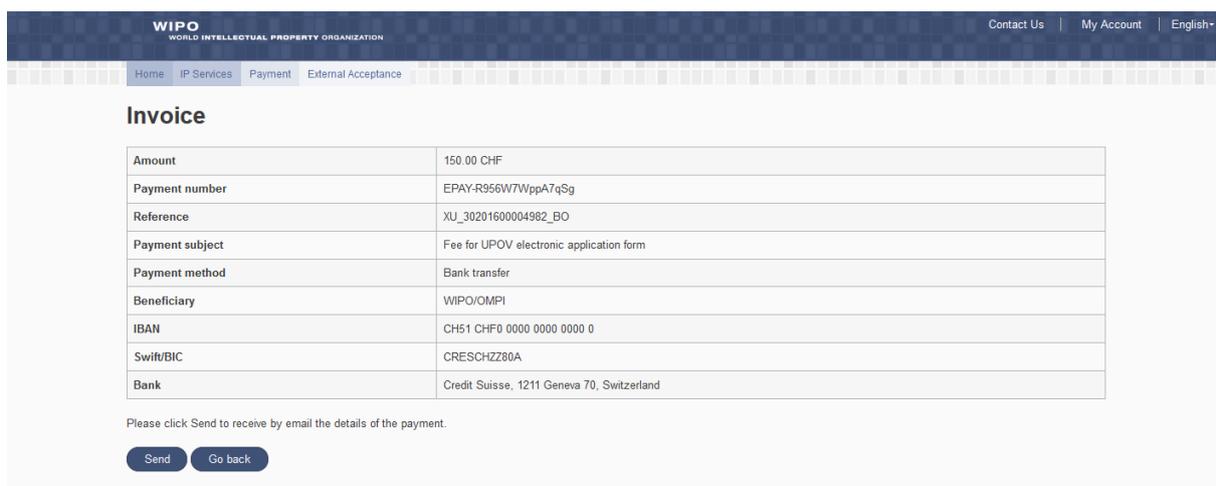
In the context of promotional campaigns, UPOV may distribute voucher codes that could be used to apply discounts on UPOV PRISMA Fees. If the discount is 100%, you will not be redirected to WIPO payment gateway.



5. In case the total amount is different from 0 , click on “Continue”.



6. You will be redirected to the WIPO payment gateway. Click on OK.



7. Click on "Send" in order to receive the payment details.

WIPO
WORLD INTELLECTUAL PROPERTY ORGANIZATION

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Home | IP Services | Payment | External Acceptance

Invoice

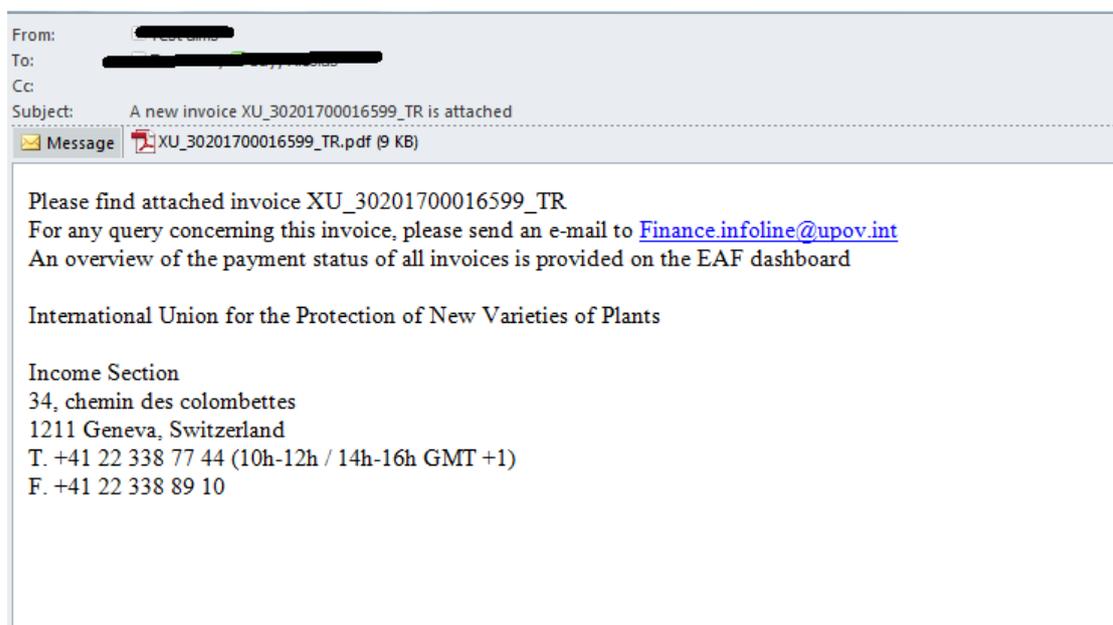
You will shortly receive the invoice by e-mail.

Amount	150.00 CHF
Payment number	EPAY-R956W7WppA7qSg
Reference	XU_30201600004982_BO
Payment subject	Fee for UPOV electronic application form
Payment method	Bank transfer
Beneficiary	WIPO/OMPI
IBAN	CH51 CHF0 0000 0000 0000 0
Swift/BIC	CRESCHZ280A
Bank	Credit Suisse, 1211 Geneva 70, Switzerland

Please click: Send to receive by email the details of the payment.

[Send](#) [Go back](#)

8. Check your mailbox.



The received email contains also the invoice with the bank details information.



FACTURE / INVOICE

Invoice No.:	Invoice No.	Name Address
Our reference:	Reference	
Your reference:	Reference	

Client No.: Genève / Geneva 28 Apr 2020

Description	Qté Qty	Devises Currency	Px Unitaire Unit Amt	Montant Amount
UPOV EAF Fees	1.00	CHF	90.00	90.00
Application data (Reference) submitted on (date)				
Sous total / Subtotal (CHF):				90.00
Total à payer / Total amount due (CHF):				90.00

- Click on Go back to go back to the UPOV PRISMA Web application data.
- In the dashboard, you can see that your application data has been submitted.

UPOV Dashboard

In Progress **Submitted** Imported Combined

Clear all filters

International Reference Number	Application data for	Modified On	Date of Submission	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority	Status
XU_3030200000490	PBR	19/04/2020	19/04/2020	Abeba R. Br.		TEST CH USER GUIDES	SWITZERLAND	Submitted
XU_30302000001914	PBR	07/02/2020	07/02/2020	Laktosa saivla L.		test n1 2	NETHERLANDS	Submitted
XU_30302000001914	National Listing	07/02/2020	07/02/2020	Laktosa saivla L.		test n1 2	NETHERLANDS	Submitted
XU_30302000001900	National Listing	06/02/2020	06/02/2020	Laktosa saivla L.		TEST 1567	NETHERLANDS	Submitted
XU_30302000001900	PBR	06/02/2020	06/02/2020	Laktosa saivla L.		TEST 1567	NETHERLANDS	Submitted
XU_30302000001240	National Listing	04/02/2020	04/02/2020	Laktosa maha L.		test3	NETHERLANDS	Submitted
XU_30302000001240	National Listing	04/02/2020	04/02/2020	Laktosa maha L.		test 2 NL	NETHERLANDS	Submitted
XU_30302000001237	National Listing	03/02/2020	03/02/2020	Laktosa saivla L.	TEST NLJ	TEST NLJ	NETHERLANDS	Submitted
XU_30302000000483	PBR	20/01/2020	20/01/2020	Rosa L.	TEST GB	www	UNITED KINGDOM	Submitted
XU_30301900000293	PBR	28/10/2019	28/10/2019	Euphorbia pulcherrima Willd. × Kotschy	TEST Polakita		Viet Nam	Submitted

1 / 26 >>

[1 - 10 / 257]

Note: It is not possible to remove or edit submitted application data.

