

UPOV PRISMA

UPOV PRISMA

User Guide for Agents

UPOV PRISMA Version 2.4

Contents

1	About this guide	3
2	Acronyms	3
3	Overview	3
4	WIPO Accounts	7
4.1	Create an account	7
4.2	Forgotten username	10
4.3	Recovery of a forgotten password	10
5	UPOV PRISMA - Features and Functionalities	12
5.1	Home Page	12
5.1.1	Header	12
5.1.2	Dashboard	12
5.1.3	Drafter Screen	17
5.1.4	Agent/Co-agent Admin Screen	18
5.1.5	Authorized Signatory Screen	18
5.2	Applications	18
5.2.1	Start New Application	18
5.2.2	Copy Application	28
5.3	User Profile	32
5.4	Manage user roles	36
5.4.1	Add a new user	36
5.4.2	Update User Role	37
5.4.3	Inactivate User	37
5.5	Helpdesk	38
6	Application Overview	39
6.1	Overview Icons	41
6.1.1	View Application	41
6.1.2	Preview Application	43
6.1.3	Edit Application	45
6.1.4	Copy Application	70
6.1.5	Sign	73
6.1.6	Pay	73
6.1.7	Delete	75
6.2	Overview: Work in a team in UPOV PRISMA	76
6.2.1	Application related roles	76
6.2.2	Co-Drafters management	76
6.2.3	Signatories	78
6.2.4	Agents	79

1 About this guide

This guide, which is intended for users of UPOV PRISMA, is divided into three parts:

Part 1 – WIPO ACCOUNTS: explains how to create and manage online user accounts;

Part 2 – UPOV PRISMA - Overview of Features and Functionalities.

Part 3 – UPOV PRISMA – Application data related features;

2 Acronyms

IRN	International Reference Number
CPVO	Community Plant Variety Office of the European Union (CPVO)
PBR	Plant Breeders' Rights
PVP	Plant Variety Protection
NLI	National Listing

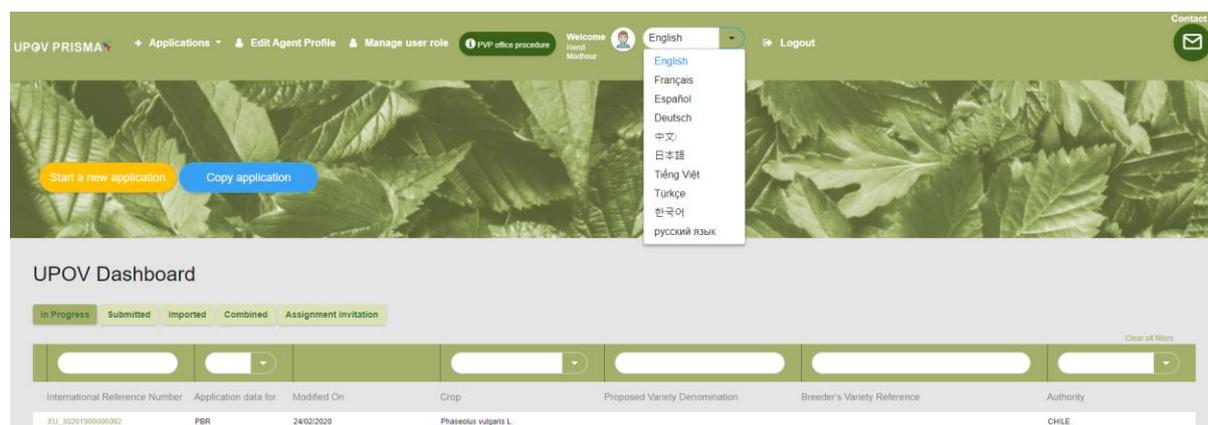
3 Overview

UPOV PRISMA is a tool to transfer application data from breeders to the selected PVP offices of UPOV members.

The list of participating authorities and crops and species covered is available on-line:

<http://www.upov.int/upovprisma/en/index.html>

Navigation languages can be selected in the header:



The supported browsers for WIPO Accounts and UPOV PRISMA are:

- Mozilla Firefox
- Internet Explorer
- Google Chrome

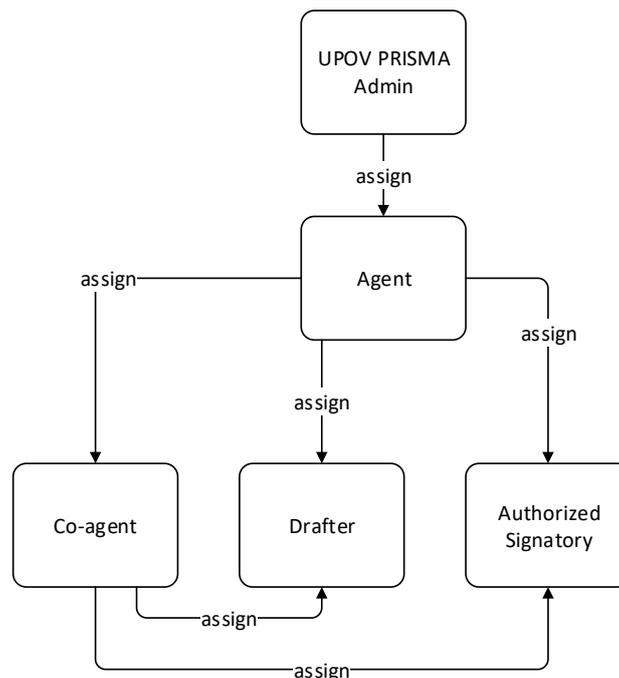
In order to use UPOV PRISMA, the agent should:

1. Create a WIPO Account (\$4)
2. Request a role assignment (\$5.4)

At UPOV PRISMA web application level, four roles are identified for agents:

- Agent: has the ability to Start a new application, Copy application, View, Preview, Edit, Delete, Sign, and Submit his PBR/NLI application data using the Web application tool. The Agent role is assigned by UPOV PRISMA administrator. The agent can create and assign the role of drafter, authorized signatory and co-agent role.
- Co-agent: has the ability to start a new application, View, Edit, Delete, Sign, Submit and Copy PBR/NLI application data using the Web application tool. The co-agent can create and assign the role of drafter and authorized signatory.
- Drafter: has the ability to start a new application, Edit, Delete, View and Copy PBR/NLI application data using the Web application tool.
- Authorized signatory: has the ability View, Sign, Submit PBR/NLI application using the Web application tool and to pay application fees.

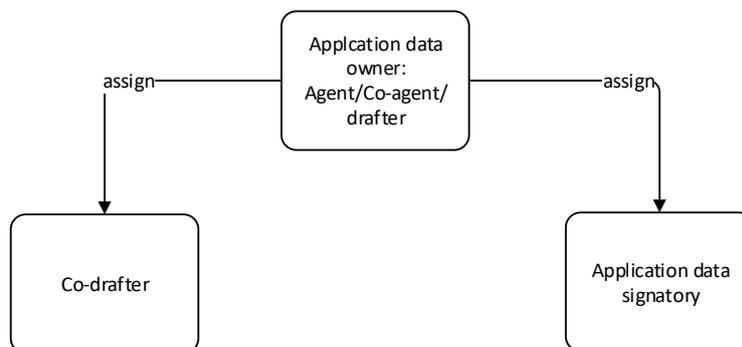
	Start	Edit	Copy	Delete	View	Preview	Sign	Submit	Assigning of Roles
Agent	X	X	X	X	X	X	X	X	Drafter, authorized signatory and co-agent role
Co-agent	X	X	X	X	X	X	X	X	Drafter and authorized signatory
Drafter	X	X	X	X	X	X			
Authorized signatory					X	X	X	X	



At application data level, two roles can be assigned:

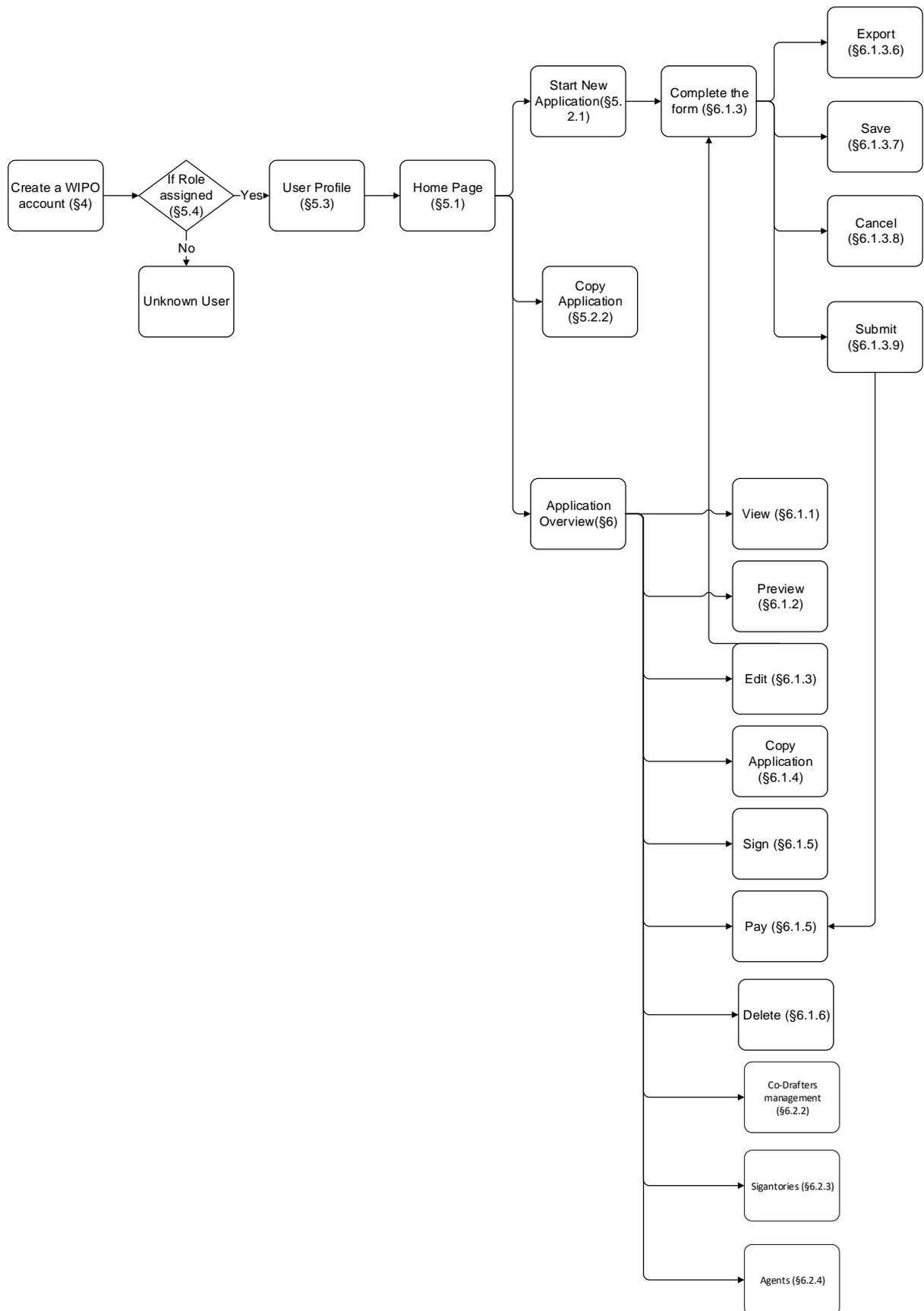
- Co-drafter: has obtained the authorization from other drafters/agents/co-agents to edit their application data. This role is set per application data by the owner of that application data. The owner is the person who started the application data. The application data agent can also set this role if he/she has obtained the draft permission.
- Application data signatory: has obtained the authorization from other owners to sign their application data. The drafter should be able to assign this role from a list of authorized signatories (already authorized by the agent). This role can also be set by the application data agent if he/she has obtained the “sign, pay and submit” permission.

	Start	Edit	Copy	Delete	View	Preview	Sign	Submit	Assigned By
Co-Drafter		X			X	X			<ul style="list-style-type: none"> Application data owner: Agent, co-agent or drafter Application data agent with draft permission.
Application data signatory					X	X	X	X	<ul style="list-style-type: none"> Application data owner: Agent, co-agent or drafter Application data agent with "sign, pay and submit" permission.



3. Complete their user profile (§5.3)
4. Access the home page (§5.1)

From the Home page, depending on their role (see table above), the user can navigate through the different pages as described below:



4 WIPO Accounts

The World Intellectual Property Organization (WIPO) assists UPOV in financial and administrative matters (see document [UPOV/INF/8](#)).

The WIPO Accounts portal enables users to create and manage their WIPO user account, which is required in order to access UPOV PRISMA.

Note: Please note that the same e-mail address cannot be used with more than one user account.

4.1 Create an account

To create a user account:

1. Open the browser and enter the URL: <https://www3.wipo.int/upovprisma>

2. Click on “Create account”. The “Create an account” screen is displayed.

Note: All fields marked with “*” are mandatory and must be completed. For the purpose of UPOV PRISMA and in order to facilitate collaboration with your colleagues (of the same legal person: e.g. company, public institute), you must provide Company/Organization information.

3. Enter a Username of your choice. The username must contain at least four characters.

Note: If the Username you have entered already exists for another WIPO account user, the message 'Username is already in use' will be displayed. Please create a different Username that does not yet exist in the system.

Note: Although the address field is not compulsory, it is recommended to complete the information to avoid having to retype your address in the application form in UPOV PRISMA.

4. Enter the e-mail address to which you want UPOV PRISMA notifications to be sent in the 'E-mail' field and confirm it by typing it again in the 'Confirm e-mail' field.

Note: It is important to type your e-mail address correctly, since, in order to validate the creation of your user account, an e-mail will be sent from 'noreply@wipo.int' containing a web link that you will need to click on to validate your account. Please check your spam/junk filters if you do not receive the e-mail in your mailbox.

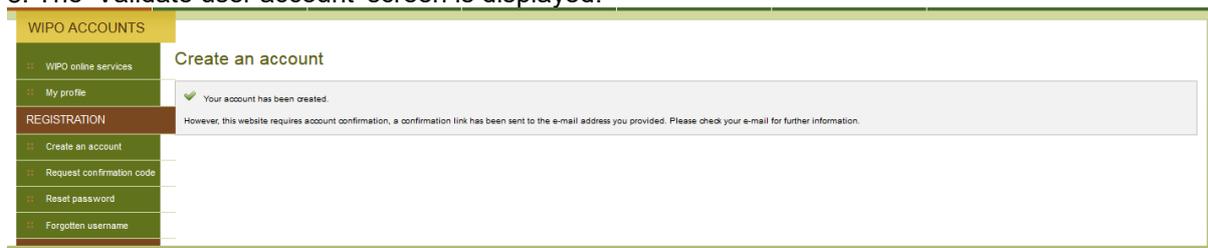
5. Enter a password of your choice in the 'Password' field and confirm it in the 'Confirm Password' field.

Note: The password must be at least eight characters long and must contain at least one numerical character. When choosing your password, please bear in mind that the password field in the login screen is case sensitive.

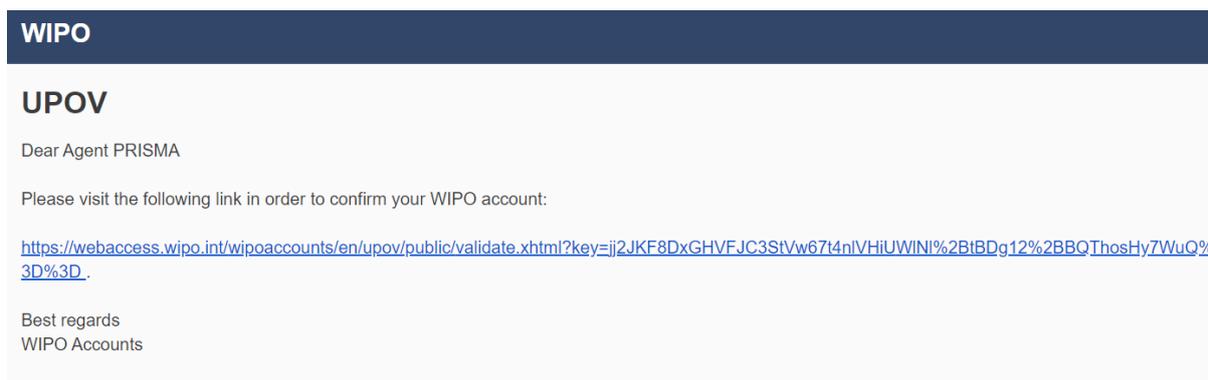
6. Enter the verification characters that appear in the text box in the Characters field below.

7. Once all required fields have been completed click on 'Create account'.

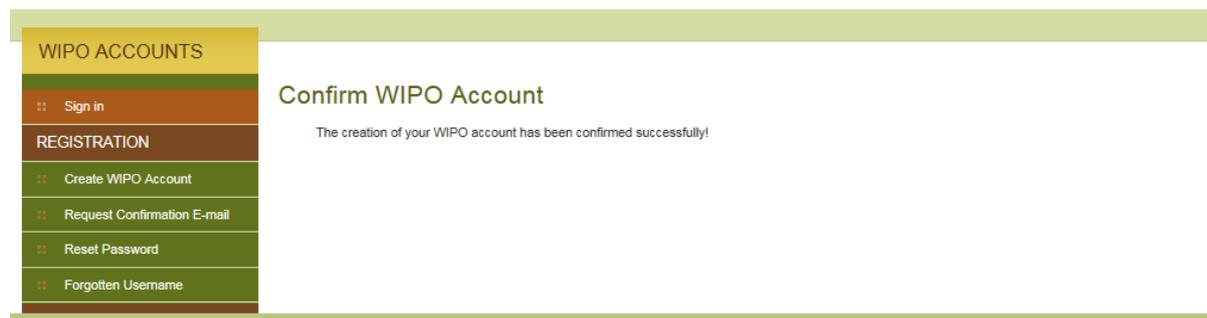
8. The 'Validate user account' screen is displayed.



9. In order to validate the creation of your user account, an e-mail will be instantly sent from 'noreply@wipo.int' containing a web link. This e-mail will be sent to the e-mail address provided during the account creation process; therefore it is important to indicate a valid e-mail address. The account will be validated once you have clicked on the URL.