11. Check your mailbox.



Dear Madam/Sir,

Please be notified that the applicant **Hend Madhour** has submitted an application for **Abelia** to **SWITZERLAND** as following:

International Reference Number	XU_3020200002405
Proposed Denomination	
Breeder's reference (if applicable)	TEST CH USER GUIDES
Date of Submission	15/04/2020

Please find the application data at: <https://webaccess.wipo.int/eaf/getApplication.zul?ApplicationId=26088>

Best Regards,
UPOV PRISMA Team

The email notification is sent to the PVP office if requested. If not, it will only be sent to the “submitter” of that application data. In the provided link, only the PVP office and the applicant(s) can download the application data in a secure way after authentication.

Note: The “submitter” is the person who submitted the application data. It should have either the role of “authorized signatory”, “co-breeder admin” or “breeder admin”.

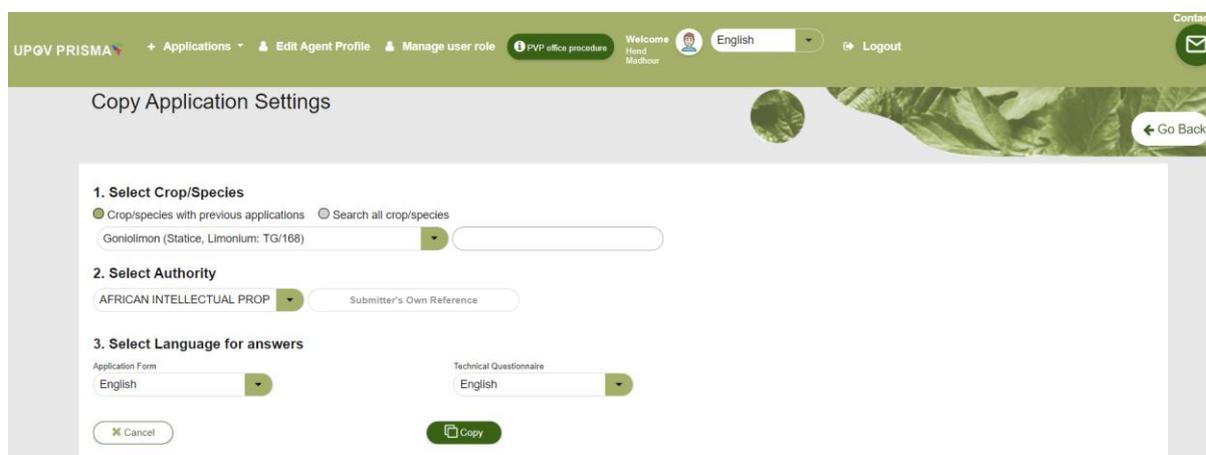
Another email notification with information about next steps for the selected authority and crop is sent to all users involved in drafting the application data.

The provided PDF contains questions in the accepted language for answers set by the Breeder in the Settings page (§5.2).

Crop/Species Jibella R. Gr. (Jibella) Authority CH IRN XU_3020200002405 Submission Date	<h2 style="margin: 0;">Application Form Plant breeder's rights</h2>				
APPLICANT					
Name Hend Madhour					
Address Chemin des colombettes, 34					
Postal Code 1211					
Country Switzerland					
mail hend.madhour@upov.int					
Phone 0223388352					
Owner					
Name Owner					
Address					
Address Address					
Postal Code Postal code					
Country Argentina					
mail mail@mail.com					
Phone phone					
REPRESENTATIVE IN SWITZERLAND					
Name rep name					
Address rep address					
Postal Code 1020					
mail rep@mail.com					
Phone rep phone					
BREEDER					
Name					
Address					
mail					
Phone					
In which country has the variety been bred?					
DENOMINATION					
Breeder Reference TEST CH USER GUIDES					
Variety denomination (if known)					
Trademark					
Trademark (if known)					
EXISTING APPLICATIONS					
PVR Plant Variety Rights					
(name) or (organization)	Filing date	under application number	under denomination for approval (Breeder's reference)	under variety denomination	Status of the procedure
organization					

6.1.4 Copy Application

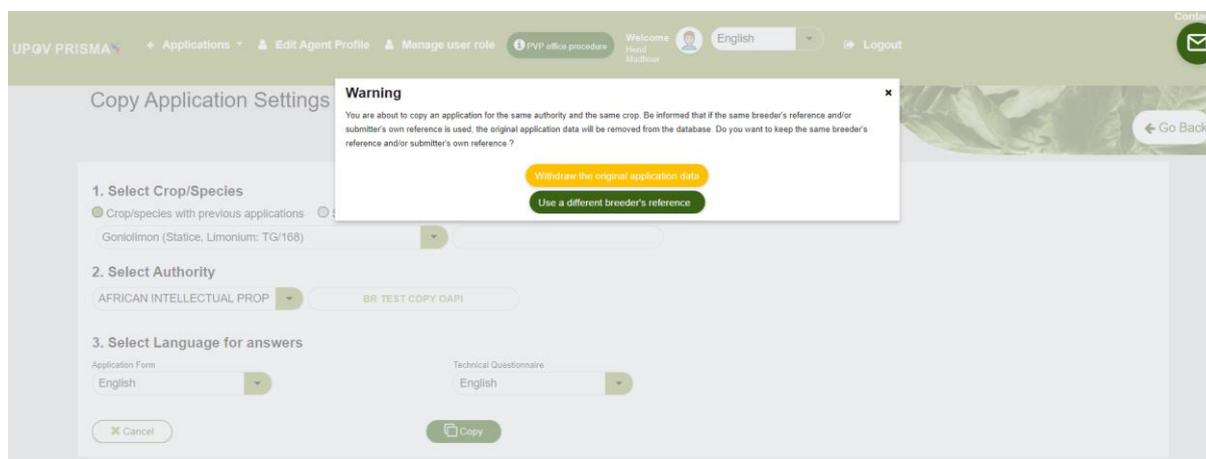
By clicking on the Copy icon  you can copy directly the application you have selected. The screen is prefilled with the settings of the original data.



You have different options when copying the application:

- **Same Authority/ Same Crop/ Same application type (PBR or National Listing):**

A pop up window will be displayed inviting the user to choose if they wish to keep the same breeder's reference (and therefore override the original application data) or not. The user should be informed that if the same breeder's reference is used, the original application data will be removed from the database. The same IRN is used for the new application data.



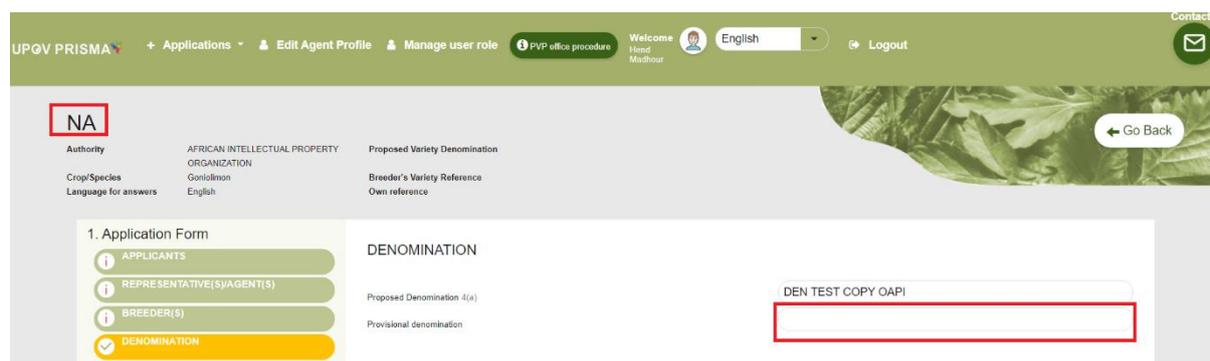
If you choose “Withdraw the original application data”:

In case of submitted application, an email will be sent to the authority to inform them that the application is withdrawn.

In all cases (submitted, imported, in progress applications), the original application data is removed.

If you choose “Use a different breeder's reference”:

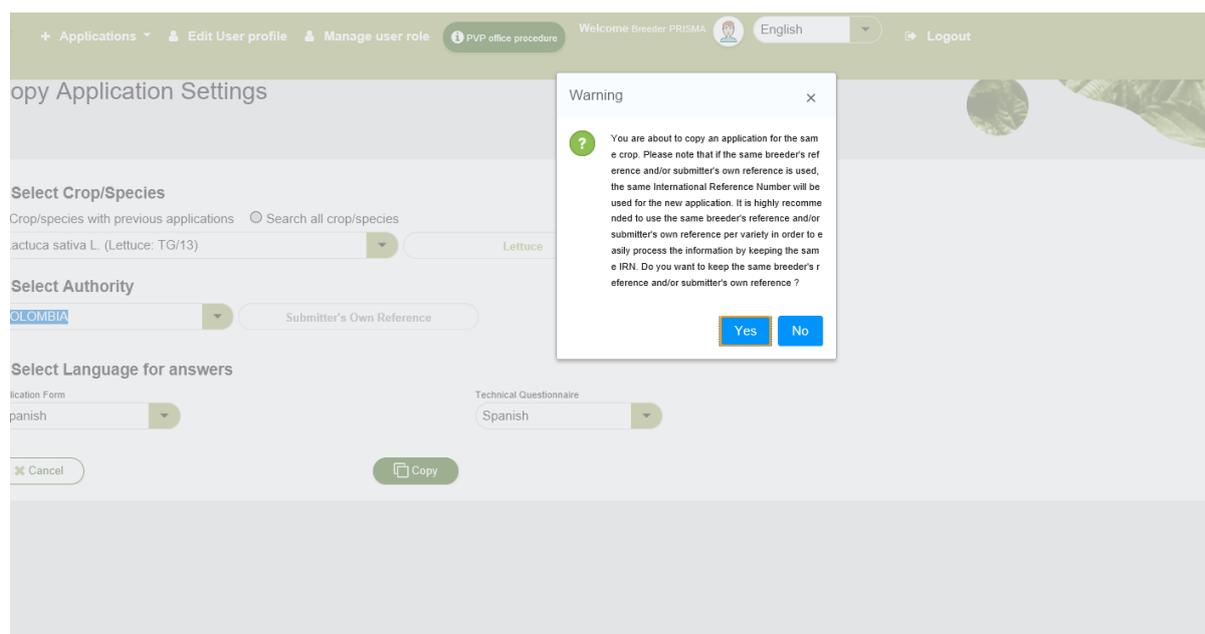
The IRN is not taken over (it is displayed as NA). You have to save your application and choose to include it in the combined application data. The breeder's reference is empty and needs to be added.



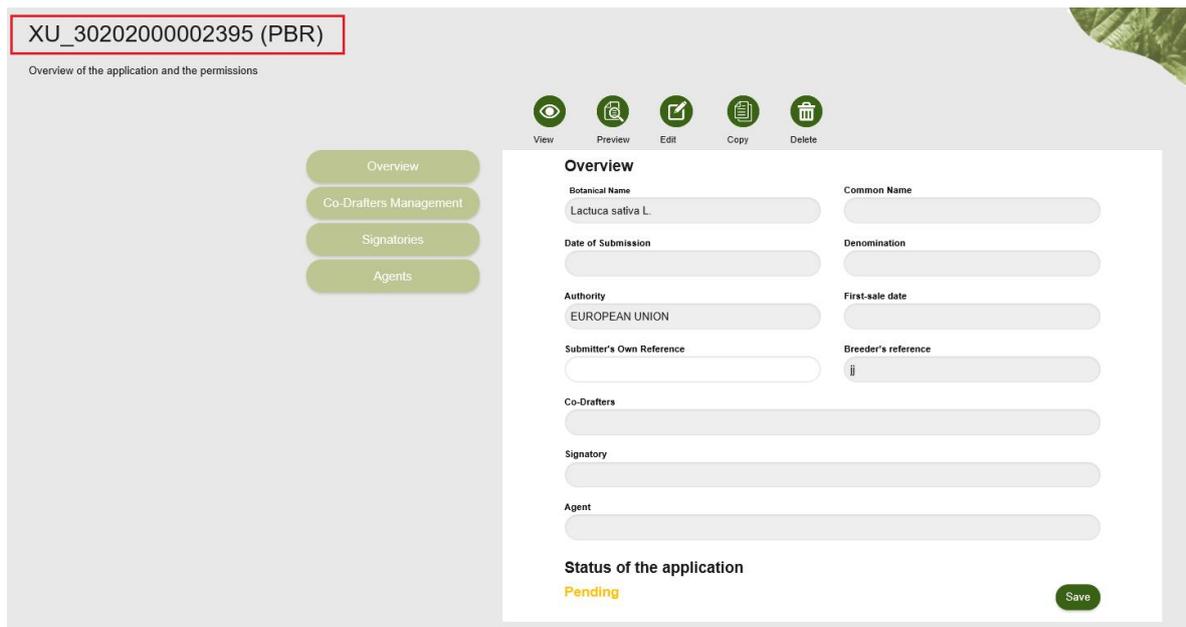
All other answers are taken over from the original application.