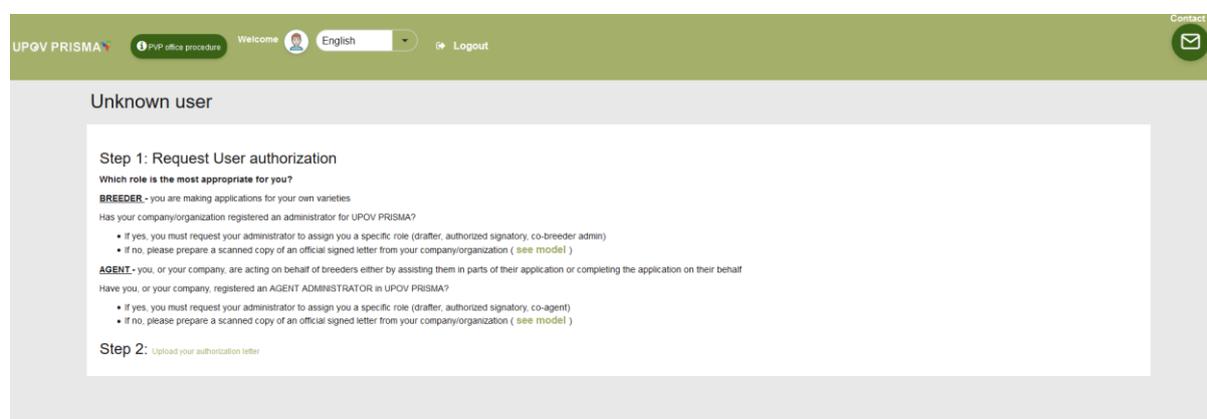


10. Click the link in the e-mail to validate the creation of your user account.



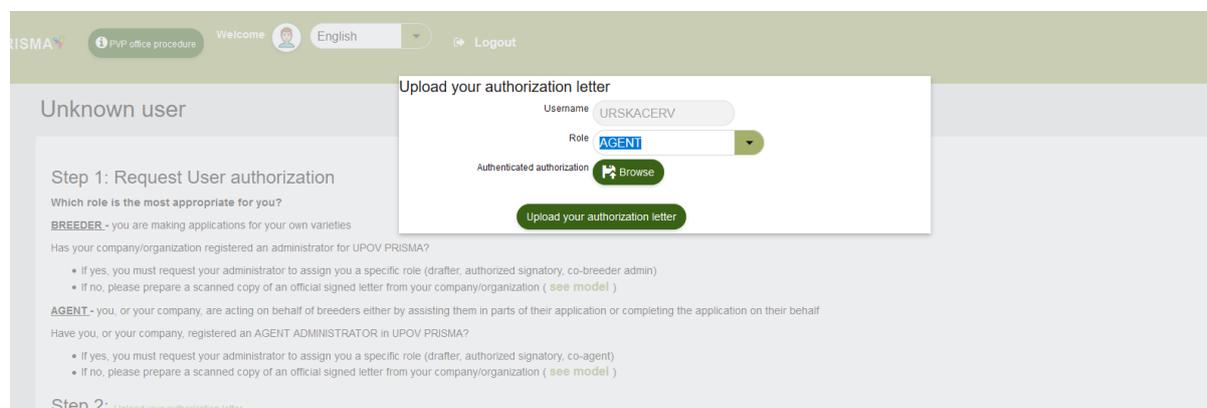
11. Your account has now been activated.

12. Enter your username and password. The following screen indicates that you are correctly authenticated but you are not authorized to access UPOV PRISMA.



13. In order to be authorized to access UPOV PRISMA, you need to communicate your username to:

- If your company already has an AGENT ACCOUNT in UPOV PRISMA, contact the colleague responsible for the company/organization agent account.
- If your company does NOT have an AGENT ACCOUNT in UPOV PRISMA, contact UPOV PRISMA admin and complete the contact form in order to request access as an agent. You need to attach a signed document from an appropriate person within your company/organization.



14. Once you receive a confirmation message from UPOV PRISMA, re- access the UPOV PRISMA. The home page will be displayed.

4.2 Forgotten username

If you have forgotten your username:

1. Click on the “Forgotten username?” link.

The screenshot shows the 'Sign in' page of the WIPO ACCOUNTS system. On the left, there is a navigation menu with options: 'Create account', 'Manage account', 'Reset password', and 'Retrieve username'. The main content area has a 'Sign in' heading and two input fields: 'Username' and 'Password'. Below the 'Username' field, the link 'Forgot your username?' is circled in red. Below the 'Password' field, the link 'Forgot your password?' is visible. A 'Sign in' button is located at the bottom of the form. On the right side, there is a section titled 'Why create a WIPO Account?' with a sub-heading 'Using just one user name and password, you can access your profiles for any of the following services:' and three bullet points: 'UPOV Electronic Application Form', 'UPOV Distance learning courses', and 'UPOV Pluto Database'.

2. You will be redirected to the “Forgotten username” screen.

The screenshot shows the 'Forgotten username' screen. It features a navigation menu on the left with options: 'WIPO online services', 'My profile', 'REGISTRATION', 'Create an account', 'Request confirmation code', 'Reset password', and 'Forgotten username'. The main content area has a heading 'Forgotten username' and a sub-heading 'If you have forgotten your username, please enter the e-mail address indicated in your account profile in the field below. You will receive your username by e-mail.' There are two input fields: 'E-mail *' and 'Verification *'. Below the 'Verification *' field, there is a box displaying the characters 'l o s k e r'. A 'Resend username' button is located at the bottom of the form.

3. Enter your e-mail address in the corresponding field, making sure to type the e-mail address correctly.
4. Enter the “Verification” characters in the text box displayed below the characters.
5. Click “Resend Username”. An e-mail will be sent to you with your username.

4.3 Recovery of a forgotten password

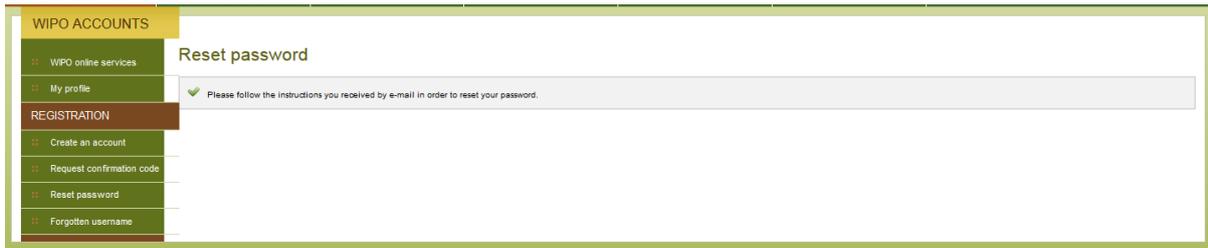
If you have forgotten your password you can recover it by clicking on “Forgotten password?”

The screenshot shows the 'Sign in' page of the WIPO ACCOUNTS system. On the left, there is a navigation menu with options: 'Create account', 'Manage account', 'Reset password', and 'Retrieve username'. The main content area has a 'Sign in' heading and two input fields: 'Username' and 'Password'. Below the 'Password' field, the link 'Forgot your password?' is circled in red. Below the 'Username' field, the link 'Forgot your username?' is visible. A 'Sign in' button is located at the bottom of the form. On the right side, there is a section titled 'Why create a WIPO Account?' with a sub-heading 'Using just one user name and password, you can access your profiles for any of the following services:' and three bullet points: 'UPOV Electronic Application Form', 'UPOV Distance learning courses', and 'UPOV Pluto Database'.

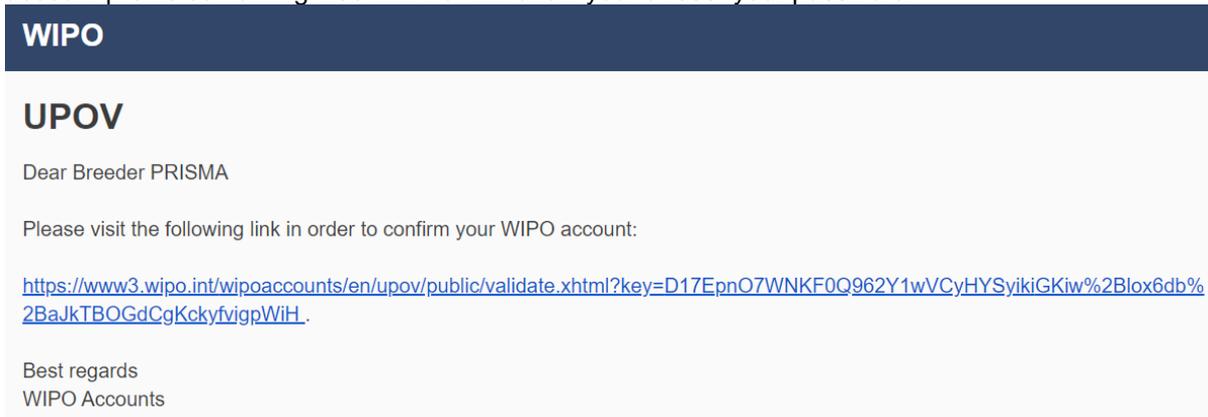
1. Enter your Username, e-mail address and the verification characters in the corresponding fields.

The screenshot shows the 'Reset password' screen. It features a navigation menu on the left with options: 'WIPO online services', 'My profile', 'REGISTRATION', 'Create an account', 'Request confirmation code', 'Reset password', and 'Forgotten username'. The main content area has a heading 'Reset password' and a sub-heading 'If you have forgotten your password, please enter your username below to receive instructions by e-mail how to reset your password.' There are three input fields: 'Username *', 'E-mail *', and 'Verification *'. Below the 'Verification *' field, there is a box displaying the characters 'l o m * o n s'. A 'Reset password' button is located at the bottom of the form.

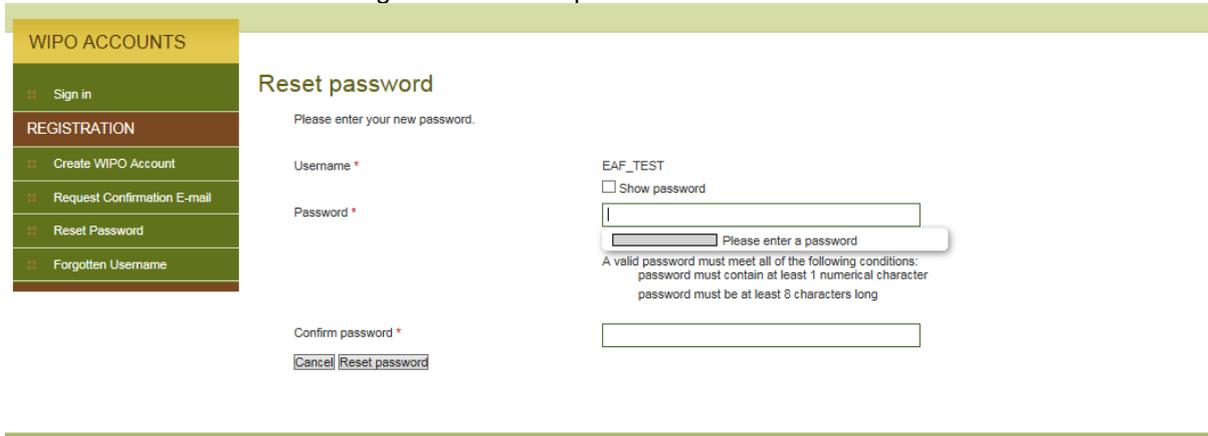
2. Click on “Reset Password.”



3. An automatic e-mail from noreply@wipo.int is instantly sent to the e-mail address indicated in your account profile containing web link that will allow you to reset your password.



4. Click the link in the e-mail to go to the “Reset password” screen.



5. Type and confirm the new password and click on “Reset password”.

6. A message is displayed to confirm that the password has been reset successfully.



5 UPOV PRISMA - Features and Functionalities

Now, you have created your WIPO Account (§4) so you can access UPOV PRISMA.

5.1 Home Page

5.1.1 Header



The header includes:

- : UPOV PRISMA logo, click on it to load the Home page from any page of UPOV PRISMA;
- : Access to two functions: New application and Copy application;
- : Edit your Agent profile;
- : Manage general roles;
- : This button takes you to the UPOV website where you can find all the information about UPOV PRISMA, including PVP office procedures;
- : Specifies the username you are using for logging in;
- : To select one of the supported languages;
- : Exit UPOV PRISMA;
- : Use this function to write questions directly to UPOV PRISMA team.

5.1.2 Dashboard

In the Dashboard you are able to view the list of the applications you have started and/or submitted. In addition, the list also includes the applications for which you are a “Co-drafter”, “Application data signatory” or “Application data agent” (in case this function has been assigned to you).

Applications are divided into five tabs depending on their status:

- In Progress: includes Pending applications and Pending copy applications.
 - Pending: The application data is drafted from scratch, saved but not yet submitted;
 - Pending Copy: The application data is drafted based on an existing application data provided for the same variety but for other authorities, saved but not yet submitted;
- Submitted: The application data is transferred/made available to the designated PVP office;
- Imported: The data is imported (by user) to UPOV PRISMA from PVP office system.
- Combined: The “combined application data” combines all the provided answers per variety as identified by the breeder’s reference.
- Assignment invitation: The applications where you have been invited to work on (§5.1.2.4)

The following information is displayed and could not be modified:

1. **International Reference Number (IRN):** Identifier assigned by the UPOV PRISMA system. It follows WIPO ST.13 standard for application numbers. It identifies a variety. When the same variety is submitted for different authorities, all corresponding application data will be assigned the same IRN. However, the IRN is unique per PVP office. Therefore, for the same PVP office, it is not possible to get more than one application data assigned the same IRN;
2. **Application data for:** PBR or National Listing
3. **Modified On:** Date when the application data is updated;
4. **Only for “Submitted” Tab: Date of Submission:** Date when the application data is submitted ;
5. **Crop:** The crop to which the candidate variety belongs;
6. **Proposed Variety Denomination:** The denomination proposed by the submitter for the candidate variety;
7. **Breeder’s Variety Reference:** This reference is provided by the submitter if required by the PVP office. In this case, it is included in the application data transferred to the PVP office. If provided, the variety breeder’s reference should match the submitter’s own reference;
8. **Authority:** The PVP Office to which the application data is transferred;
9. **Only for “Submitted” Tab: Status:** After submission, the default status is “Submitted”. Once the PVP office acknowledge receipt of the application data, it turns into “Received”.

5.1.2.1 Search

It is possible to search by International Reference Number (IRN), Proposed Variety Denomination and Breeder’s Variety reference. For that,

1. Enter the text in the box above the column.
2. The results are displayed on the fly.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202000002265	PBR	27/02/2020	Rosa L.	test JP rose		JAPAN
XU_30202000002263	PBR	25/02/2020	Zea mays L.	test maize		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202000002253	PBR	24/02/2020	Prunus salicina Lindl.	TEST 04		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202000002255	PBR	24/02/2020	Lactuca sativa L.	TEST 1620		COLOMBIA
XU_30202000001116	PRR	13/02/2020	Gossypium l	test cotton3		ARGENTINA

5.1.2.2 Filter

It is possible to filter by “Application data for”, Crop, Authority and Status (in the “Submitted” tab).

The list of available values is displayed in the drop down list above the column.

Crop

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202000002265	PBR	27/02/2020	Actinidia chinensis Planch			JAPAN
XU_30202000002263	PBR	25/02/2020	Allium porrum L			AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202000002253	PBR	24/02/2020	Allium sativum L			AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202000002255	PBR	24/02/2020	Allium tuberosum Rottler ex Spreng			AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30202000001116	PBR	13/02/2020	Astroemeria L			COLOMBIA
XU_30202000001104	PBR	13/02/2020	Angelonia angustifolia Benth			ARGENTINA
XU_30202000002034	PBR	12/02/2020	Apium graveolens L. var. rapaceum (Mill.) Gaud			ARGENTINA
XU_30202000002098	PBR	12/02/2020	Brassica oleracea L. convar. botrytis (L.) Alef. var. botrytis			MEXICO
XU_30202000002032	PBR	12/02/2020	Brassica oleracea L. var. gemmifera Zenker		Chinese Chive TEST	FRANCE
XU_30202000001976	PBR	12/02/2020	Brassica rapa L. var. rapa (L.) Thell		Osteospermum TEST	FRANCE
			Callistethus chinensis (L.) Nees			MEXICO
			Spmacia stracosa L.	Test Sprach		

Note: In the drop down menu, you can only see the crops that you have submitted an application for.

Authority

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202000002265	PBR	27/02/2020	Rosa L.	test JP rose		
XU_30202000002263	PBR	25/02/2020	Zea mays L.	test maize		
XU_30202000002253	PBR	24/02/2020	Prunus salicina Lindl.	TEST 84		
XU_30202000002255	PBR	24/02/2020	Lactuca sativa L.	TEST 1620		
XU_30202000002118	PBR	13/02/2020	Gossypium L.	test cotton3		
XU_30202000002184	PBR	13/02/2020	Saccharum L.	test sugar cane		
XU_30202000002034	PBR	12/02/2020	Cichorium intybus L. var. foliosum Hegl	test Cichorium intybus L. var. foliosum Hegl		
XU_30202000002098	PBR	12/02/2020	Allium tuberosum Rottler ex Spreng	Chinese Chive TEST	Chinese Chive TEST	
XU_30202000002032	PBR	12/02/2020	Osteospermum L. x Dimorphotheca Vahl ex Moench	Osteospermum TEST	Osteospermum TEST	
XU_30202000001976	PBR	12/02/2020	Spinacia oleracea L.	Test Spinach		

Clear the filters

You can clear all the set filters by clicking on the “Clear all filters” button on the top right of the filter bar.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202000000594	PBR	24/02/2020	Calibrachoa Cerv	test new lg		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30201800000031	PBR	21/01/2020	Rosa L.		DEMO CIOFORA	COLOMBIA

5.1.2.3 Sort

It is possible to sort by all the columns in the dashboard (except action column).

1. Click on the column name (Date of Submission).
2. The dashboard is sorted in ascendant order.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30201700000556	PBR	28/06/2017	Lactuca sativa L.		a	UNITED STATES OF AMERICA
XU_30201700000557	PBR	28/06/2017	Lactuca sativa L.			CHINA
XU_30201700000558	PBR	14/09/2017	Rosa L.			CHINA
XU_30201700000562	PBR	14/09/2017	Glycine max (L.) Merr.			KENYA
NA	PBR	27/10/2017	Lactuca sativa L.		111111	FRANCE
NA	PBR	19/04/2018	Lactuca sativa L.		TEST NL	NETHERLANDS
NA	PBR	22/05/2018	Lactuca sativa L.			CHINA
NA	PBR	27/06/2018	Lactuca sativa L.			MEXICO

3. Click again on the column name (Date of Submission).
4. The dashboard is sorted in descending order.

International Reference Number	Application data for	Modified On	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority
XU_30202000000594	PBR	24/02/2020	Calibrachoa Cerv	test new lg		AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
XU_30201800000031	PBR	21/01/2020	Rosa L.		DEMO CIOFORA	COLOMBIA
XU_30201900000052	PBR	14/01/2020	Lactuca sativa L.		TEST US LETTUCE	UNITED STATES OF AMERICA
XU_30202000000136	PBR	14/01/2020	Calibrachoa Cerv	test mbbn	xxx	UNITED KINGDOM
XU_30201900000230	PBR	28/11/2019	Solanum tuberosum L.			TURKEY
XU_30201900000230	PBR	21/11/2019	Malus domestica Borkh.		TEST APPLE FR	FRANCE
XU_302019000000917	PBR	06/11/2019	Solanum tuberosum L.	xx		MOLDOVA, REPUBLIC OF
XU_302019000001916	PBR	04/11/2019	Zea mays L.		TEST TR	TURKEY

5.1.2.4 Assignment Invitations

1. When the breeder chooses you to invite you to accept an assignment at application data level, you receive an email.



Dear Madam/Sir,

Please be informed that the following UPOV PRISMA user:

- Customer ID: **BREEDERADMIN**
- Name: **Breeder PRISMA**
- Address: **Chemin des Colombettes, 34 1211 Geneve SWITZERLAND**
- E-mail: breeder.prisma@gmail.com

wishes to assign you the role of Agent for the following application data:

- **IRN: XU_30202000002389 (Lettuce, CHILE)**

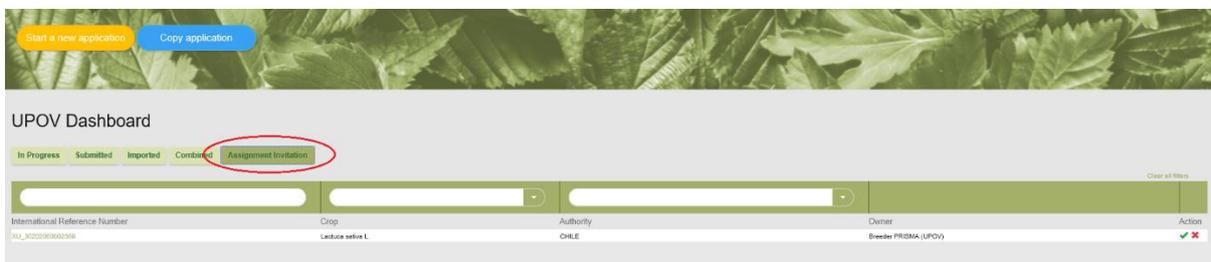
In order to ACCEPT or DECLINE the assignment, please log into UPOV PRISMA using your WIPO User Account.