- **Different authority/Same Crop:**

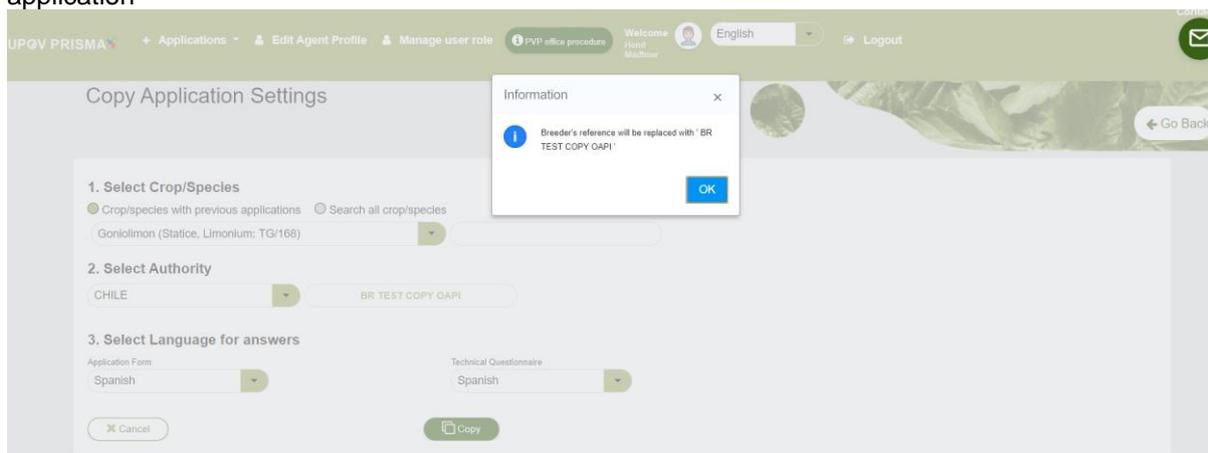
After clicking on the Copy button, a pop up window will be displayed inviting the user to choose if he/she wants to keep the same breeder's reference (and therefore keep the same IRN) or not. If a different breeder's reference is used, a new IRN is assigned to the new application data.



If the same breeder's reference is used, the same IRN (as in the original application) is displayed in the header.



When you choose Submitter's own reference that is different from the Breeder's reference in the original application, the new Submitter's reference will be used as Breeder's reference in the new application



If the submitter's own reference is empty or different from the breeder's reference (example above) then a different IRN is assigned to the new application data. It may show up as a NA until you save the application.

- **Same authority/ different crops:** the new application data will have a different IRN.
- **Different authorities/different crops:** the new application data will have a different IRN.

Click on Yes, the form will be generated including prefilled questions.

The screenshot shows the 'Characteristics of the variety to be indicated' section of the application form. Under the heading 'Plant: height *', there are radio buttons for nine options: 1 very short, 2, 3 short (selected), 4, 5 medium, 6, 7 tall, 8, and 9 very tall. To the left, a sidebar lists various application form sections, with 'VARIETY CHARACTERISTICS' highlighted in yellow.

It is possible to edit, save and submit a copied application data in the same way as for new application data.

6.1.5 Sign

Sign allows the authorized signatory to complete “Declaration and Signature” chapter.

Note: This chapter can not be filled in by a Drafter.

The Signatory can sign by clicking on the Sign icon  .

The screenshot shows the 'Overview' page for application XU_3020200002389 (PBR). At the top, there are three icons: 'View', 'Preview', and 'Sign'. The 'Sign' icon is highlighted with a red box. Below the icons, the 'Overview' section displays various application details in a form layout, including Botanical Name (Lactuca sativa L.), Common Name, Date of Submission, Denomination, Authority (CHILE), First-sale date, and Status of the application (Pending). A 'Save' button is visible at the bottom right of the overview panel.

When the Signatory clicks on Sign, the other chapters can't be changed anymore.

6.1.6 Pay

In principle, the payment is done directly at the time of making a submission to a PVP Office (see section 6.1.3.9) . It is also possible to pay later by clicking on the link in the dashboard, for example if there is a problem in the payment procedure.

Note: Payment of fees (January 2021)

UPOV PRISMA fee

The UPOV PRISMA fee is 90 Swiss francs per PVP application made using UPOV PRISMA (Note: please also see National Listing application below). This fee is in addition to the PVP application fee(s) for the UPOV member concerned

Payment of the UPOV PRISMA fee is made via the e-pay system (by credit card or bank transfer) at the time of making a submission to a PVP Office.

PVP office application fee(s)

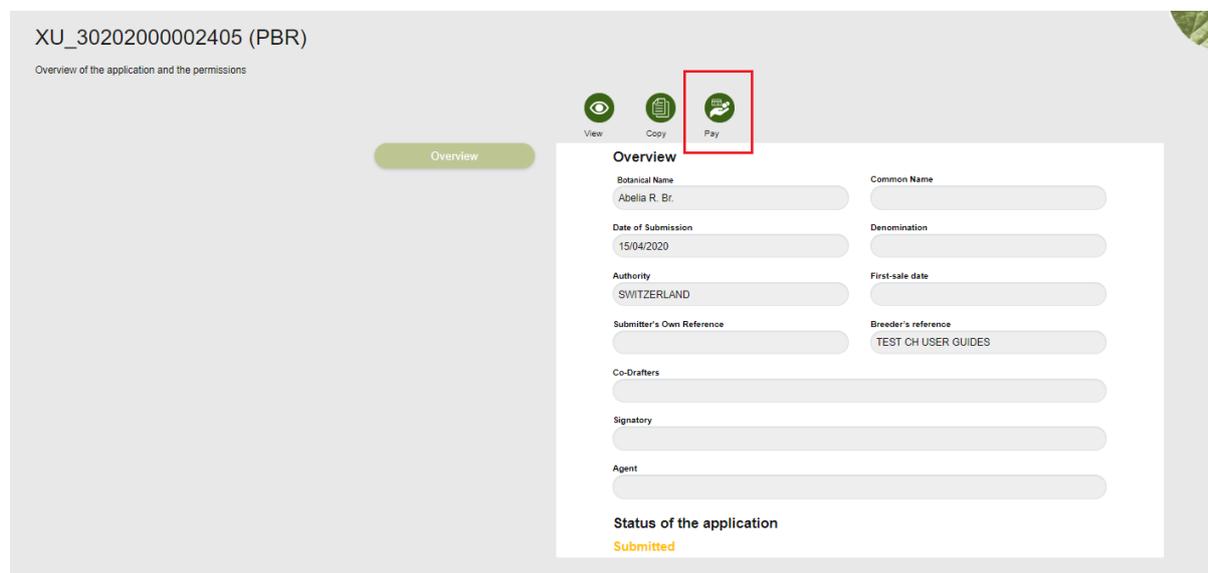
The UPOV PRISMA fee is in addition to the PVP application fee(s) for the UPOV member concerned. The PVP application fee(s) for the UPOV member concerned will need to be paid directly to the PVP Office concerned, or through UPOV PRISMA via the e-pay system, as specified by each PVP Office.

Information on PVP application fees and payment arrangements via UPOV PRISMA can be found under “PVP Office Procedures”.

National Listing

Where it is possible in a UPOV member to use UPOV PRISMA also for applications for National Listing, only one UPOV PRISMA fee will be charged (90 Swiss francs) for the same variety (even if the two applications are made at different times).

1. Click on Pay.



XU_30202000002405 (PBR)

Overview of the application and the permissions

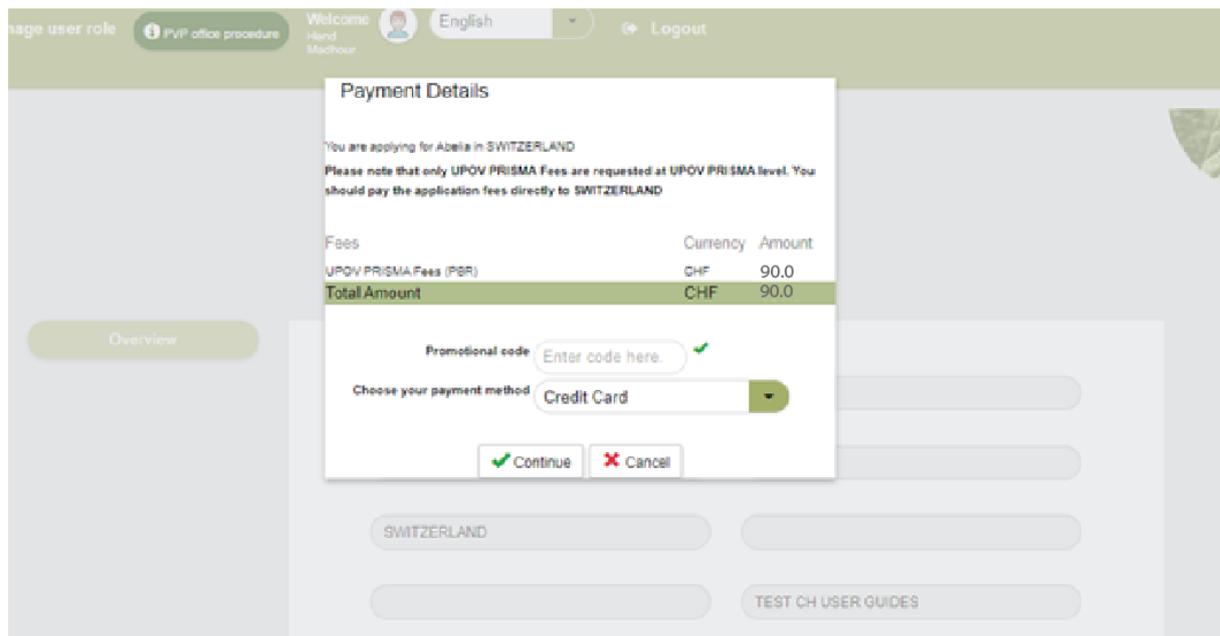
View Copy **Pay**

Overview

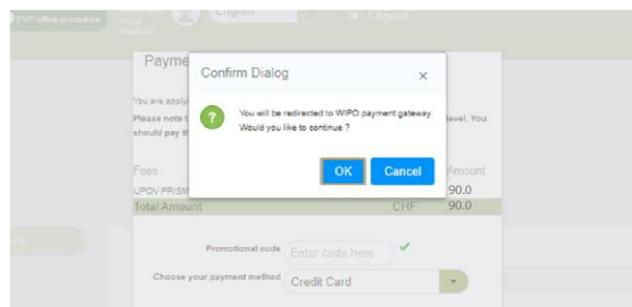
Botanical Name	Abelia R. Br.	Common Name	
Date of Submission	15/04/2020	Denomination	
Authority	SWITZERLAND	First-sale date	
Submitter's Own Reference		Breeder's reference	TEST CH USER GUIDES
Co-Drafters			
Signatory			
Agent			

Status of the application
Submitted

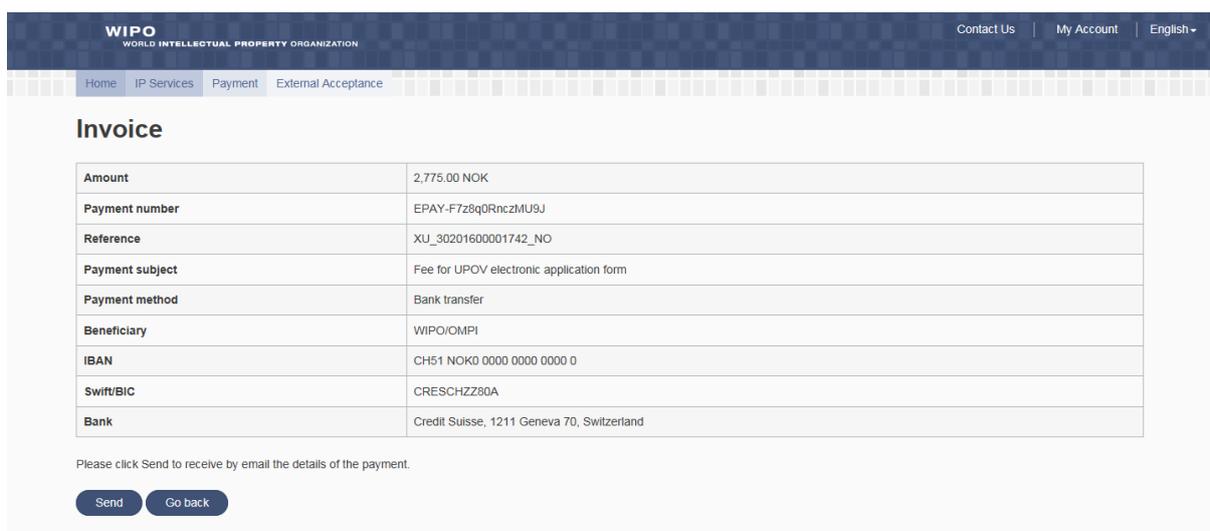
2. The payment Details window is displayed. It shows the amount to be paid. Choose your payment method and click on “Continue”.



3. A popup window is displayed to invite to go the WIPO payment gateway.



4. Click on OK, the invoice details will be displayed.



5. Click on send in order to receive it by email.

The screenshot shows the WIPO PRISMA dashboard with a navigation bar at the top containing 'Home', 'IP Services', 'Payment', and 'External Acceptance'. The main heading is 'Invoice'. A message states: 'You will shortly receive the invoice by e-mail.' Below this is a table with the following details:

Amount	2,775.00 NOK
Payment number	EPAY-F7z8q0RnczMU9J
Reference	XU_30201600001742_NO
Payment subject	Fee for UPOV electronic application form
Payment method	Bank transfer
Beneficiary	WIPO/OMPI
IBAN	CH51 NOK0 0000 0000 0000 0
Swift/BIC	CRESCHZZ80A
Bank	Credit Suisse, 1211 Geneva 70, Switzerland

Below the table, it says 'Please click Send to receive by email the details of the payment.' There are two buttons: 'Send' and 'Go back'.

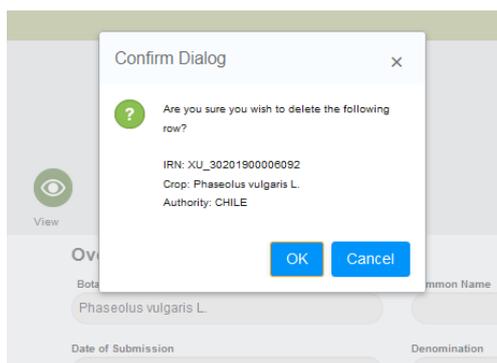
6. Click on Go back in order to go back to the UPOV PRISMA dashboard.

Note: In the case where the PVP application fee(s) for the UPOV member concerned is paid through UPOV PRISMA, the transfer of money will be effected as soon as possible but may take a few days between the time the payment is effected by the user and the time the payment is received by the PVP office.

6.1.7 Delete

In order to remove a pending application, click on Delete icon .