If you do not yet have access to UPOV PRISMA, please create your UPOV PRISMA account [here](#)

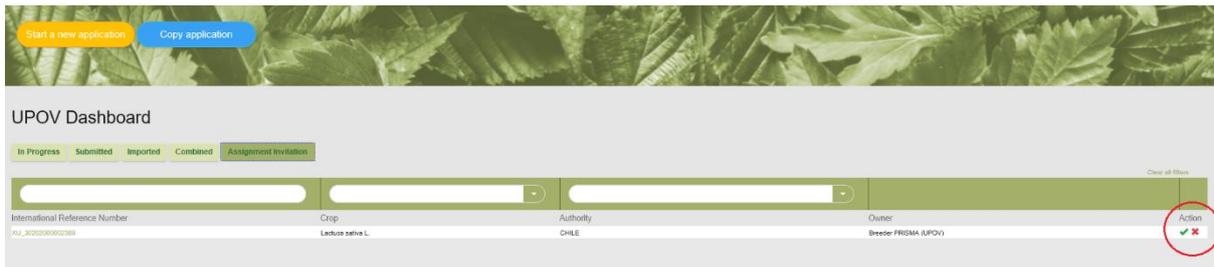
Best Regards,

UPOV PRISMA Team

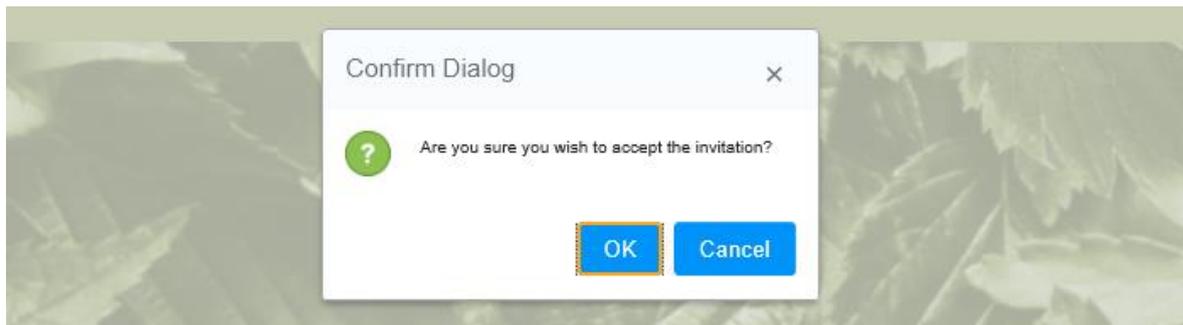
2. In the dashboard, click on “Assignment invitations” tab. The application data will appear.



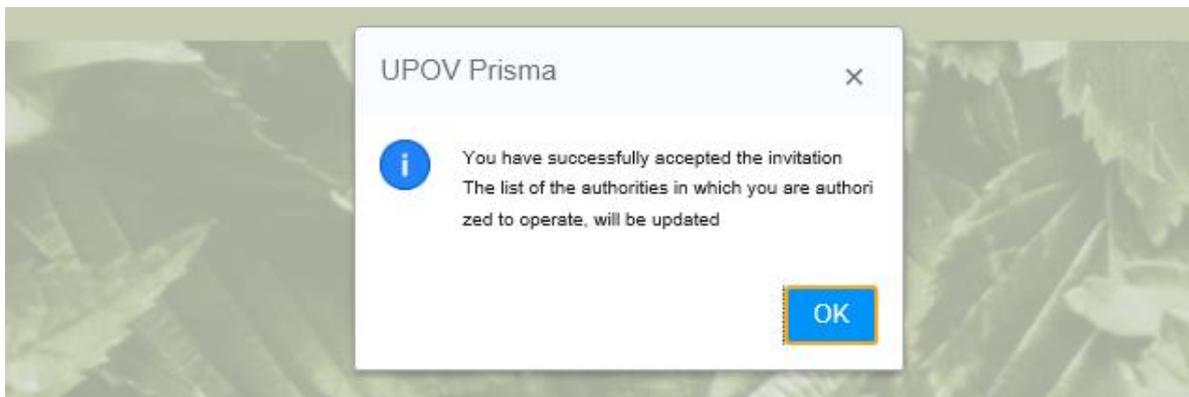
3. Click on the green check to accept or on the cross red to decline.



4. Click on OK to confirm your choice.



5. The list of authorities in which you are authorized to operate, will be updated.



6. An email will be sent to the breeder.



Dear Madam/Sir,

Please be informed that the following agent:

- Customer ID: **AGENT**
- Name: **Agent PRISMA**
- Address: **null SWITZERLAND**
- E-mail: agent.prisma@gmail.com

Has accepted your invitation to act as agent for the following application data:

- **IRN: XU_30202000002389 (Lettuce, CHILE)**

Best Regards,
[UPOV PRISMA](#) Team

7. Once the breeder specifies the permissions (Draft, Sign, Pay and Submit) he/she would like to delegate, you will be able to access the application data.

5.1.3 Drafter Screen

If you are a “Drafter”, you can click on one the following buttons:

1.  : to start a new application from scratch (§5.2.1)
2.  : to start an application based on existing application data (§5.2.2)
3.  : to update user profile (§5.3)

Note: Your “In progress” applications’ data are the applications’ data you created. The Co-drafter of an application data is not the owner. Therefore, they cannot assign other Co-drafters to that application data.

5.1.4 Agent/Co-agent Admin Screen

If you are an “Agent” or a “Co-agent Admin”, you can click on one the following buttons:

1.  : to start a new application data from scratch (§5.2.1)
2.  : to start an application based on existing application data (§5.2.2)
3.  : to assign roles to the persons of the same company/organization (§5.4)
4.  : to update user profile (§5.3)

5.1.5 Authorized Signatory Screen

If you are a “Signatory”, you can click on:

-  : to update user profile (§5.3)

5.2 Applications

You can start a new application or copy application from the Header.



5.2.1 Start New Application

You can start a new application either by clicking on the “Application” button in the header (available from all the pages in UPOV PRISMA) or the yellow button “Start a new application” on the Home page.

5.2.1.1 Start a new application from scratch

As an “Agent”, in order to start a new application from scratch:

1. Click on “Start a new application” button.



2. The settings screen is displayed:

3. Complete the following information:

- Select Crop/Species:

You have two options for selecting crop/species. You can either search among the crops/species with previous applications or search among all crops/species. Search for the crop/species via one of the two options mentioned above. If you search among the crops/species with previous applications, you can choose the crop/species from the drop down menu. The drop down list is limited to the crops in which you have already related application data.

If you search among all crops/species, you can enter in the Search box the botanical name, common name or UPOV code.

1. Select Crop/Species

- Crop/species with previous applications Search all crop/species

Plantago afra L. |

2. Select Authority

Submitter's Own Reference

3. Select Language for answers

Application Form Technical Questionnaire

4. Upload Existing Data (ZIP)

- The list of results is displayed. If there is more than one result, you can see all the results in the drop down menu. The crops/species with the previous applications follow the same name pattern: Botanical name (Common name: TG reference). The crops/species are listed in alphabetical order.

There are two possible result options:

- More than one TG responds to the searching string. In the drop down menu you can choose the TG. Once you choose the TG, the common name is displayed in the last box.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Malus Malus pumila L. Mill. Apple Rootstocks: TG/163 Paradise Apple

2. Select Authority

AFRICAN INTELLECTUAL PROP Submitter's Own Reference

Apple Rootstocks: TG/163
Ornamental Apple: TG/192

3. Select Language for answers

Application Form

English

Technical Questionnaire

English

4. Upload Existing Data (ZIP)

ii) Only one TG responds to the searching string. The TG is automatically used – the botanical name and the common name (if exists) are displayed.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Rice Oryza sativa L. Rice

2. Select Authority

AFRICAN INTELLECTUAL PROP Submitter's Own Reference

3. Select Language for answers

Application Form

English

Technical Questionnaire

English

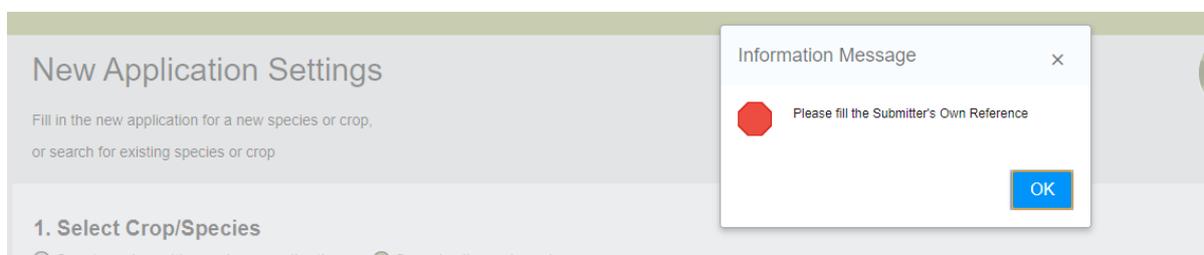
4. Upload Existing Data (ZIP)

- **Note:** If a crop does not have a TQ form, the generic form will be used which does not include any guidance about characteristics and corresponding states of expression.

If necessary, the user can add or update the common name.

b. **Select Authority:** When you choose a crop, the list of authorities supporting that crop in UPOV PRISMA is updated automatically. Choose one of the supporting authorities;

c. **Submitters' Own Variety Reference:** If the designated authority requests Breeder's reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you omit;

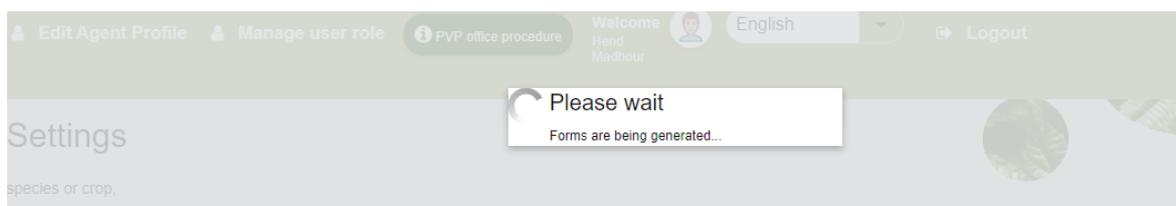


d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if the PVP office accepts more than one language. The list of questions is updated based on the chosen PVP office and the required language for answers will be indicated.

e. **Upload Existing Data (ZIP):** Keep this field empty if you want to start the application data from scratch.

4. Click on "Start".

5. The forms (application form and technical questionnaire) are generated (§6.1.3).



6. An email notification with information about application procedure in the selected authority and crop is sent to the application data owner.



Dear Madam/Sir,

You have started a new application for **Lettuce** to **SWITZERLAND**.

More information about the application process in the Authority you have selected, including steps to be taken after the data has been submitted, is provided [here](#)

Best Regards,
UPOV PRISMA Team



5.2.1.2 Start a new application from existing data

As a "Drafter", an "Agent" or "Co-agent", in order to start a new application from existing data:

1. Click on "Start a new application data" button.



2. The settings screen is displayed:

3. Complete the following information:

- a. **Select Crop/Species:** Choose one of the crops/species with previous application. You can choose the crop/species from the drop down menu. Write the first letter of the crop/species you are looking for and all the crops/species starting with this letter will be displayed.
- b. **Select Authority:** When you choose a crop, the list of PVP offices supporting that crop in UPOV PRISMA is updated automatically. Choose one the supporting authorities;
- c. **Submitters' Own Reference:** If the designated PVP office requests the Breeder's reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you omit;

- d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if the PVP office accepts more than one language. The list of questions is updated based on the chosen PVP office and the required language for answers will be indicated.
- e. **Upload Existing Data (ZIP):** Only ZIP file is accepted. It should include at least one XML file (Application Form and/or Technical Questionnaire) and/or a set of attachments. The accepted file formats are restricted to PDF, JPEG and PNG. If other formats are inserted, an error message should be displayed. The XML data should be valid against the PVP-XML schema (Application Form and/or Technical Questionnaire).

4. Complete the Submitter's own reference and click on "Start".

1. Select Crop/Species

Crop/species with previous applications Search all crop/species
Lactuca sativa L. (Lettuce: TG/13)

2. Select Authority

AFRICAN INTELLECTUAL PROP

3. Select Language for answers

Application Form: English Technical Questionnaire: English

4. Upload Existing Data (ZIP)

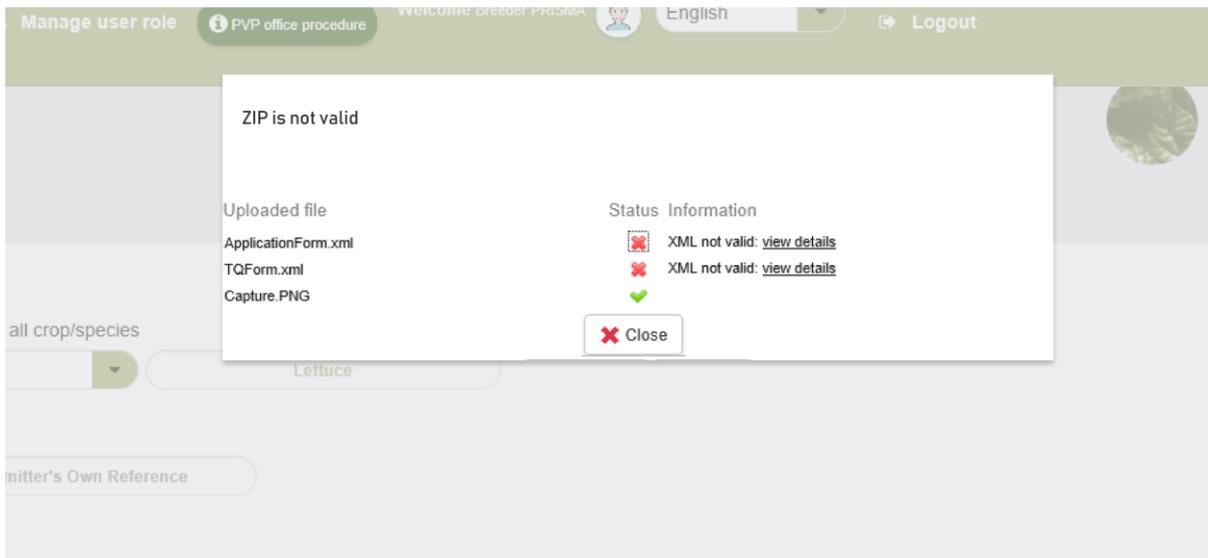
GE_AVEN.zip

5. The result of data validation is displayed:

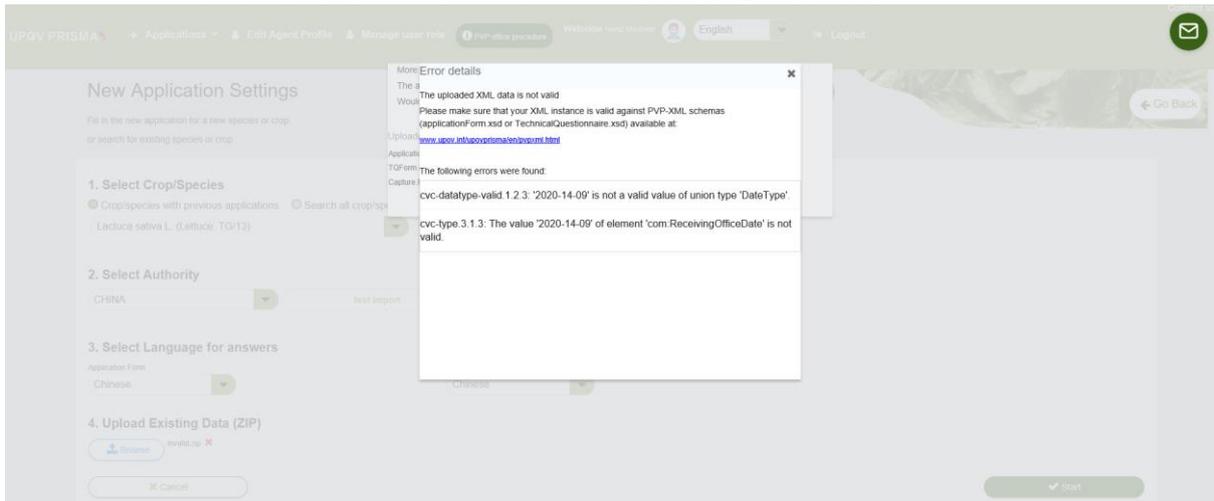
- a. "Zip is valid" means that the XML data is valid against PVP-XML schemas and the attachments are declared in the XML.



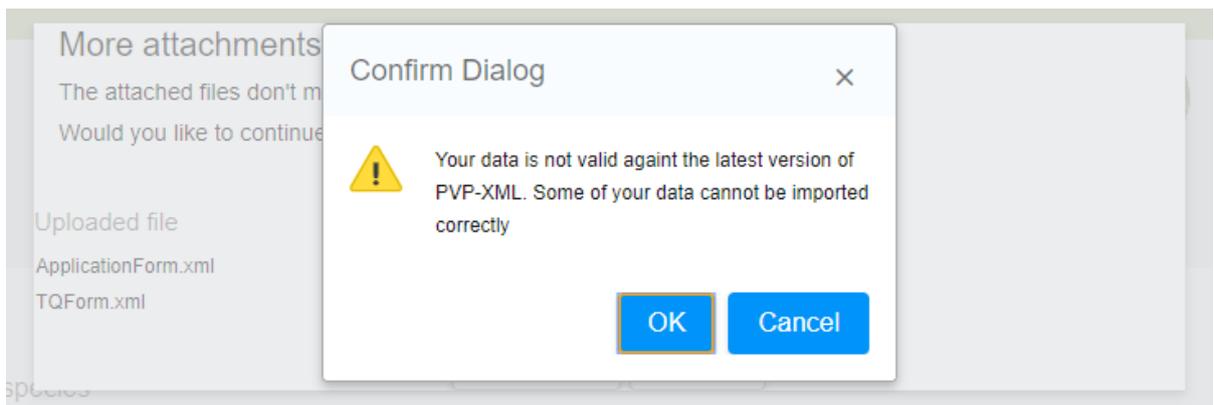
- b. "Zip is not valid" means that the XML data is not valid against PVP-XML schemas and/or there are undeclared attachments.