A pop up window including information about the deleted application data will be displayed as follows:



6.2 Overview: Work in a team in UPOV PRISMA

6.2.1 Application related roles

In the Overview you can also see and manage roles related to the application. To access different roles, chose from the side menu. Under the Overview option, you can find Co-Drafters Management, Signatories and Agents.

Breeder Admin/Co-breeder Admin can assign roles to the persons of the same company/organization.

XU_30201900006092 (PBR)

Overview of the application and the permissions

View Preview Edit Copy Delete

Overview

Co-Drafters Management

Signatories

Agents

Overview

Botanical Name: Phaseolus vulgaris L.

Common Name:

Date of Submission:

Denomination:

Authority: CHILE

First-sale date:

Submitter's Own Reference:

Breeder's reference:

Co-Drafters:

Signatory:

Agent:

Status of the application

Pending

Save

6.2.2 Co-Drafters management

1. In order to assign “Co-Drafter” role, click on “Co-Drafters Management” button.

Note: The “Co-Drafter” role is assigned per application data. It can only be assigned for pending applications' data.

XU_30201900006092 (PBR)
Overview of the application and the permissions

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

Overview

Botanical Name	Phaseolus vulgaris L.	Common Name	
Date of Submission		Denomination	
Authority	CHILE	First sale date	
Submitter's Own Reference		Breeder's reference	
Co-Drafters			
Signatory			
Agent			

Status of the application
Pending

Save

2. Select a person from a list of already registered users in the system with Drafter/Co-breeder Admin/Breeder Admin role.

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

Select from registered users

List of assigned co-drafters

Cancel Save

3. Click on “Add as Co-Drafter” button

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

Select from registered users

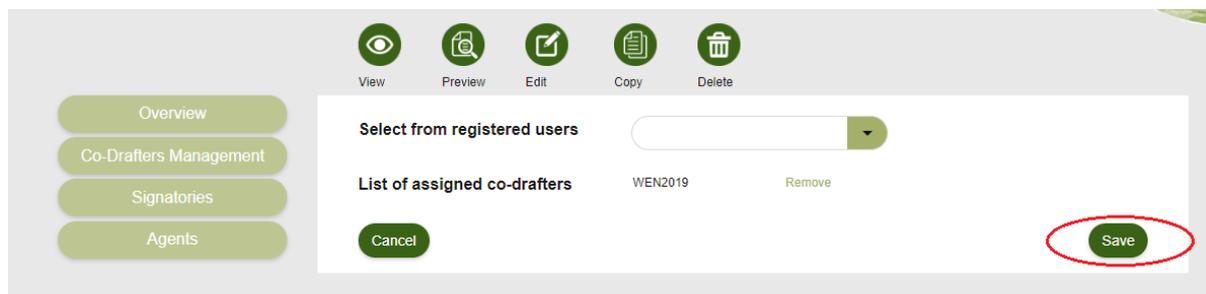
List of assigned co-drafters

WEN2019

+ Add as Co-Drafter

Cancel Save

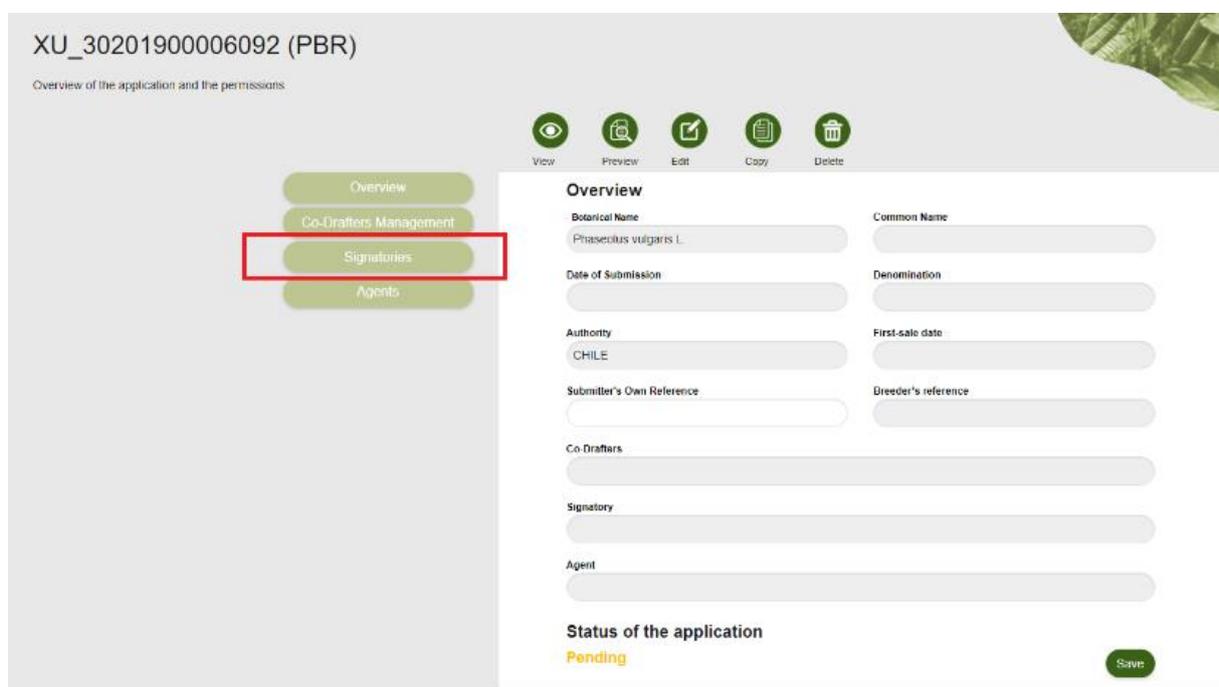
4. The list of Co-drafters is updated, click on “Save”