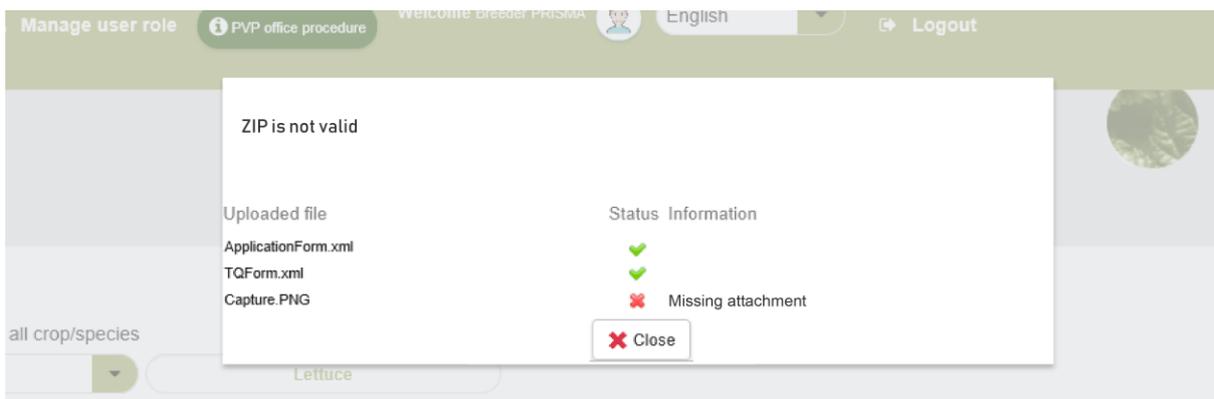
You can click on view details to check the XML validation:



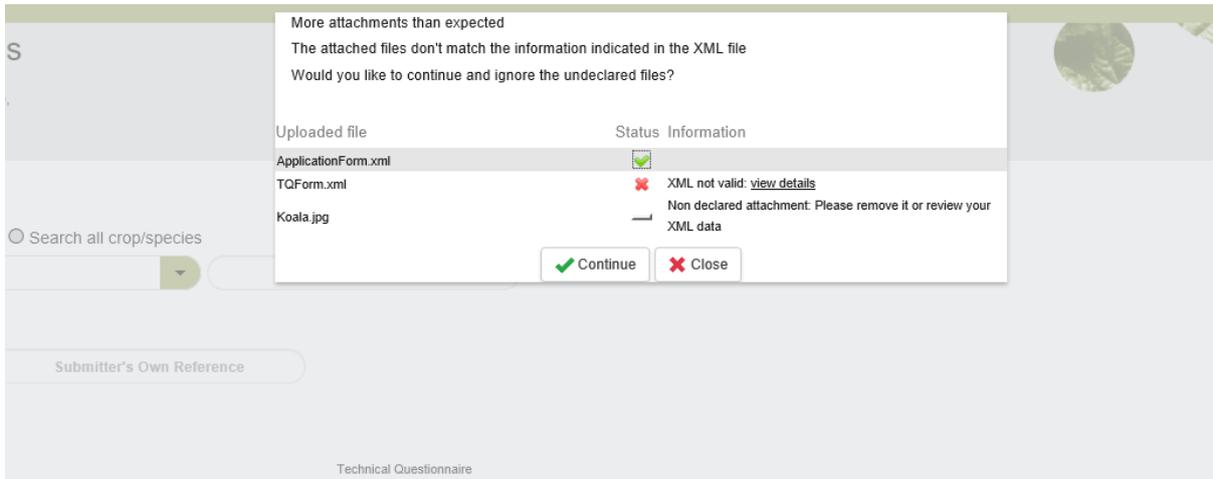
Even if the data is not valid against the last version of PVP-XML schema, it is possible to continue. Some of your data cannot be imported correctly. Click on OK to continue.



In case of missing attachment:

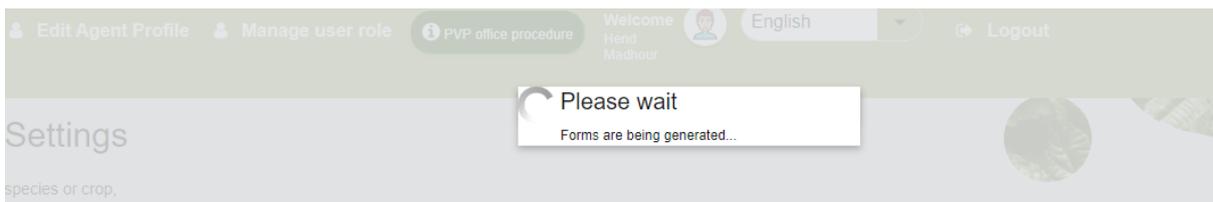


In case of more attachments than expected, you can choose to continue and ignore the non-declared attachments.



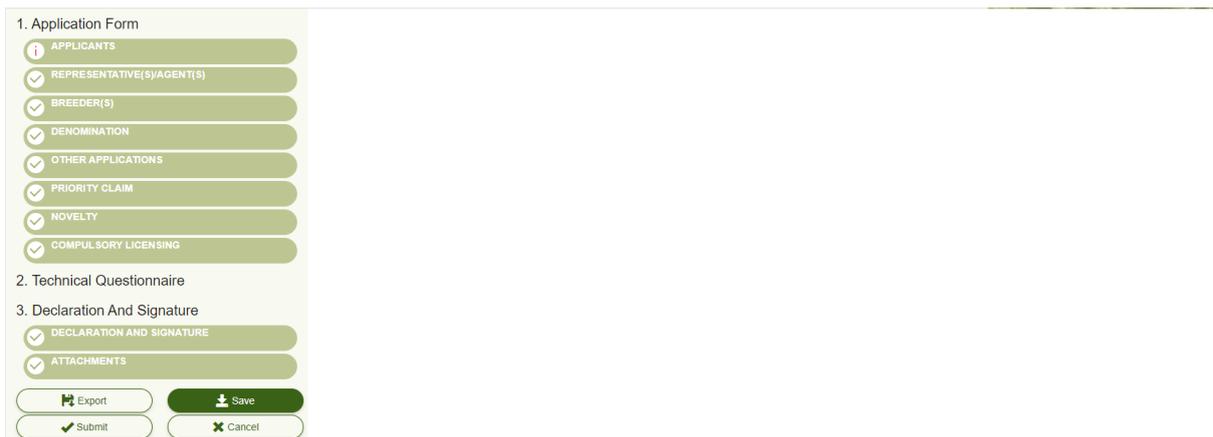
6. Click on Continue.

7. The forms (application form and technical questionnaire) are generated.



8. Some questions are prefilled based on the uploaded data. The others should be answered.

Note: A green tick signifies that all mandatory questions have been answered. The red exclamation mark signifies that some information is missing and needs to be added. (More on that in the chapter 6.1.3)



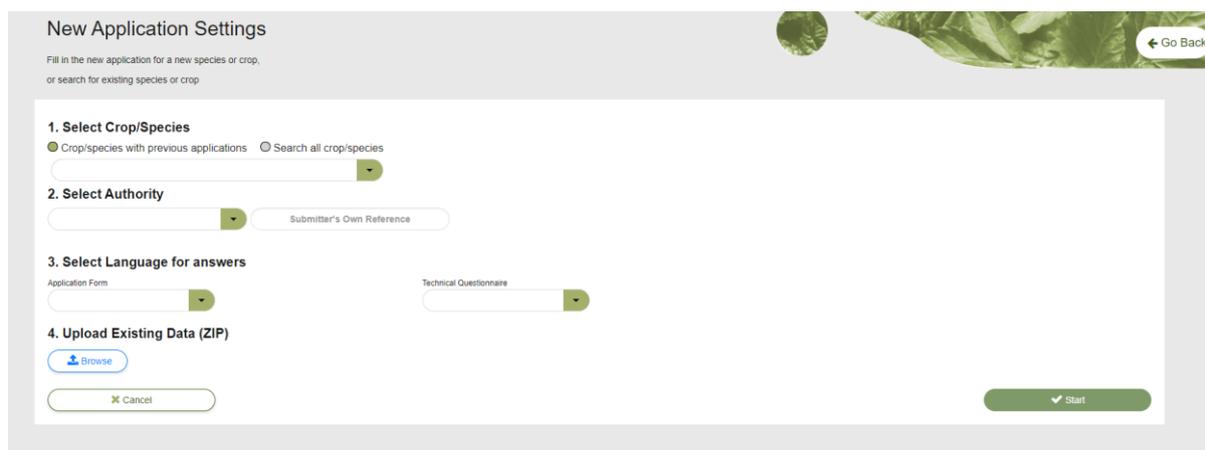
5.2.1.3 Start a new application for National listing

As an “Agent”, in order to start a new application for National listing:

1. Click on “Start a new application data” button.

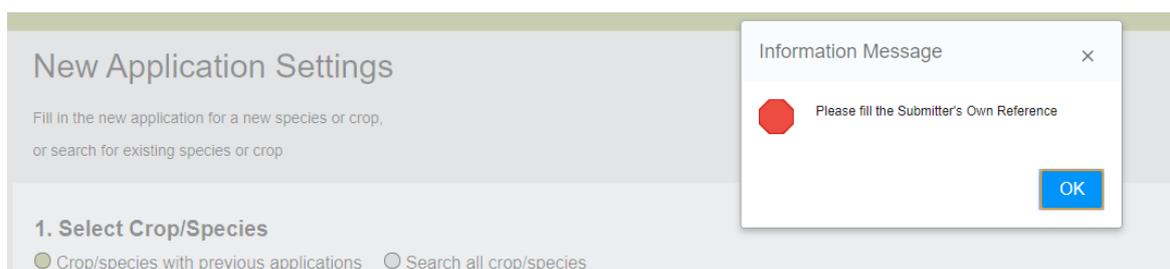


2. The settings screen is displayed:

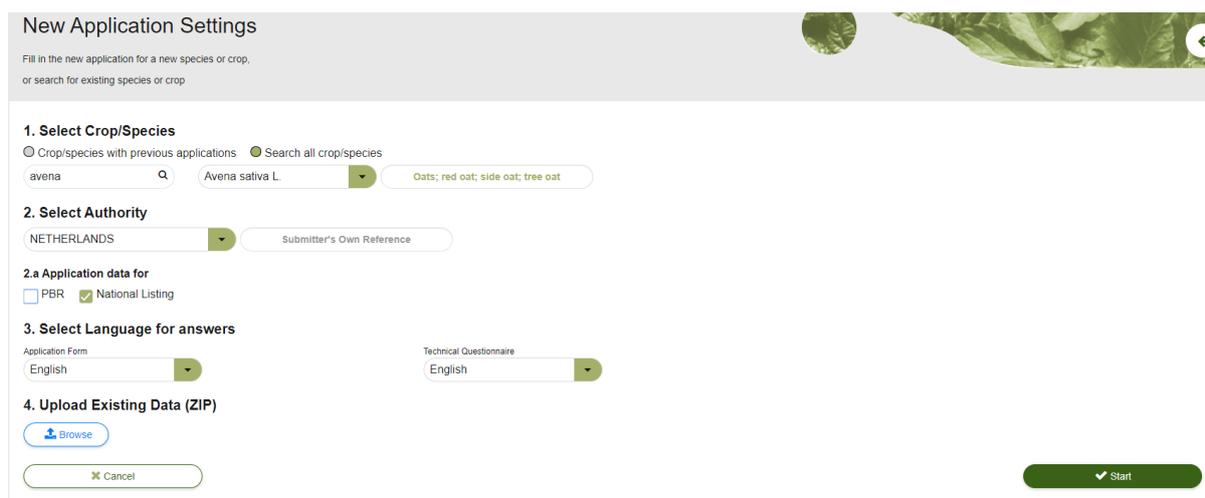


3. Complete the following information:

- a. **Select Crop/Species:** Choose one of the supported crops as explained above.
- b. **Select National Listing Authority:** When you choose a crop, the list of National Listing authorities supporting that crop is updated automatically. Choose one the supporting National Listing authorities;
- a. **Submitters' Own Reference:** If the designated National listing authority requests the Breeder's reference, this field is optional. If not it becomes mandatory – in this case a pop-up window will remind you to add the Reference should you forget;



c. **Select National Listing and/or PBR**



- d. **Select Language for answers** (Application Form, Technical Questionnaire): Choose one of the accepted languages if more than one language is accepted by the authority. The list of questions is updated based on the chosen authority and the required language for answers will be indicated.

- Complete the Submitter's own reference and click on "Start". The National Listing chapter contains all national listing specific questions.

The screenshot displays a web-based application form with three main sections:

- 1. Application Form:** Contains a list of sections: APPLICANTS, BREEDER(S), CORRESPONDENCE ADDRESS, DENOMINATION, OTHER APPLICATIONS, NOVELTY, TECHNICAL EXAMINATION, and **NATIONAL LISTING** (highlighted in yellow). To the right, there is a heading "National Listing" and a question "VCU has been applied for" with radio button options for "Yes" and "No".
- 2. Technical Questionnaire:** Contains sections: BREEDING SCHEME, VARIETY CHARACTERISTICS, VARIETY COMPARISON, PLANT MATERIAL INFORMATION, and ADDITIONAL INFORMATION.
- 3. Declaration And Signature:** Contains sections: DECLARATION AND SIGNATURE and ATTACHMENTS.

At the bottom of the form, there are four buttons: "Export", "Save", "Submit", and "Cancel".

5.2.2 Copy Application

In order to maximize the reusability of existing applications, you can click on Copy Application in the Header and indicate the settings of the target application:



It is possible to copy any application data which fulfils the following requirements:

- You are the owner of this application data;
This application data should be imported, submitted or combined.

- Complete the new application data parameters following the same instructions as in the previous chapter (Start new application).

Copy Application Settings

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Lettuce Lactuca sativa L. Lettuce

2. Select Authority

AFRICAN INTELLECTUAL PROP Submitter's Own Reference

3. Select Language for answers

Application Form Technical Questionnaire

[See Recommendations](#)

2. Search all crops/species: You can choose other crops if necessary.
3. Click on “See Recommendations”:

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Lettuce Lactuca sativa L. Lettuce

2. Select Authority

NETHERLANDS Submitter's Own Reference

2.a Application data for

PBR National Listing

3. Select Language for answers

Application Form English Technical Questionnaire English

Our Recommendations

Combined denotes the Combined Application Data (Application Form and Technical Questionnaire). It cumulates all answers (to common and country specific questions) you provided for a specific variety. For each question, the latest answer should overwrite any previous answers.

International Reference Number	Application data for	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Submitter's Own Variety Reference	Authority	Action
XU_30201600001684	PBR	Lactuca sativa L.	MY DENOM CL			Combined	Copy
XU_30201600001742	PBR	Lactuca sativa L.		VARIETY_TEST_NO		Combined	Copy
XU_30201600001961	PBR	Lactuca sativa L.	TEST SUBMISSION VARIETY	TEST SUBMISSION		Combined	Copy
XU_30201600002762	PBR	Lactuca sativa L.	PROP DEN OA	PROP DEN OA		Combined	Copy
XU_30201600007089	PBR	Lactuca sativa L.	Proposed variety denomination	South Africa - Lettuce		Combined	Copy
XU_30201600010901	PBR	Lactuca sativa L.	Lettuce - AU	ERIKA - Lettuce - AU		Combined	Copy
XU_30201600010945	PBR	Lactuca sativa L.	Lettuce - Chile Erika	ERIKA - CL Lettuce		Combined	Copy
XU_30201600010945	PBR	Lactuca sativa L.	EG - Lettuce - Chile	ERIKA - CL Lettuce		Combined	Copy
XU_30201600011283	PBR	Lactuca sativa L.	lettuce US ariane	lettuce US ariane		Combined	Copy
XU_30201600011283	PBR	Lactuca sativa L.	lettuce US ariane	lettuce US ariane	lettuce US ariane	Combined	Copy

Note: Only applications in which the agent is the owner are displayed. It is not allowed to copy applications in which the agent has application data agent role.

4. Click on “Copy”.

1. Select Crop/Species

Crop/species with previous applications Search all crop/species

Lettuce Lactuca sativa L. Lettuce

2. Select Authority

NETHERLANDS Submitter's Own Reference

2.a Application data for

PBR National Listing

3. Select Language for answers

Application Form English Technical Questionnaire English

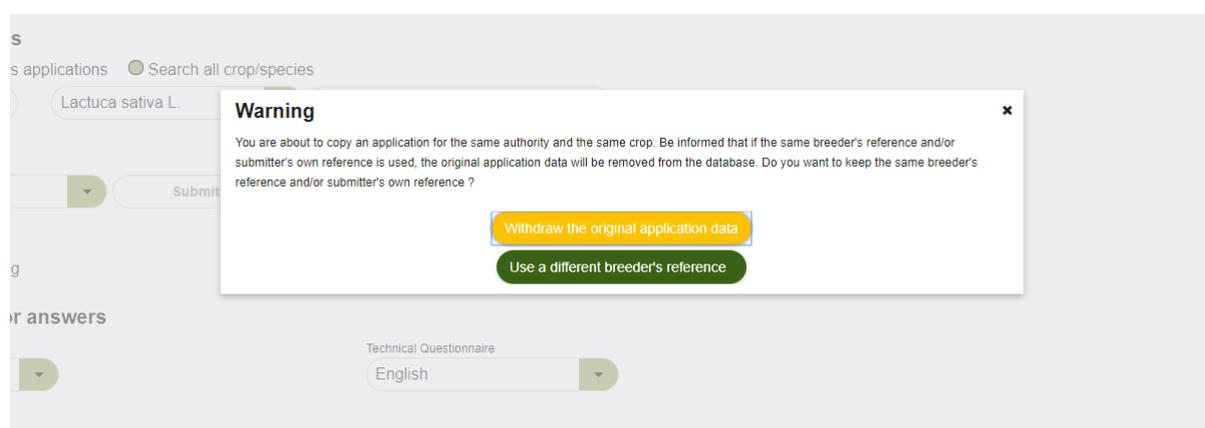
Our Recommendations

Combined denotes the Combined Application Data (Application Form and Technical Questionnaire). It cumulates all answers (to common and country specific questions) you provided for a specific variety. For each question, the latest answer should overwrite any previous answers.