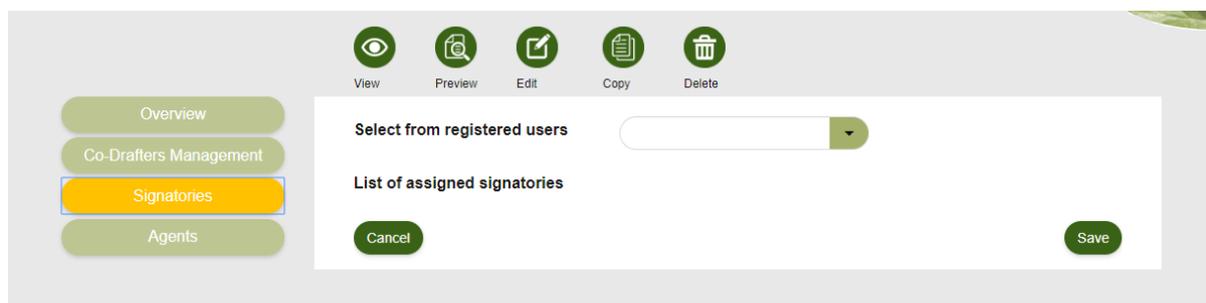
6.2.3 Signatories

1. In order to assign “Signatory” role, click on “Signatories” button.

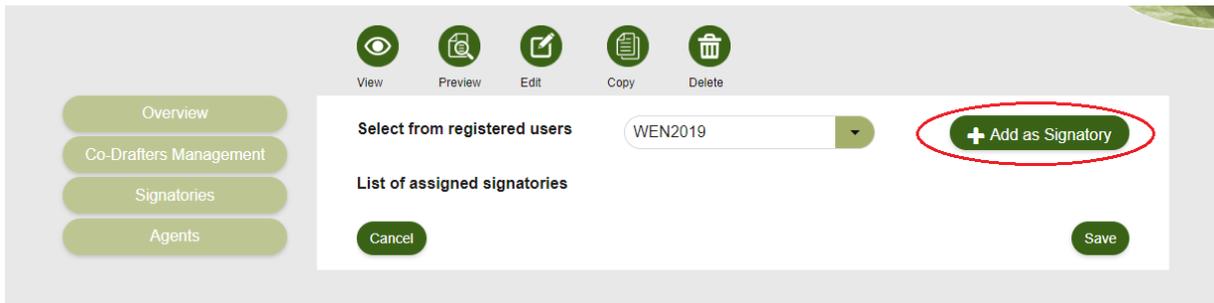
Note: The “Signatory” role is assigned per application data. It can only be assigned for pending applications’ data.



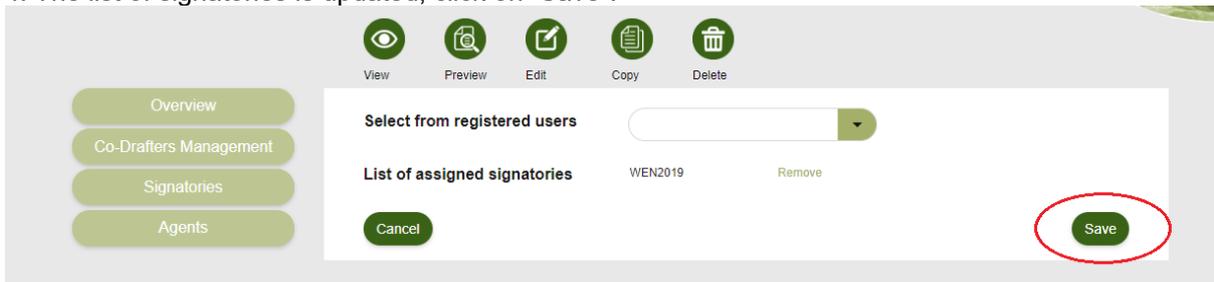
2. Select a person from a list of already registered users in the system with “Signatory” role.



3. Click on “Add as Signatory” button.



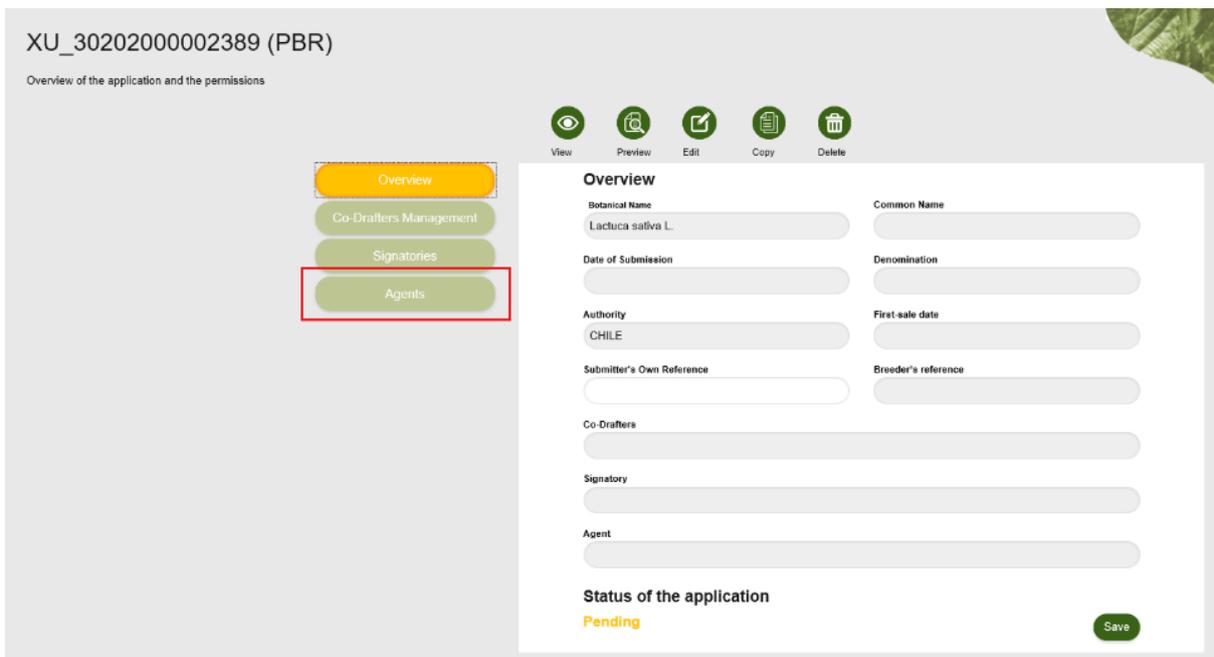
4. The list of signatories is updated, click on “Save”.