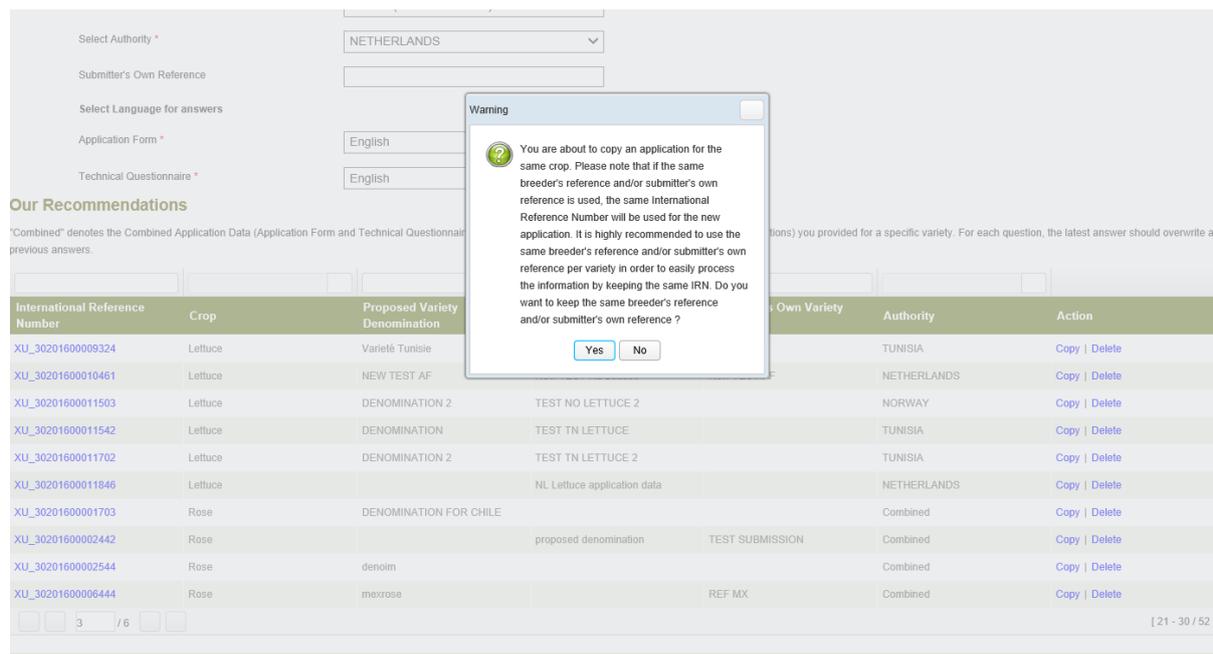
International Reference Number	Application data for	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Submitter's Own Variety Reference	Authority	Action
XU_30201600010461	PBR	Lactuca sativa L.	NEW TEST AF	New TEST NL Lettuce	New TEST AF	NETHERLANDS	Copy
XU_30201600011846	PBR	Lactuca sativa L.		NL Lettuce application data		NETHERLANDS	Copy
XU_30201600013343	PBR	Lactuca sativa L.	lettuce NL ariane	lettuce NL ariane	lettuce NL ariane	NETHERLANDS	Copy
XU_30201900000119	National Listing	Lactuca sativa L.		TEST NL		NETHERLANDS	Copy
XU_30201900000147	National Listing	Lactuca sativa L.		TEST NL PBR National listing		NETHERLANDS	Copy
XU_30201900000147	PBR	Lactuca sativa L.		TEST NL PBR National listing		NETHERLANDS	Copy
XU_30202000001227	National Listing	Lactuca sativa L.	TEST NLJ	TEST NLJ		NETHERLANDS	Copy
XU_30202000001500	National Listing	Lactuca sativa L.		TEST 1567		NETHERLANDS	Copy
XU_30202000001500	PBR	Lactuca sativa L.		TEST 1567		NETHERLANDS	Copy
XU_30202000001614	PBR	Lactuca sativa L.		test nil 2		NETHERLANDS	Copy

If the original application and the new application have:

- Same Authority/ Same Crop/ Same application type (PBR or National Listing):** A pop up window will be displayed inviting the user to choose if they wish to keep the same breeder's reference (and therefore override the original application data) or not. The user should be informed that if the same breeder's reference is used, the original application data will be removed from the database. The same IRN is used for the new application data. If you choose "Withdraw the original application data": In case of submitted application, an email will be sent to the authority to inform them that the application is withdrawn. In all cases (submitted, imported, in progress applications), the original application data is removed. If you choose, "Use a different breeder's reference": The IRN is not taken over (it is displayed as NA). You have to save your application and choose to include it in the combined application data. The breeder's reference is empty and needs to be added.

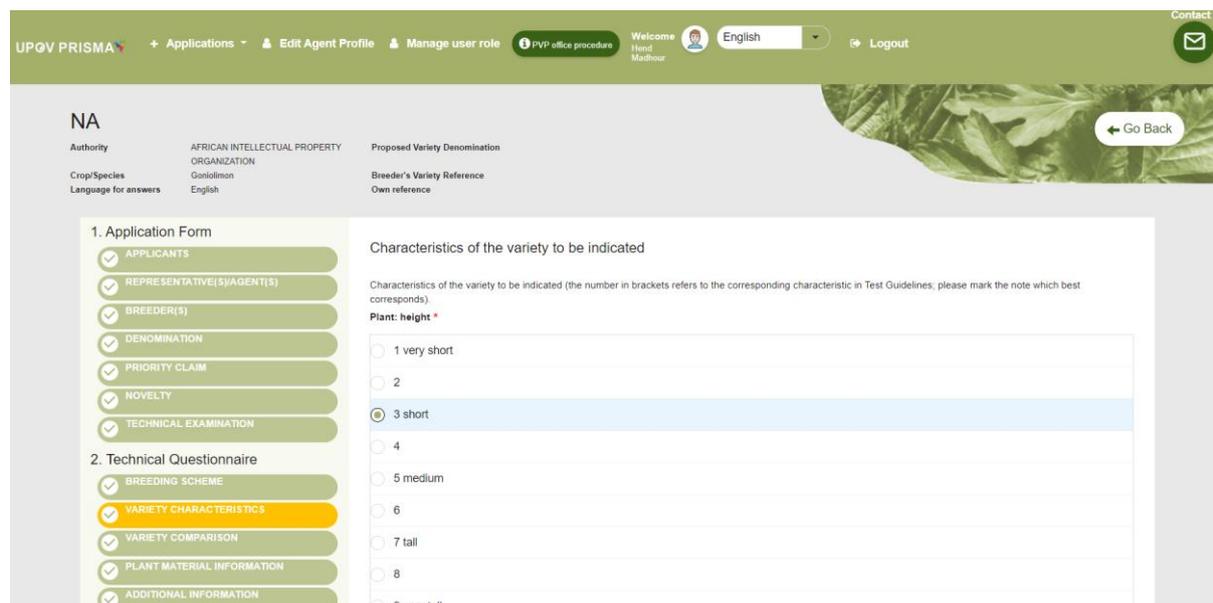


- Different authorities/Same Crop:** A pop up window will be displayed inviting the user to choose if he/she wants to keep the same breeder's reference (and therefore keep the same IRN) or not. If a different breeder's reference is used, a new IRN is assigned to the new application data.



- **Same authority/ different crops:** the new application data will have a different IRN.
- **Different authorities/different crops:** the new application data will have a different IRN.

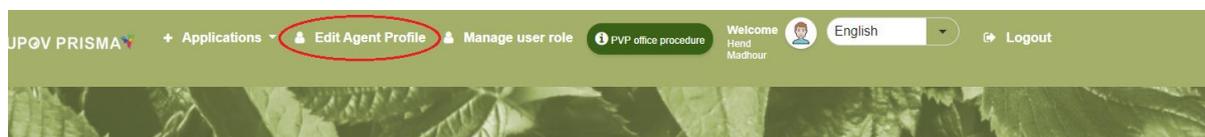
5. Click on “Yes”, the form will be generated including prefilled questions



6. It is possible to edit, save and submit a copied application data in the same way as for new application data.

5.3 User Profile

The first time you access UPOV PRISMA, you need to complete your user profile. Some information are captured from the information you have already provided when you created your WIPO Account (§4). The system will automatically take you to the page where you can complete the missing information. If you want to update your profile or access this page later, you can find it in the header (Edit Agent profile).



1. After clicking on the button, the following page is displayed:

The image shows the 'Agent Profile' form. At the top, it asks 'In which authorities are you working as agent?'. A dropdown menu is open, listing 'OA AFRICAN INTELLECTUAL PROPERTY ORGANIZATION', 'AR ARGENTINA', 'AU AUSTRALIA' (which is selected with a checkmark), 'BO BOLIVIA PLURINATIONAL STATE OF', and 'BR BRAZIL'. Below this, there are input fields for 'Name' (Hend Madhour), 'Street Address' (Chemin des colombettes, 34), 'Postal Code' (1211), 'State' (Geneve), 'Telephone' (0229388352), and 'Fax' ((41 22) 733 0836). To the right, there is a checkbox for 'Would like to appear in the list of available agents for all breeders?', a '(a second line)' field, a 'City' field (Geneve), a 'Country' dropdown (NEW ZEALAND), a 'Mobile' field, and an 'E-mail address' field (hend.madhour@upov.int). At the bottom, there are radio buttons for 'You are: A natural person' (selected) and 'A legal entity'. There are four buttons at the bottom: 'Cancel', 'Link your WIPO account with your CPVO Account', 'Priority/Novelty notifications management', and 'Save'.

2. Complete the required information and indicate in which Authority(ies) you operate. Country-specific restrictions are applied. For example, an agent cannot select Australia if he/she does not have an address in Australia or New Zealand.

If you choose to tick the box "Would you like to appear in the list of available agents for all breeders?", your contact details will then appear in the list of agents associated with that Authority(ies) and will enable breeders to find your contact details if they are seeking an agent.

Click on "Save".

Agent Profile

In which authorities are you working as agent? *

<input type="checkbox"/>	OA	AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
<input type="checkbox"/>	AR	ARGENTINA
<input checked="" type="checkbox"/>	AU	AUSTRALIA
<input type="checkbox"/>	BO	BOLIVIA, PLURINATIONAL STATE OF
<input type="checkbox"/>	BR	BRAZIL

« < 1 / 8 > » [1 - 5 / 39]

Name: Hend Madhour

Street Address: Chemin des colombettes, 34

Postal Code: 1211

State: Geneve

Telephone: 022388352

Fax: (41-22) 733 0036

You are: A natural person A legal entity

Would like to appear in the list of available agents for all breeders?

(a second line) (a second line)

City: Geneve

Country: NEW ZEALAND

Mobile: Mobile

E-mail address: hend.madhour@upov.int

Buttons: Cancel, Link your WIPO account with your CPVO Account, Priority/Novelty notifications management, Save

3. If you would like to use UPOV PRISMA to transfer your application data to the Community Plant Variety Office of the European Union (CPVO), it is mandatory to link your WIPO account with your CPVO account. To do that click on “Link your WIPO account with your CPVO account” button.

Agent Profile

In which authorities are you working as agent? *

<input type="checkbox"/>	OA	AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
<input type="checkbox"/>	AR	ARGENTINA
<input checked="" type="checkbox"/>	AU	AUSTRALIA
<input type="checkbox"/>	BO	BOLIVIA, PLURINATIONAL STATE OF
<input type="checkbox"/>	BR	BRAZIL

« < 1 / 8 > » [1 - 5 / 39]

Name: Hend Madhour

Street Address: Chemin des colombettes, 34

Postal Code: 1211

State: Geneve

Telephone: 022388352

Fax: (41-22) 733 0036

You are: A natural person A legal entity

Would like to appear in the list of available agents for all breeders?

(a second line) (a second line)

City: Geneve

Country: NEW ZEALAND

Mobile: Mobile

E-mail address: hend.madhour@upov.int

Buttons: Cancel, Link your WIPO account with your CPVO Account, Priority/Novelty notifications management, Save

4. Enter your CPVO username and password and click on “Authenticate and Link” button.

Agent Profile

In which authorities are you working as agent? *

OA AFRICAN INTELLECTUAL PROPERTY ORGANIZATION

CPVO Username: * Agent

CPVO Password: * [REDACTED]

Close Authenticate and Link

Name: Hend Madhour

Street Address: Chemin des colomboettes, 34

Postal Code: 1211

State: Geneve

Telephone: 0223360332

Fax: (41-22) 733 6036

You are:

 A natural person

 A legal entity

Would like to appear in the list of available agents for all breeders?

(a second line) (a second line)

City: Geneve

Country: NEW ZEALAND

Mobile: Mobile

E-mail address: hend.madhour@upov.int

Cancel Link your WIPO account with your CPVO Account Priority/Novelty notifications management Save

5. A popup message that indicates you have successfully linked your WIPO account with your CPVO account appears.

6. If you are an agent, you can set reminders for priority and novelty alerts. For that, click on "Priority/Novelty notifications management" button.

Agent Profile

In which authorities are you working as agent? *

OA	AFRICAN INTELLECTUAL PROPERTY ORGANIZATION
AR	ARGENTINA
<input checked="" type="checkbox"/>	AU AUSTRALIA
<input type="checkbox"/>	BO BOLIVIA, PLURINATIONAL STATE OF
<input type="checkbox"/>	BR BRAZIL

<< < 1 / 8 > >> [1 - 5 / 30]

Name: Hend Madhour

Street Address: Chemin des colomboettes, 34

Postal Code: 1211

State: Geneve

Telephone: 0223360332

Fax: (41-22) 733 0336

You are:

 A natural person

 A legal entity

Would like to appear in the list of available agents for all breeders?

(a second line) (a second line)

City: Geneve

Country: NEW ZEALAND

Mobile: Mobile

E-mail address: hend.madhour@upov.int

Cancel Link your WIPO account with your CPVO Account Priority/Novelty notifications management Save

7. A popup window is displayed. In order remove existing reminders, click on  .

Priority/Novelty notifications management

Priority

Existing reminders

✗ 10 month(s) before deadline to claim priority

+ before deadline to claim priority

Novelty in the territory of first commercialization

Existing reminders

✗ 3 month(s) before expiry of 1 year grace period for novelty

+ before expiry of 1 year grace period for novelty

Novelty outside the territory of first commercialization

Existing reminders

✗ 3 month(s) before expiry of 4/6 years grace period for novelty

+ before expiry of 4/6 years grace period for novelty

8. In order to add a new reminder, insert a number and choose day(s), month(s) or year(s) from the drop down list and click on “+”. Three types of reminders are available:

- Priority;
- Novelty in the territory of first commercialization and
- Novelty outside the territory of first commercialization.

Note: Year(s) option is only available for novelty outside the territory of first commercialization.

Priority/Novelty notifications management

Priority

Existing reminders

✗ 10 month(s) before deadline to claim priority

+ before deadline to claim priority

day(s)
month(s)

Novelty in the territory of first commercialization

Existing reminders

✗ 3 month(s) before expiry of 1 year grace period for novelty

+ before expiry of 1 year grace period for novelty

Novelty outside the territory of first commercialization

Existing reminders

✗ 3 month(s) before expiry of 4/6 years grace period for novelty

+ before expiry of 4/6 years grace period for novelty

9. Click on “Save” to save your reminders.

Priority/Novelty notifications management

Priority

Existing reminders

✘	10	month(s)	before deadline to claim priority
✘	3	month(s)	before deadline to claim priority
+	<input type="text"/>	<input type="text"/>	before deadline to claim priority

Novelty in the territory of first commercialization

Existing reminders

✘	3	month(s)	before expiry of 1 year grace period for novelty
✘	6	month(s)	before expiry of 1 year grace period for novelty
+	<input type="text"/>	<input type="text"/>	before expiry of 1 year grace period for novelty

Novelty outside the territory of first commercialization

Existing reminders

✘	3	month(s)	before expiry of 4/6 years grace period for novelty
✘	2	year(s)	before expiry of 4/6 years grace period for novelty
+	<input type="text"/>	<input type="text"/>	before expiry of 4/6 years grace period for novelty

5.4 Manage user roles

If you are an agent/co-agent, you can assign roles. In order to assign roles, click on “User Role Management” button that you can find in the Header.



For an agent/co-agent the list of existing authorized users is displayed. The list is restricted to the persons of the same company/organization.

5.4.1 Add a new user

1. If you would like to add a new user to the system, click on “Add User” button.

The screenshot shows the 'Add User' form. The 'Add User' button is circled in red. Below the button is a table with columns for Username, First Name, Last Name, Role, and Action. The first row shows 'AGENT', 'Agent', 'PRISMA', 'AGENT', and an empty action cell.

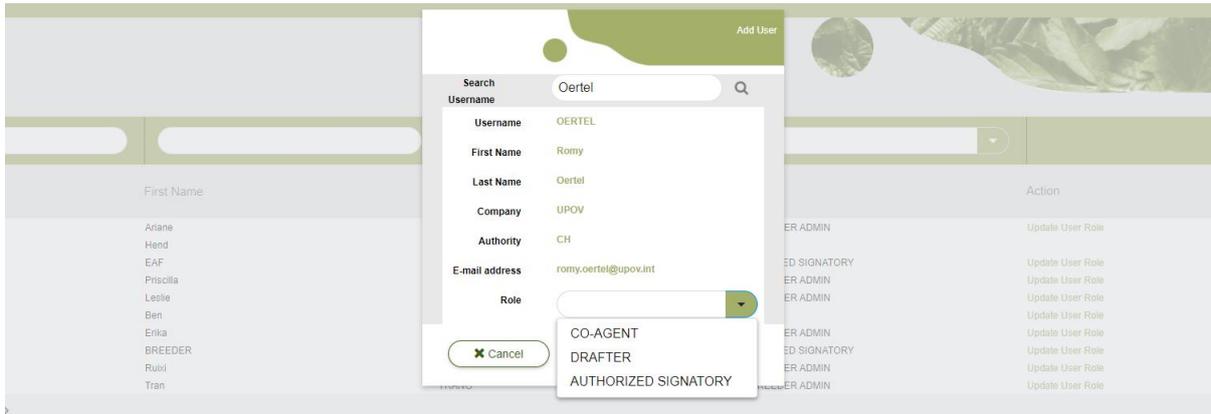
Username	First Name	Last Name	Role	Action
AGENT	Agent	PRISMA	AGENT	

2. Enter the username and click on  icon.

The screenshot shows the 'Add User' form with a search modal open. The modal has a 'Search Username' input field and a 'Cancel' button. Below the modal, the table from the previous screenshot is visible, showing users like 'Ariane HEND EAF' and 'BESSE Madhour TESTER'.

First Name	Last Name	Role	Action
Ariane Hend EAF	BESSE Madhour TESTER	CO-BREEDER ADMIN AGENT AUTHORIZED SIGNATORY	Update User Role Update User Role

3. User details are displayed. Select the role you would like to assign: Co-agent (only if you are an agent), Drafter or Authorized signatory.

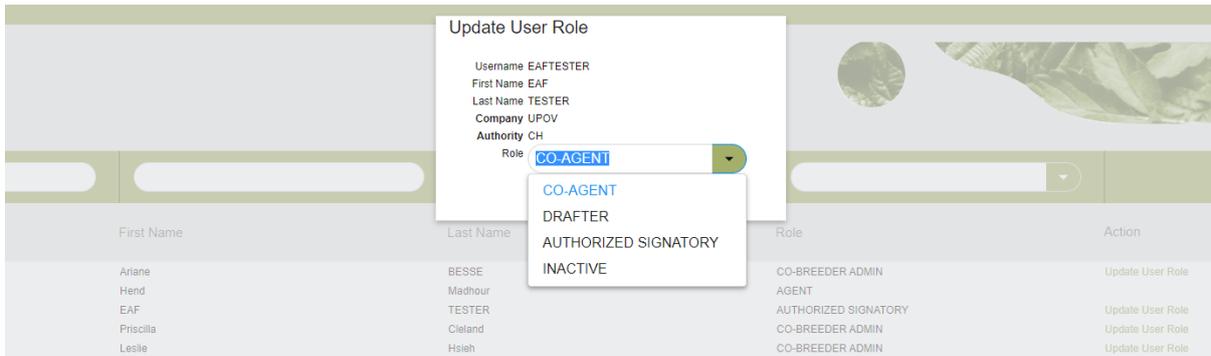


5.4.2 Update User Role

In order to update user role, click on “Update User Role” link.

Username	First Name	Last Name	Role	Action
BESSE	Ariane	BESSE	CO-BREEDER ADMIN	Update User Role
MADHOUR	Hend	Madhour	AGENT	Update User Role
EAFTESTER	EAF	TESTER	AUTHORIZED SIGNATORY	Update User Role
PRISILLAC	Priscilla	Cleland	CO-BREEDER ADMIN	Update User Role
LESLIE HSHIH	Leslie	Hsieh	CO-BREEDER ADMIN	Update User Role
RIVOIRE	Ben	Rivoire	DRAFTER	Update User Role
ERIKA GIACHINO	Erika	Giachino	CO-BREEDER ADMIN	Update User Role
BREEDER_SIGNATORY	BREEDER	SIGNATORY	AUTHORIZED SIGNATORY	Update User Role
WUDIFEXUE	Ruiqi	HAN	CO-BREEDER ADMIN	Update User Role
TRANTRANG	Tran	TRAN	CO-BREEDER ADMIN	Update User Role

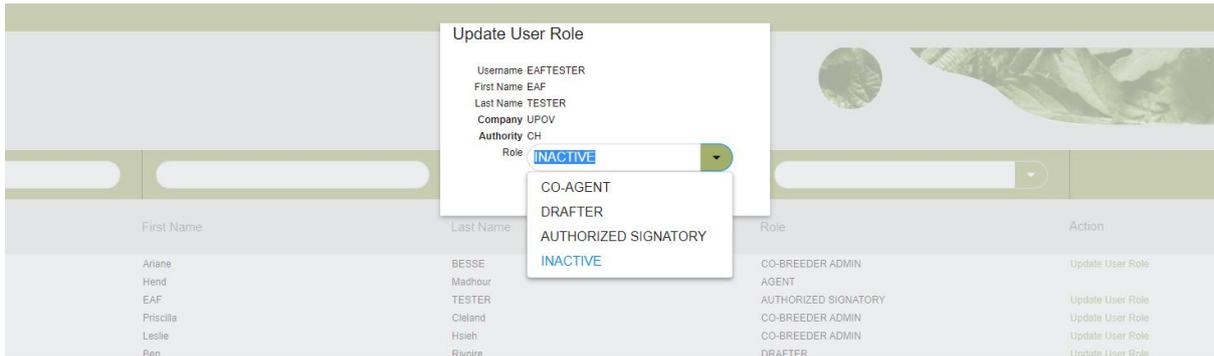
User details are displayed. Select the role you would like to assign. Depending on your role, the list of possible roles is different (see table above).



5.4.3 Inactivate User

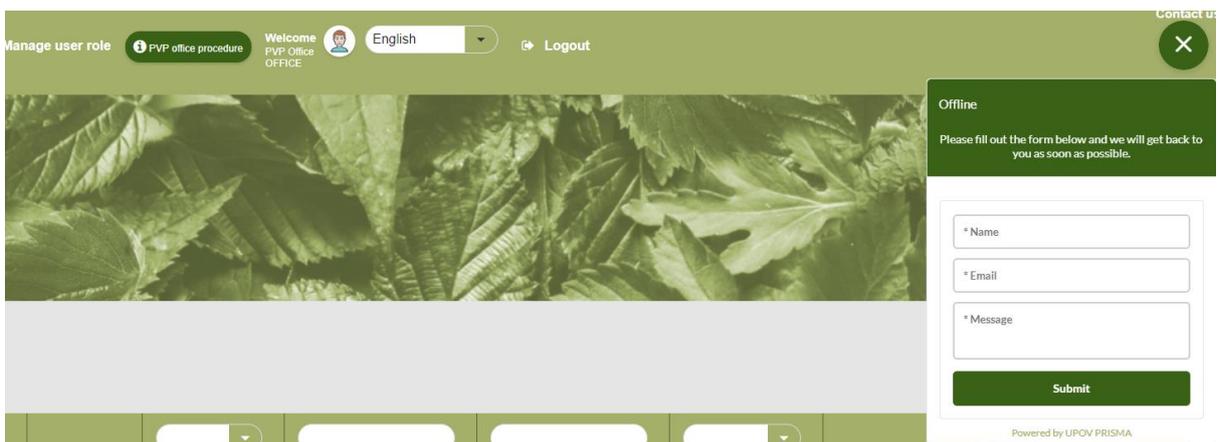
If a user has no longer the need to access the system, the admin can inactivate him. For that,

1. Click on “Update User Role” link;
2. Choose “Inactive” in the list of available roles.



5.5 Helpdesk

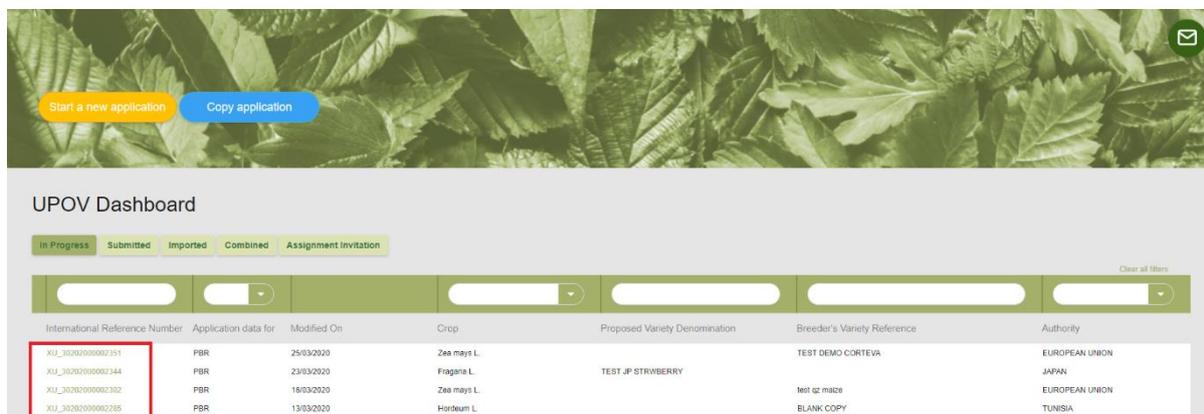
Use the Helpdesk function to write questions directly to UPOV PRISMA team. Click on the envelope icon in the right top corner to open the form.



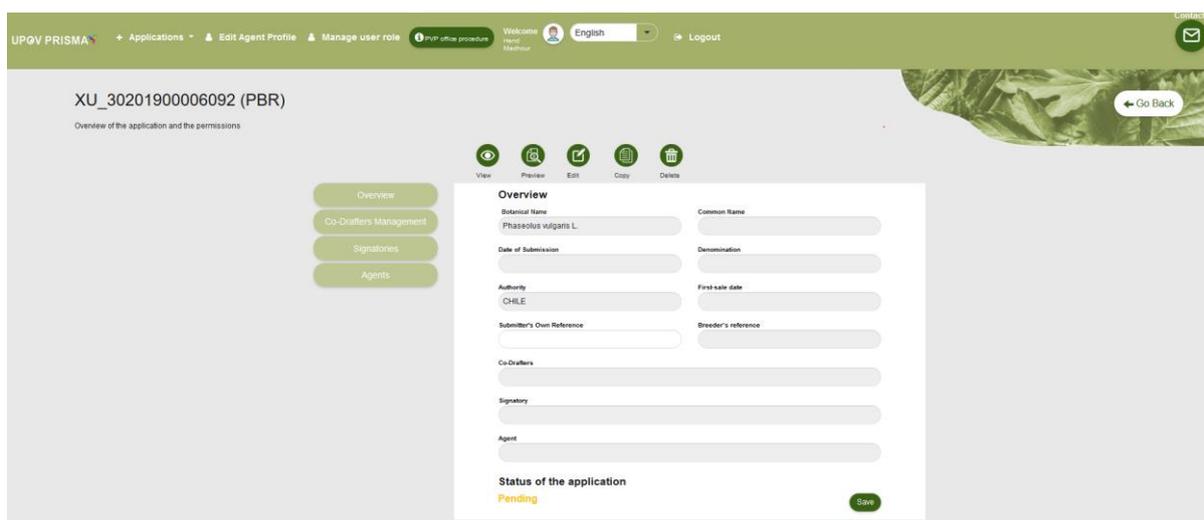
If the UPOV PRISMA team is online, you can ask your question in the live chat. If the UPOV PRISMA team is offline, you can fill in the form with your name, email address and your question and click on “Submit” button. The email will be sent to the UPOV PRISMA team. You will receive the reply by email.

6 Application Overview

To access the Overview of the application, go to the UPOV Dashboard (Home page) and click on the IRN of the application you want to work on.



The displayed page will offer an overview of the application and the permissions. At the bottom of the Overview you can see the Status of the application in yellow.



On the top of the overview, you have icons for different functions: View, Preview, Edit, Copy, Pay, Sign and Delete. The list of possible icons depends on the person's role. It is summarized in the tables below.

In progress applications

	View	Preview	Edit	Copy	Pay	Sign	Delete
Agent/ Co-agent	X	X	X	X*	X	X	X
Drafter	X	X	X	X*			X
Co-Drafter	X	X	X				
Signatory	X	X			X	X	

* Only if the user is the owner of the application (the one who started the application)

Submitted applications

	View	Preview	Copy	Pay
Agent/ Co-agent	X	X	X*	X
Drafter	X	X	X*	
Co-Drafter	X	X		
Signatory	X	X		X

Imported applications

	View	Preview	Copy	Pay	Delete
Agent/ Co-agent	X	X	X*	X	X
Drafter	X	X	X*		X
Co-Drafter	X	X			
Signatory	X	X		X	

* Only if the user is the owner of the imported application (the one who imported the application from the PVP online system)

On the left, you have options for working in a team, Co-Drafters Management and Signatory. The list of possible options depends on the person's role. It is summarized in the tables below.

In progress applications

	Co-Drafters Management	Assign Application Signatory
Agent/ Co-agent	X	X
Drafter	X	X
Co-Drafter		
Signatory		

Submitted applications

	Co-Drafters Management	Assign Application Signatory
Agent/ Co-agent	X	X
Drafter	X	X
Co-Drafter		
Signatory		

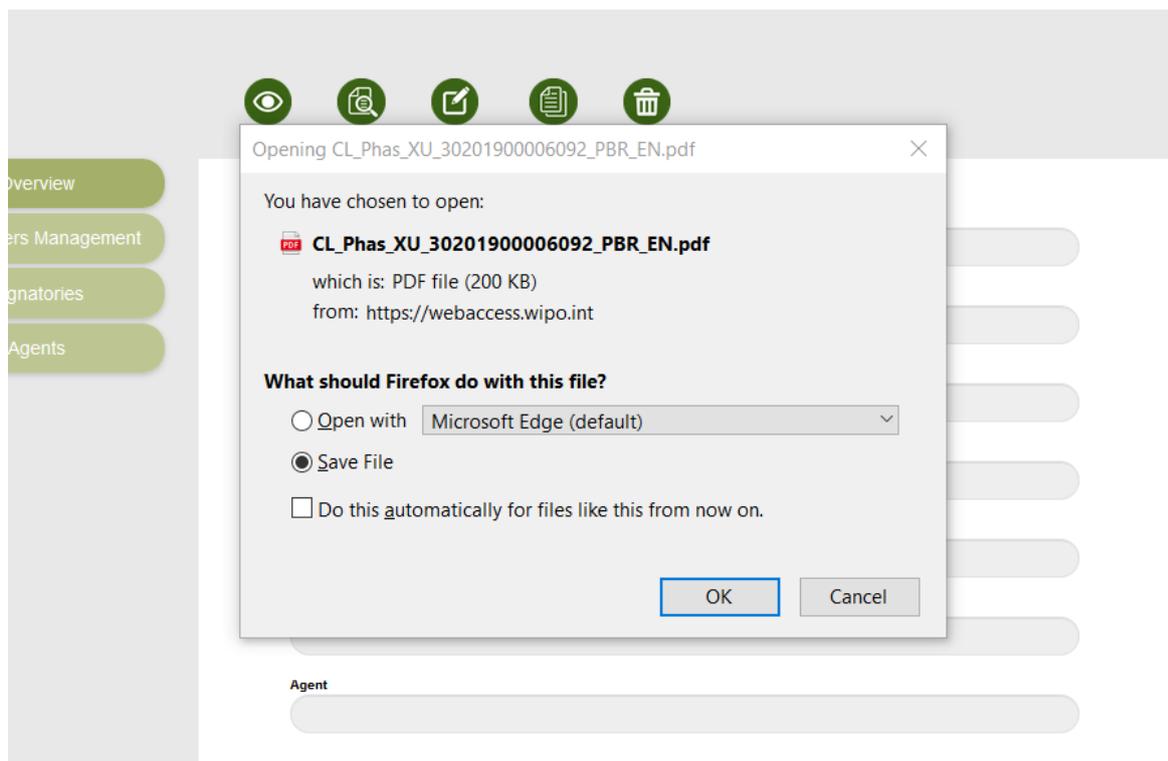
Imported applications

	Co-Drafters Management	Assign Application Signatory
Agent/ Co-agent	X	X
Drafter	X	X
Co-Drafter		
Signatory		

6.1 Overview Icons

6.1.1 View Application

By clicking on the View icon  the message will show to ask if you want to save the PDF.



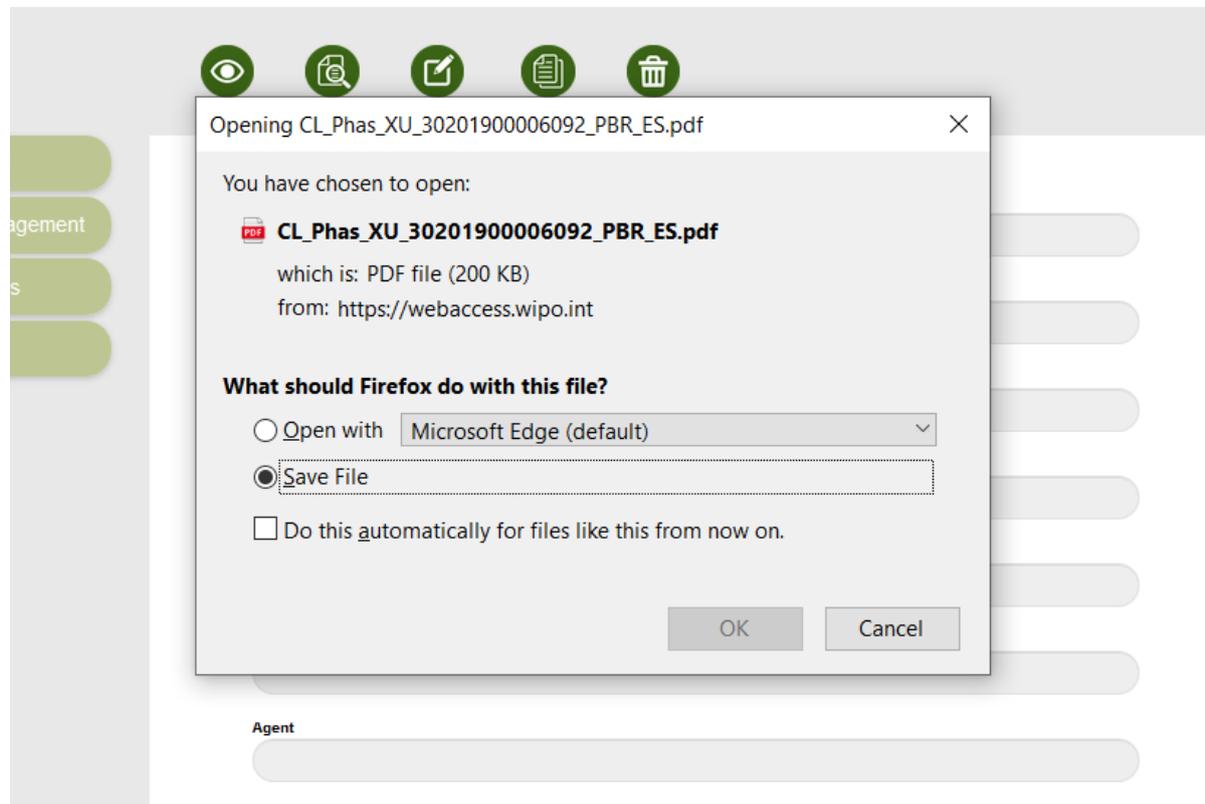
Decide if you want to open or save the document and click OK. The PDF will open in a new window. For security reasons, the generated PDF for pending application data contains a watermark (UNAUTHORIZED).

Crop/Species Phaseolus vulgaris L. (French Bean) Authority OL IRN XU_30201900006092 Submission Date	<h2 style="margin: 0;">Application Form Plant breeder's rights</h2>																								
VARIETY OWNER Name(s): Address: City: Commune: Telephone: Email: Country: Background of progenitor of the variety																									
LEGAL REPRESENTATIVE Is there a procedural representative? <input type="radio"/> Yes <input checked="" type="radio"/> No																									
BREEDER Country of origin of the variety: The original breeder(s) is/are: <input type="radio"/> the applicant(s) <input type="radio"/> the following person(s)																									
PERSON(S) REPRESENTING THE VARIETY IN THE COUNTRY Name or company name of the variety's representative(s) in the country: Address: Telephone: Fax: Email: Identity card no./tax identifier: Postal address: Company name:																									
DENOMINATION Proposed denomination: Breeder's reference:																									
OTHER APPLICATIONS Details of other applications filed abroad: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Country</th> <th style="width: 25%;">Variety denomination</th> <th style="width: 15%;">Registration no.</th> <th style="width: 10%;">Date</th> <th style="width: 15%;">Application status</th> <th style="width: 20%;">Entry date of processor</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> Details of other applications filed abroad: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Country</th> <th style="width: 25%;">Variety denomination</th> <th style="width: 15%;">Registration no.</th> <th style="width: 10%;">Date</th> <th style="width: 15%;">Application status</th> <th style="width: 20%;">Entry date of processor</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Country	Variety denomination	Registration no.	Date	Application status	Entry date of processor							Country	Variety denomination	Registration no.	Date	Application status	Entry date of processor						
Country	Variety denomination	Registration no.	Date	Application status	Entry date of processor																				
Country	Variety denomination	Registration no.	Date	Application status	Entry date of processor																				
PRIORITY Is a priority claimed in relation to an initial application filed abroad? Yes/No <input type="radio"/> Yes <input checked="" type="radio"/> No																									
TRADE Has the variety has been sold? Yes/No <input type="radio"/> Yes <input checked="" type="radio"/> No																									
REPRESENTATIVE SAMPLE City: Address: Contact name: Email: Telephone: Province:																									

Here is presented just the first page of the PDF. The questions are generated in the chosen navigation language.

6.1.2 Preview Application

By clicking on the Preview icon  the message will show to ask if you want to save the PDF.



Decide if you want to open or save the document and click OK. The PDF will open in a new window. For security reasons, the generated PDF for pending application data contains a watermark (UNAUTHORIZED).