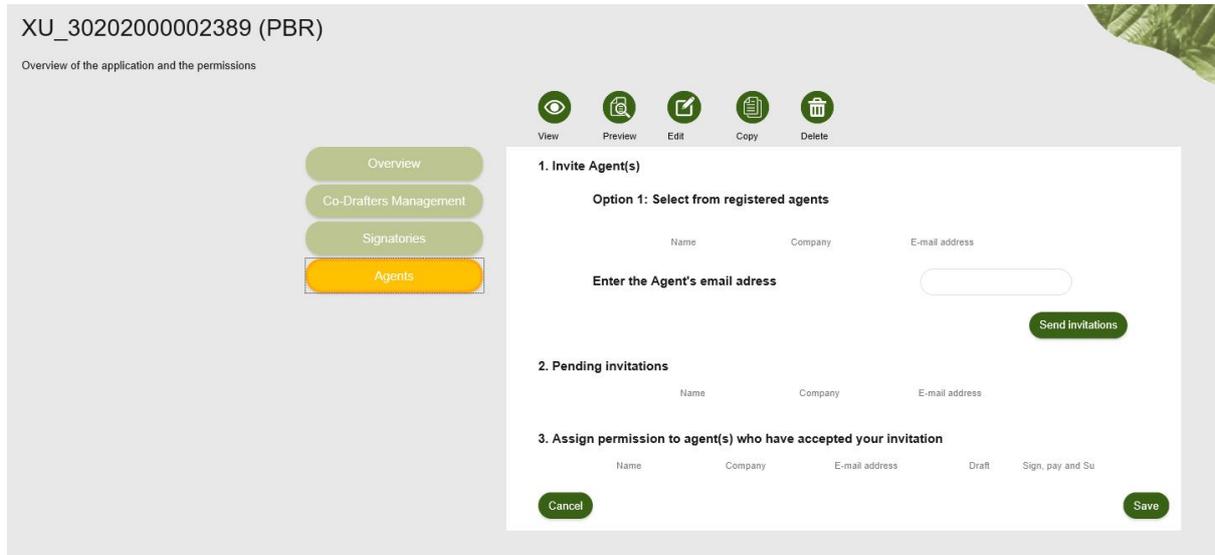
6.2.4 Agents

1. In order to assign “Agent” role, click on “Agents” button.

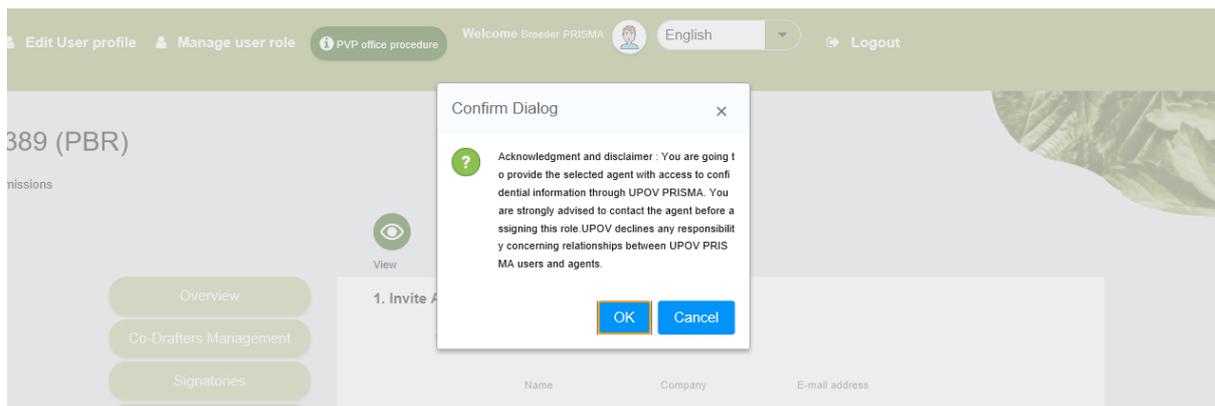
Note: The “Agent” role is assigned per application data. It can only be assigned for pending applications’ data.



2. You have two options for selecting an agent. You can select from a list of already registered users in the system with “Agent” role or you can enter his/her email address, if your agent does not appear in the list.



3. Click on Send invitations, read the disclaimer and click on OK.



4. An email will be sent to the agent with copy to you.

UPOV PRISMA



Dear Madam/Sir,

Please be informed that the following UPOV PRISMA user:

- Customer ID: **BREEDERADMIN**
- Name: **Breeder PRISMA**
- Address: **Chemin des Colombettes, 34 1211 Geneve SWITZERLAND**
- E-mail: breeder.prisma@gmail.com

wishes to assign you the role of Agent for the following application data:

- **IRN: XU_30202000002389 (Lettuce, CHILE)**

In order to ACCEPT or DECLINE the assignment, please log into UPOV PRISMA using your WIPO User Account.

If you do not yet have access to UPOV PRISMA, please create your UPOV PRISMA account [here](#)

Best Regards,

UPOV PRISMA Team

5. At Agents tab, your invitation appears as pending.

XU_30202000002389 (PBR)
Overview of the application and the permissions

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

1. Invite Agent(s)

Option 1: Select from registered agents

Name	Company	E-mail address

Enter the Agent's email adress

Send invitations

2. Pending invitations

Name	Company	E-mail address
🕒		agent.prisma@gmail.com

3. Assign permission to agent(s) who have accepted your invitation

Name	Company	E-mail address	Draft	Sign, pay and Su

Cancel Save

6. When the agent accepts or declines the invitation, an email will be sent to you.



Dear Madam/Sir,

Please be informed that the following agent:

- Customer ID: **AGENT**
- Name: **Agent PRISMA**
- Address: **null SWITZERLAND**
- E-mail: agent.prisma@gmail.com

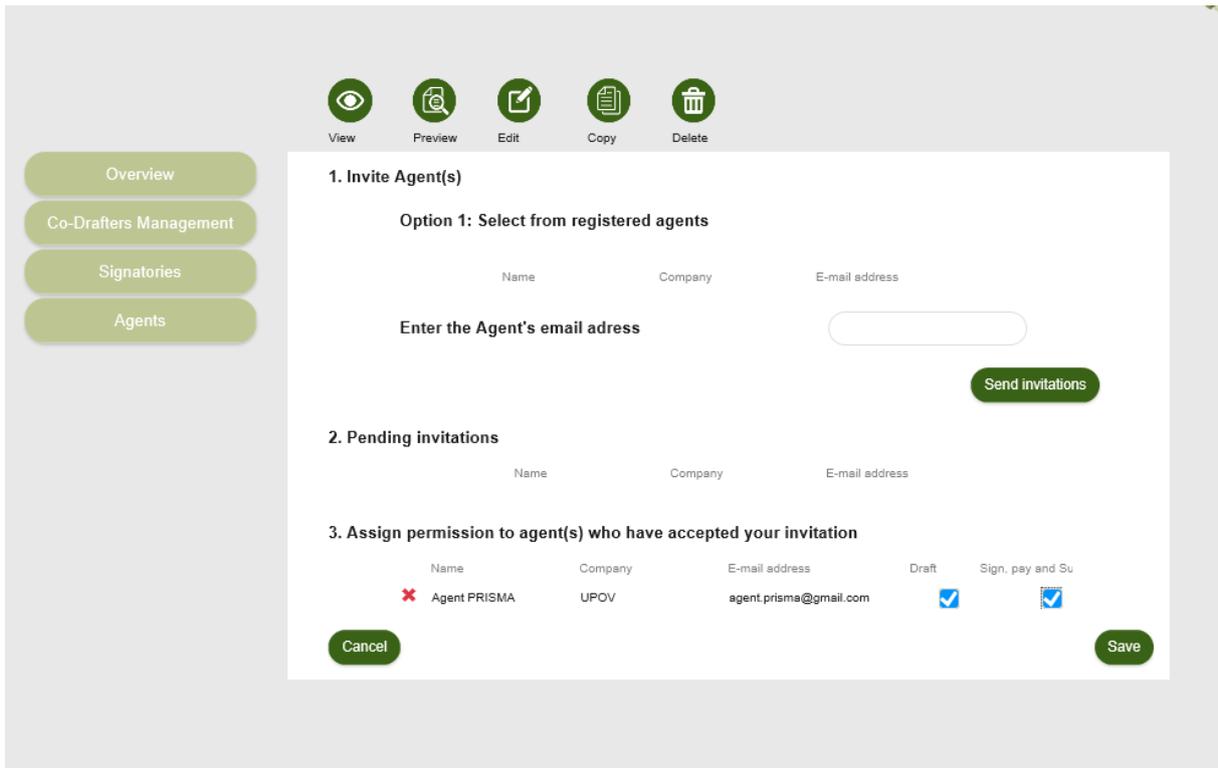
Has accepted your invitation to act as agent for the following application data:

- **IRN: XU_3020200002389** (Lettuce, CHILE)

Best Regards,
UPOV PRISMA Team

7. If the invitation is accepted, at Agents tab, it will appear as accepted.

8. Choose the rights you would like to delegate (Draft, Sign, Pay and Submit) and click on "Save" button



9. A Warning message will pop up to invite you to confirm if you wish to assign this agent to your application data. Click on OK to confirm.