Cultivo Phaseolus vulgaris L. (Habita, Judía comestible, Frijol)	Formulario de solicitud Derechos de Obtentor				
Jurisdicción CL					
IRN XU_30201900006092					
Submission Date					
PROPIETARIO/A DE LA VARIEDAD					
Nombre(s):					
Dirección:					
Ciudad:					
Comuna:					
Teléfono:					
Correo electrónico:					
País:					
Instituciones del propietario de la variedad					
REPRESENTANTE LEGAL					
¿Hay un representante legal? <input type="radio"/> Sí <input type="radio"/> No					
OBTENTOR					
País de origen de la Variedad:					
¿(s) obtentor(es) original(es) es/son					
<input type="radio"/> el (os) solicitante(s)					
<input type="radio"/> la(s) persona(s) siguiente(s)					
QUIÉN O QUIÉNES REPRESENTAN A LA VARIEDAD EN EL PAÍS					
Nombre o Razón Social de quién o quiénes representan a la variedad en el país:					
Dirección:					
Teléfono:					
País:					
Correo electrónico:					
C.I.F./R.C.					
Dirección postal:					
Nombre de la empresa:					
DENOMINACIÓN					
Denominación Provisional:					
Referencia del Obtentor:					
OTRAS SOLICITUDES					
Detalle de otras solicitudes presentadas en el extranjero					
País:	Denominación variedad:	Nº inscripción:	Fecha:	Estado de la solicitud:	Fecha término protección:
Detalle de otras solicitudes presentadas en el extranjero					
País:	Denominación variedad:	Nº inscripción:	Fecha:	Estado de la solicitud:	Fecha término protección:
PRIORIDAD					
¿Reclama la prioridad con respecto a una primera solicitud presentada en el extranjero? Sí/No <input type="radio"/> Sí <input type="radio"/> No					
COMERCIALIZACIÓN					
¿La variedad ha sido comercializada? Sí/No <input type="radio"/> Sí <input type="radio"/> No					
MUESTRA REPRESENTATIVA					
Lugar de obtención:					
Dirección:					
Nombre del consorcio:					
Correo electrónico:					
Teléfono:					
País:					

Here is presented just the first page of the PDF. The questions are generated in the chosen output form language.

6.1.3 Edit Application

By clicking on the Edit icon  you can resume editing the Application Form, Technical Questionnaire and the Declaration And Signature section. The form will be loaded with all the answers you have already provided.



1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Buttons: Export, Save, Submit, Cancel

The level of editing permitted depends on your role:

- If you are an application agent, you can edit “Declaration and Signature” chapter only if the breeder has authorized you to sign the application.
- If you are the application owner (the one who started the application), you can edit all chapters

The generated form page is composed of:

6.1.3.1 Header

The header includes information provided in the “Start a new application” page. The first time the form is generated, the placeholder for the IRN is empty.

Authority	FRANCE	Proposed Variety Denomination
Crop/Species	Torenia L.	Breeder's Variety Reference
Language for answers	English	Own reference

After saving the application data and including it in the combined application data, an IRN is generated by the system (§6.1.3.7). The next time you access your application data, the IRN will be displayed as following:

XU_30202000001757		
Authority	FRANCE	Proposed Variety Denomination
Crop/Species	Torenia L.	Breeder's Variety Reference
Language for answers	English	Own reference
		Torenia TEST

6.1.3.2 Chapters

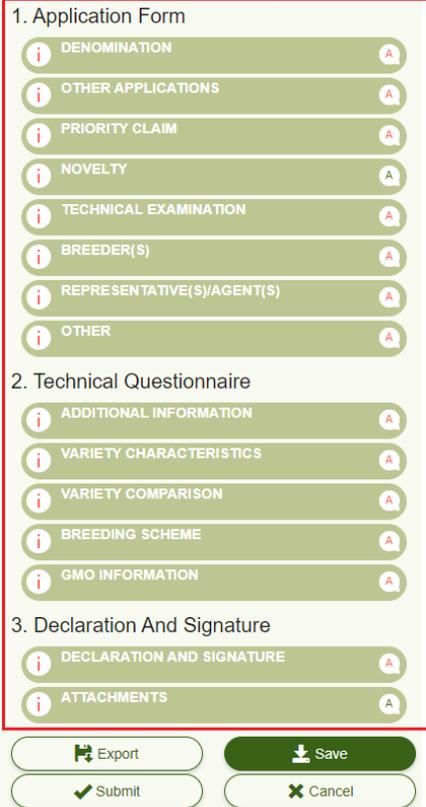
The original form questions are split into standard chapters for all PVP offices.

- **Questions**

The questions are divided in three sections – Application Form, Technical Questionnaire and Declaration And Signature section.

- **Mandatory questions**

If the mandatory questions of a specific chapter are not answered, the  is displayed before the chapter name. The user should click on the chapter name in order to complete the questions of that specific chapter.



1. Application Form

-  DENOMINATION 
-  OTHER APPLICATIONS 
-  PRIORITY CLAIM 
-  NOVELTY 
-  TECHNICAL EXAMINATION 
-  BREEDER(S) 
-  REPRESENTATIVE(S)/AGENT(S) 
-  OTHER 

2. Technical Questionnaire

-  ADDITIONAL INFORMATION 
-  VARIETY CHARACTERISTICS 
-  VARIETY COMPARISON 
-  BREEDING SCHEME 
-  GMO INFORMATION 

3. Declaration And Signature

-  DECLARATION AND SIGNATURE 
-  ATTACHMENTS 

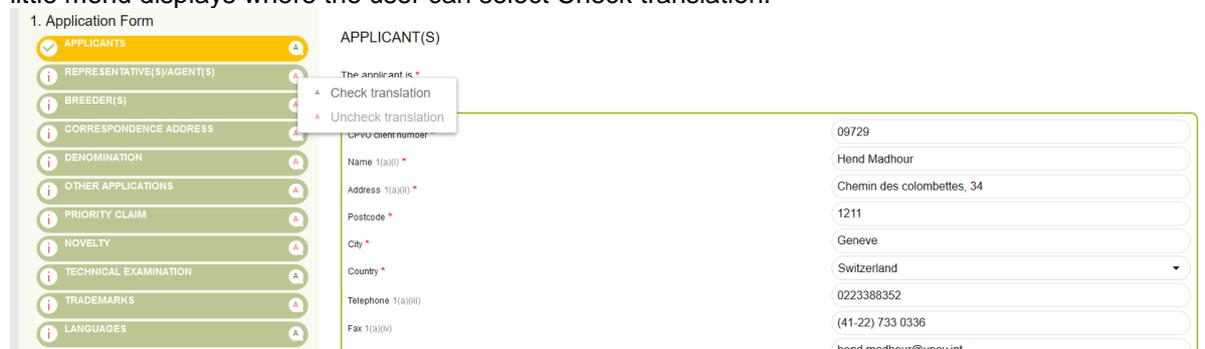
- **Translation alert**

If the output form language is different from the selected navigation language, the translation icon

 is displayed next to each chapter to indicate whether breeder should check or not the answers. Red letter means translation is needed and the green letter means the translation is not needed.



Once checked, the user can turn the red icon to green. With a right click on the chapter name, the little menu displays where the user can select Check translation.



- Buttons

The available buttons (Export, Save, Submit and Cancel) depends on the person's role.

- A drafter can choose to:
 - Export: It allows saving in a local drive all the filled information (§6.1.3.6)
 - Save: The filled information is captured in XML and stored in the database in an encrypted format (§6.1.3.7)
 - Cancel: The information will not be saved. You will be redirected to the home page (§6.1.3.8)

XU_30202000002389

Authority
Crop/Species
Language for answers

CHILE
Lactuca sativa L.
Spanish

Proposed Variety Denomination
Breeder's Variety Reference
Own reference

1. Application Form

 APPLICANTS	
 REPRESENTATIVE(S)/AGENT(S)	
 BREEDER(S)	
 CORRESPONDENCE ADDRESS	
 DENOMINATION	
 OTHER APPLICATIONS	
 PRIORITY CLAIM	
 NOVELTY	
 TECHNICAL EXAMINATION	

2. Technical Questionnaire

 BREEDING SCHEME	
 VARIETY CHARACTERISTICS	
 VARIETY COMPARISON	
 PLANT MATERIAL INFORMATION	
 ADDITIONAL INFORMATION	

3. Declaration And Signature

 DECLARATION AND SIGNATURE	
 ATTACHMENTS	

 Export	 Save
 Cancel	

- An "Agent" or a "Co-agent" or an "Authorized signatory" can choose to:
 - Export: allows saving in a local drive of all the filled information (§6.1.3.6)
 - Save: The filled information is captured in XML and stored in the database in an encrypted format (§6.1.3.7)
 - Cancel: The information will not be saved. You will be redirected to the home page (§6.1.3.8)
 - Submit: The application data is transferred to the designated PVP office (§6.1.3.9)

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION
- TRADEMARKS
- LANGUAGES

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION
- GMO INFORMATION

3. Declaration And Signature

- ATTACHMENTS

Export Save
Submit Cancel

6.1.3.3 Application Form

6.1.3.3.1 APPLICANT(S)

The information completed in the user profile (§5.3) is retrieved and used to complete the corresponding questions in APPLICANT(S) chapter.

1. Complete at least the mandatory fields.

Note: Mandatory fields (*) are marked in Red.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

APPLICANT(OWNER)

Name 1(a)(i) *

Address 1(a)(ii) *

Postal code

Country *

Email 1(a)(iv) *

Phone 1(a)(iii)

Fax 1(a)(v)

✖ Remove

+ Add Applicant

2. Some specific rules are provided for information. Click on “**” link in order to see details.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Export
Save
Submit
Cancel

ENCLOSURES TO THE APPLICATION

The following documents are attached to the application form: 10.0

Transfer Document or other documentation of the applicant's right to the cultivar, ref. section 1 10.0 Browse

Power of attorney, ref. section 2 10.0 Browse

Documentation of permission to release and/or sale of a genetically modified variety, ref. section 4 10.0 Browse

Priority claim, ref. section 7 10.0 Browse

Receipt for paid application fee 10.0 ** Browse

Constraint Details

You should pay the application fees directly to: Norwegian Food Safety Authority, Postbox 383, 2383 Brumunddal, Norway

Account number: NO9047141001066

SpareBank 1 North-Norways

BIC/SWIFT: SNOVNO22

Complementary information to the Tech Browse

Other 10.0 Browse

Specify 10.0 Browse

3. In case of multiple applicants, click on “Add Applicant” button.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS

Export
Save
Submit
Cancel

VARIETY OWNER

Name(s): 1(a)(i) * Hend Madhour

Address: 1(a)(ii) * Chemin des colombettes, 34

City: 1(a)(iii) Geneve

Commune: 1(a)(iv)

Telephone: 1(a)(v) 0223388352

Email: 1(a)(vi) hend.madhour@upov.int

Country: 1(c), 1(d) * Switzerland

Background of proprietor of the variety ✖ Remove

Name(s): 1(a)(i) * Urska Cerv

Address: 1(a)(ii) * Chemin des colombettes, 34

City: 1(a)(iii) Geneve

Commune: 1(a)(iv)

Telephone: 1(a)(v) 0223380000

Email: 1(a)(vi) urska.cerv@upov.int

Country: 1(c), 1(d) * Switzerland

Background of proprietor of the variety ✖ Remove

+ Add Applicant

4. If you want to remove the added applicant, click on “Remove” button.

6.1.3.3.2 REPRESENTATIVE(S)/AGENT(S)

In case of multiple representatives, click on “Add Representative”. If you want to remove the added representative, click on “Remove”.

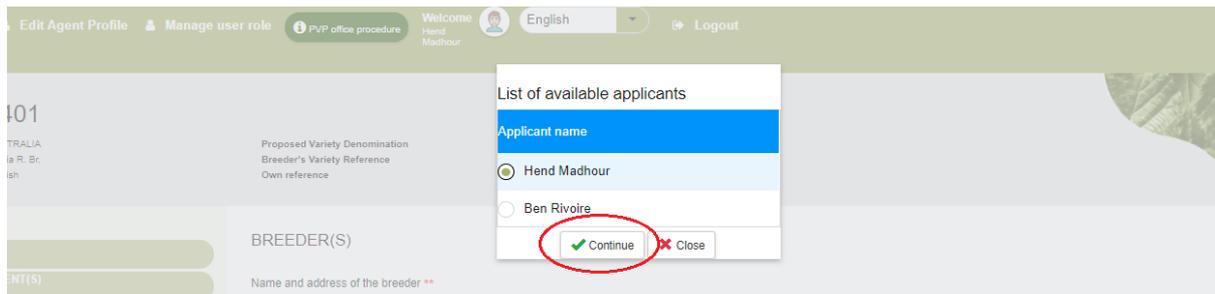
6.1.3.3.3 BREEDER(S)

In case the breeder is the applicant, for some PVP offices, it is possible to link them to the corresponding applicant. For that:

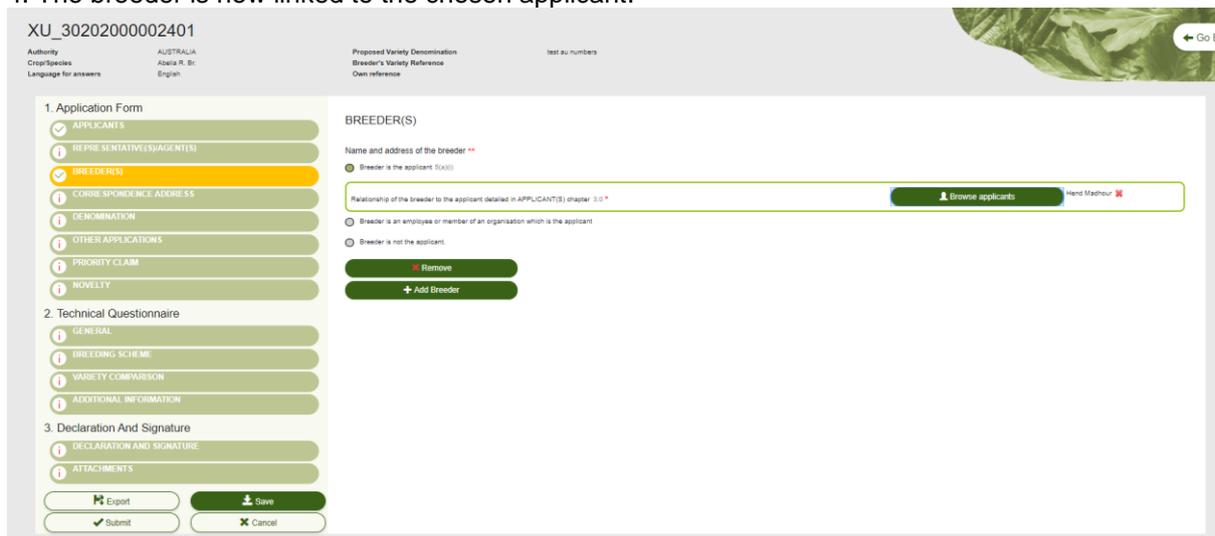
1. Choose the option “Breeder is the applicant” and click on “Browse applicants”:

2. The list of previous applicants is displayed:

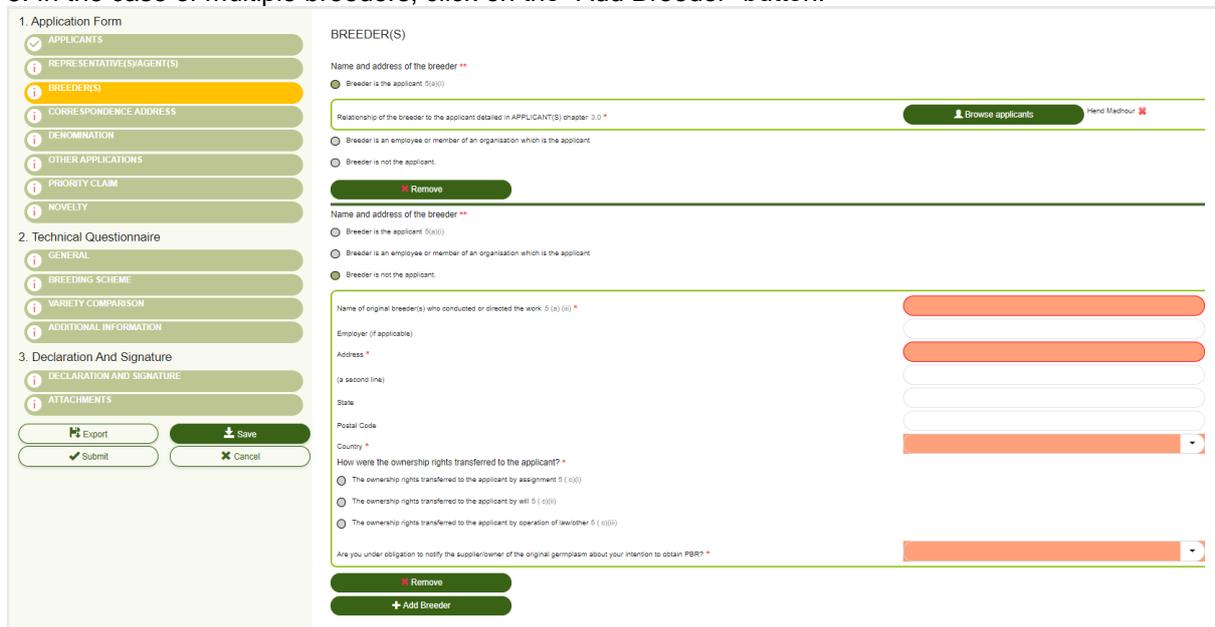
3. Select an applicant and click on “Continue”.



4. The breeder is now linked to the chosen applicant.



5. In the case of multiple breeders, click on the "Add Breeder" button.



6. If you want to remove the added breeder, click on "Remove" button.

6.1.3.3.4 CORRESPONDENCE ADDRESS

Some UPOV members have questions related to the “Correspondence Address” chapter.

6.1.3.3.5 DENOMINATION

Note: In UPOV PRISMA, the breeder’s reference identifies a variety. Application data for the same variety can be used with different PVP offices with different denominations, although the same denomination should be proposed for all PVP offices in the first instance. In order to reuse answers of existing application data for the same variety, the “combined application data” combines all the provided answers per variety as identified by the breeder’s reference. For this reason, it is recommended to provide the same breeder’s reference for all application data of the same variety.

1. Provide an existing breeder’s reference for the same authority and crop.

2. Click on “Save”, an error message is displayed. It invites you to provide another breeder’s reference.

In some PVP offices, the breeder’s reference is not requested. For this reason, the submitter’s own variety reference is requested at Settings page (§5.2).

In case you provide the submitter’s own variety reference for PVP offices requesting the breeder’s reference, the data provided is filled in automatically in the form and it is not editable.

The screenshot shows the UPOV PRISMA application form. The top navigation bar includes 'Applications', 'Edit Agent Profile', 'Manage user role', 'PVP office procedure', 'Welcome Hend Madloor', 'English', and 'Logout'. The main content area is divided into sections: 'Authority' (AFRICAN INTELLECTUAL PROPERTY ORGANIZATION), 'Crop/Species' (Abutilon R. Br), 'Language for answers' (English), 'Proposed Variety Denomination', 'Breeder's Variety Reference Own reference', and 'BR TEST SUBMITTER'S OWN REFERENCE'. A 'Go Back' button is visible. The left sidebar shows a list of sections: '1. Application Form' with sub-sections: 'APPLICANTS', 'REPRESENTATIVE(S)/AGENT(S)', 'BREEDER(S)', 'DENOMINATION' (highlighted), 'PRIORITY CLAIM', 'NOVELTY', and 'TECHNICAL EXAMINATION'. The main content area is titled 'DENOMINATION' and contains a 'Proposed Denomination 4(a)' field with the value 'BR TEST SUBMITTER'S OWN REFERENCE' and a 'Provisional denomination' field.

6.1.3.3.6 OTHER APPLICATIONS

In order to add multiple applications, click on “Add” button.

The screenshot shows the 'OTHER APPLICATIONS' section of the application form. The left sidebar shows the '1. Application Form' with sub-sections: 'APPLICANTS', 'REPRESENTATIVE(S)/AGENT(S)', 'BREEDER(S)', 'CORRESPONDENCE ADDRESS', 'DENOMINATION', 'OTHER APPLICATIONS' (highlighted), 'PRIORITY CLAIM', 'NOVELTY', and 'TECHNICAL EXAMINATION'. The main content area is titled 'OTHER APPLICATIONS' and contains two identical forms for 'Details of other applications filed abroad'. Each form has fields for 'Country', 'Variety denomination', 'Registration no.', 'Date', 'Application status', and 'Expiry date of protection'. Below each form is a green '+ Add' button.

6.1.3.3.7 PRIORITY CLAIM

If no other application data is inserted in OTHER APPLICATIONS chapter, it is not possible to select “Yes” as answer to the question related to Priority claim. Answer “No” will be selected automatically.

The screenshot shows the 'PRIORITY CLAIM' section of the application form. The left sidebar shows the '1. Application Form' with sub-sections: 'APPLICANTS', 'REPRESENTATIVE(S)/AGENT(S)', 'BREEDER(S)', 'CORRESPONDENCE ADDRESS', 'DENOMINATION', 'OTHER APPLICATIONS', 'PRIORITY CLAIM' (highlighted), 'NOVELTY', and 'TECHNICAL EXAMINATION'. The main content area is titled 'PRIORITY CLAIM' and contains the question: 'Is a priority claimed in relation to an initial application filed abroad? Yes/No *'. There are two radio buttons: 'Yes' (unselected) and 'No' (selected).

6.1.3.3.8 NOVELTY

If you choose “Yes” to the question “Has the variety been sold?” the following questions are displayed.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY**
- TECHNICAL EXAMINATION

TRADE

Has the variety has been sold? Yes/No * Yes No

If yes, please indicate first sale date: 8(78)(c)(i)

In Chile 8(78)(c)(ii)

Date 8(78)(c)(ii)

and abroad 8(78)(d)(i)

Country: 8(78)(d)(ii) Date 8(78)(d)(i) **

In the designated PVP office, the date of first commercialization should not be more than one year after the filing date or priority date, if applicable. You can not select a date prior to one year.

TRADE

Has the variety has been sold? Yes/No * Yes No

If yes, please indicate first sale date: 8(78)(c)(i)

In Chile 8(78)(c)(ii)

Date 8(78)(c)(ii)

and

Mar 2019						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
25	26	27	28	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Outside the designated PVP office, the date of first commercialization should not be earlier than four years before the filing date, or priority date, if applicable (except for trees and vines, for which the date should not be earlier than six years before the filing date. It is necessary to check with each PVP office as to which crops are considered as trees and vines).

TRADE

Has the variety has been sold? Yes/No * Yes No

If yes, please indicate first sale date: 8(78)(c)(i)

In Chile 8(78)(c)(ii)

Date 8(78)(c)(ii)

and abroad 8(78)(d)(i)

Country: 8(78)(d)(ii) Date 8(78)(d)(i)

Constraint Details
 Outside the designated authority, the date of first commercialization should not be earlier than four years before the filing date, or priority date, if applicable (except for trees and vines, for which the date should not be earlier than six years before the filing date. It is necessary to check with each authority as to which crops are considered as trees and vines).

6.1.3.3.9 TECHNICAL EXAMINATION

In order to add technical examinations, click on “Add Technical Examination” button. The following page will be displayed.

In order to add another Technical Examination, click on “Add Technical Examination” button. In order to remove already inserted Technical Examination, click on “Remove” button.

6.1.3.4 Technical Questionnaire

6.1.3.4.1 BREEDING SCHEME

6.1.3.4.2 VARIETY CHARACTERISTICS

6.1.3.4.3 VARIETY COMPARISON

Select a characteristic among the list of characteristics.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety	Characteristic(s) in which your candidate variety differs from the similar variety(ies)	Describe the expression of the characteristic(s) for the similar variety(ies)	Describe the expression of the characteristic(s) for your candidate variety
similar variety	I		

UPOV 1: Plant: anthocyanin coloration of hypocotyl
 UPOV 2: Plant: intensity of anthocyanin coloration of hypocotyl
 UPOV 3: Plant: growth type
 UPOV 4: Climbing beans only: Plant: architecture
 UPOV 5: Dwarf beans only: Plant: type
 UPOV 6: Dwarf beans only: Plant: height
 UPOV 7: Climbing beans only: Plant: start of climbing (80% of plants)
 UPOV 8: Climbing beans only: Plant: speed of climbing
 UPOV 9: Leaf: intensity of green color
 UPOV 10: Leaf: rugosity
 UPOV 11: Terminal leaflet: size
 UPOV 12: Terminal leaflet: shape

Comments: 6.0

The drop down list for the state of expression of the candidate variety and the most similar variety is automatically populated.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety	Characteristic(s) in which your candidate variety differs from the similar variety(ies)	Describe the expression of the characteristic(s) for the similar variety(ies)	Describe the expression of the characteristic(s) for your candidate variety
similar variety	UPOV 1: Plant: anthocyanin colo	I	1_absent

UPOV 1: Plant: anthocyanin colo

1_absent
9_present

Comments: 6.0

If you select the same value for the candidate variety and most similar variety, a pop up window informs you to select a different value.

XU_30201900006092

Authority: CHILE
Crop/Species: Phaseolus vulgaris L.
Language for answers: Spanish

Proposed Variety Denomination: Breeder's Variety Reference: Own reference

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety	Characteristic(s) in which your candidate variety differs from the similar variety(ies)	Describe the expression of the characteristic(s) for the similar variety(ies)	Describe the expression of the characteristic(s) for your candidate variety
similar variety	UPOV 1: Plant: anthocyanin colo	1_absent	1_absent

UPOV 1: Plant: anthocyanin colo

1_absent

1_absent

Comments: 6.0

Warning: You have selected same value as in candidate variety. Please select different value.

Choose another value and complete the denomination of the most similar variety.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety 0.0	Characteristic(s) in which your candidate variety differs from the similar variety(ies) 0.0	Describe the expression of the characteristic(s) for the similar variety(ies) 0.0	Describe the expression of the characteristic(s) for your candidate variety 0.0
similar variety	UPOV 1: Plant: anthocyanin colo	1_absent	9_present

+ Add

Comments: 6.0

In order to add a new comparison, click on “Add” button.

You can complete the characteristic as well as the different state of expression using free text information.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

Similar varieties and differences from these varieties

Please use the following table and box for comments to provide information on how your candidate variety differs from the variety (or varieties) which, to the best of your knowledge, is (or are) most similar. This information may help the examination authority to conduct its examination of distinctness in a more efficient way.

Denomination(s) of variety(ies) similar to your candidate variety 0.0	Characteristic(s) in which your candidate variety differs from the similar variety(ies) 0.0	Describe the expression of the characteristic(s) for the similar variety(ies) 0.0	Describe the expression of the characteristic(s) for your candidate variety 0.0
similar variety	UPOV 1: Plant: anthocyanin colo	1_absent	9_present
<input checked="" type="checkbox"/> similar variety	Characteristic color	blue 1	blue 2

+ Add

Comments: 6.0

You can remove the comparison by clicking on the in front of it.

6.1.3.4.4 PLANT MATERIAL INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

Information on plant material to be examined or submitted for examination

The expression of a characteristic or several characteristics of a variety may be affected by factors, such as pests and disease, chemical treatment (e.g. growth retardants or pesticides), effects of tissue culture, different rootstocks, scions taken from different growth phases of a tree, etc. 9.1

The plant material should not have undergone any treatment which would affect the expression of the characteristics of the variety, unless the competent authorities allow or request such treatment. If the plant material has undergone such treatment, full details of the treatment must be given. In this respect, please indicate below, to the best of your knowledge, if the plant material to be examined has been subjected to: 9.2

Microorganisms (e.g. virus, bacteria, phytoplasma). Yes/No 9.2 (a) *

- Yes
 No

Chemical treatment (e.g. growth retardant, pesticide). Yes/No 9.2 (b) *

- Yes
 No

Tissue culture. Yes/No 9.2 (c) *

- Yes
 No

Other factors. Yes/No 9.2 (d) *

- Yes
 No

Has the plant material to be examined been tested for the presence of virus or other pathogens?

- Yes
 No

6.1.3.4.5 ADDITIONAL INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION**

Additional information which may help in the examination of the variety

In addition to the information provided in sections 5 and 6, are there any additional characteristics which may help to distinguish the variety? Yes/No 7.1 * Yes No

Are there any special conditions for growing the variety or conducting the examination? Yes/No 7.2 * Yes No

Other information 7.3
 Authorization for release
 Does the variety require prior authorization for release under legislation concerning the protection of the environment, human and animal health? Yes/No 8(a) * Yes No

6.1.3.4.6 GMO INFORMATION

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION
- TRADEMARKS
- LANGUAGES

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION
- GMO INFORMATION**

GMO INFORMATION

GMO-information required (The variety represents a Genetically Modified Organism within the meaning of Article 2(2) of Council Directive EC/2001/18 of 12/03/2001.) Yes/No Yes No

If yes, please attach in point 09.02 a copy of the written attestation of the responsible authorities stating that a technical examination of the variety under Articles 55 and 56 of the Basic Regulation does not pose risks to the environment according to the norms of the above-mentioned Directive. *

In case of GMO, joint attestation of the responsible authorities stating that a technical examination of the variety under Articles 55 and 56 of the Basic Regulation does not pose risks to the environment according to the norms of the above-mentioned Directive. *

Note: If you answer “Yes” to the question related to GMO, please provide the required file in the Attachments chapter.

6.1.3.5 Declaration and Signature

6.1.3.5.1 DECLARATION AND SIGNATURE

Only if you are the owner (the one who started the application), or if you are authorized by a breeder, can you complete this chapter.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE**
- ATTACHMENTS

Export Save Submit Cancel

Application declaration and authorization

Date 11(c) * 31/03/2020

Full name 11(d) *

Signature 11(d) *

The undersigned request(s):
the entry into the Register of Protected Varieties of the variety indicated in this application;
declares(s)
that the information provided on this form, its annexes and the attached documents is true and complete,
that no other person(s), other than those specified in this application, has been involved in breeding or discovering and developing the variety, and,
that he/she/they know(s) the provisions of Law No. 19.342 of 1994 governing the rights of breeders of new plant varieties;
authorize(s)
the Seeds Division of the Agriculture and Livestock Service to exchange with the examination offices and other competent authorities all necessary information and material related to the variety, provided that the applicant's rights are safeguarded.

Browse

6.1.3.5.2 ATTACHMENTS

Upload the required attachments.

1. Application Form

- APPLICANTS
- REPRESENTATIVE(S)/AGENT(S)
- BREEDER(S)
- CORRESPONDENCE ADDRESS
- DENOMINATION
- OTHER APPLICATIONS
- PRIORITY CLAIM
- NOVELTY
- TECHNICAL EXAMINATION

2. Technical Questionnaire

- BREEDING SCHEME
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON
- PLANT MATERIAL INFORMATION
- ADDITIONAL INFORMATION

3. Declaration And Signature

- DECLARATION AND SIGNATURE
- ATTACHMENTS**

Export Save Submit Cancel

APPLICATION DOCUMENTS ATTACHED TO THE APPLICATION

Please list the forms and documents attached to this application (please also check the relevant boxes): 10(0)

Valid patent or certificate of registration in the foreign variety register: 10(8) [Browse](#)

Variety description using the form available from the Seeds Division (registro vprotegidas@sag.gob.cl) 10(1) [Browse](#)

Power of attorney granted by the proprietor of the variety to the applicant to represent him/her/it and register the variety in the Register of Protected Varieties of Chile. The registration shall be made in the name of the proprietor, unless the power of attorney stipulates the name of another person. 10(2) [Browse](#)

Where priority is claimed, attach the certificate of the application filed abroad: 7(N), 10(3) [Browse](#)

If an authorization for release has been obtained, please attach a copy 8(b)

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Where the proprietor of the variety is not the same person as the breeder, attach the instrument by which control of the variety was acquired (compulsory where applicable) [Browse](#)

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Power of attorney granted to the person who will instruct the Agriculture and Livestock Service, where applicable

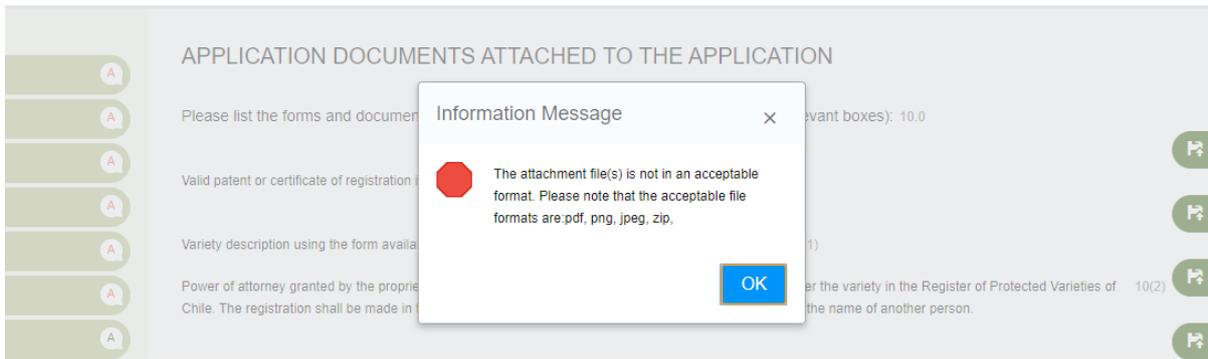
NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Photographs [Browse](#)

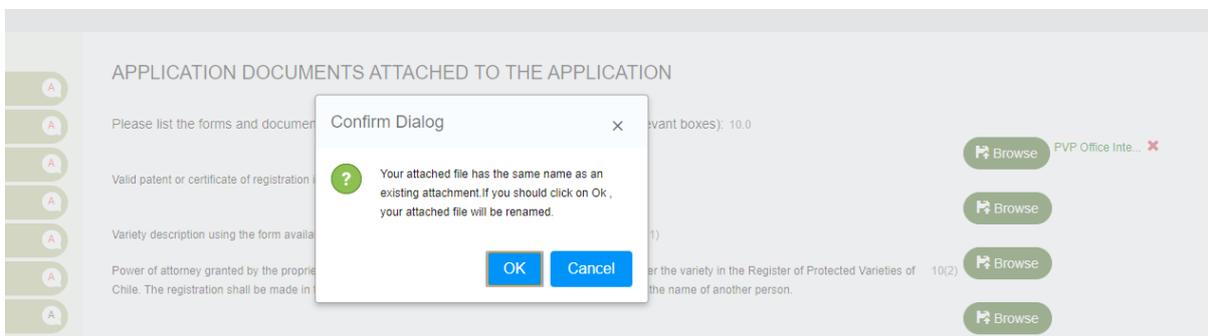
Map showing the location of representative samples (for ornamental, fruit and forest species) (compulsory). [Browse](#)

If the attached file type is different from JPG, PNG, PDF, a pop up window appears.



Note: It is also allowed to attach a zip file composed of multiple files (JPG, PNG, and PDF).

If you attach the same file twice:



Attach the correct format.

APPLICATION DOCUMENTS ATTACHED TO THE APPLICATION

Please list the forms and documents attached to this application (please also check the relevant boxes): 10.0

Valid patent or certificate of registration in the foreign variety register. 10 (a)

Variety description using the form available from the Seeds Division (registro.vprotegidas@sag.gob.cl) 10(1)

Power of attorney granted by the proprietor of the variety to the applicant to represent him/her/it and register the variety in the Register of Protected Varieties of Chile. The registration shall be made in the name of the proprietor, unless the power of attorney stipulates the name of another person. 10(2)

Where priority is claimed, attach the certificate of the application filed abroad. 7(iv); 10(3)

If an authorization for release has been obtained, please attach a copy 8 (b)

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

NOTE: Documents issued outside of Chile must be presented as originals or, failing this, as copies certified by the issuing authority, notarized by the Chilean consular services in the country of issue and certified by the Ministry of Foreign Affairs of Chile, either in Spanish or officially translated.

Where the proprietor of the variety is not the same person as the breeder, attach the instrument by which control of the variety was acquired (compulsory where applicable)

To remove an attachment, click on the  next to it.

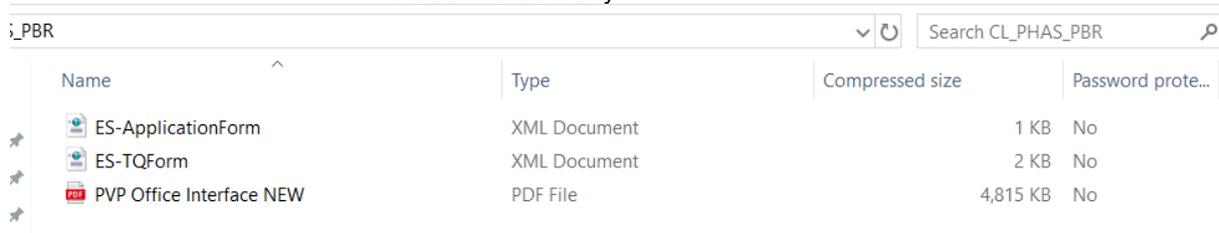
6.1.3.6 Export

In order to download and store the information in a local drive:

1. Click on Export

2. Open the downloaded file: It is a zip file that contains:

- Encrypted XML Application Form data
- Encrypted XML Technical Questionnaire data
- Attachments if any



The screenshot shows a file explorer window with the address bar set to a local path ending in "_PBR". The search bar contains "Search CL_PHAS_PBR". The main area displays a table of files:

Name	Type	Compressed size	Password prote...
ES-ApplicationForm	XML Document	1 KB	No
ES-TQForm	XML Document	2 KB	No
PVP Office Interface NEW	PDF File	4,815 KB	No

Note: File name conventions are used for the zip file and XML files:

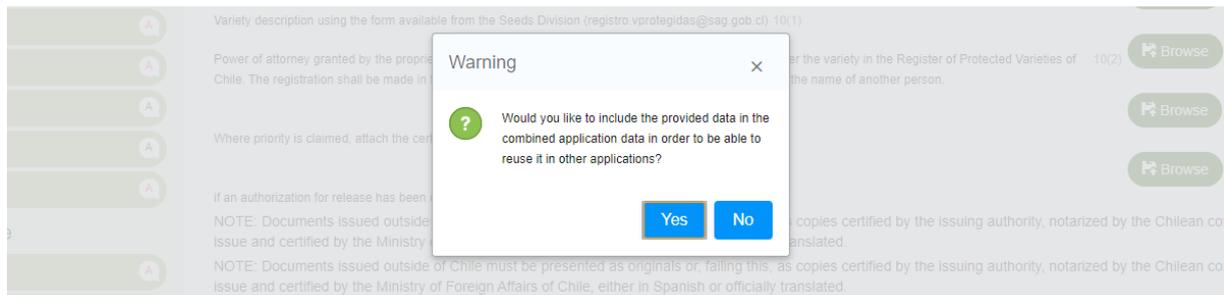
1. The zip file name is a concatenation of the PVP office Code (e.g. BO), “_” and the four first letters of the UPOV code for the chosen crop.
2. The application form file name is a concatenation of the language code used for answers (e.g. ES), “-”, “ApplicationForm”
3. The technical questionnaire file name is a concatenation of the language code used for answers (e.g. ES), “-”, “TQForm”

6.1.3.7 Save

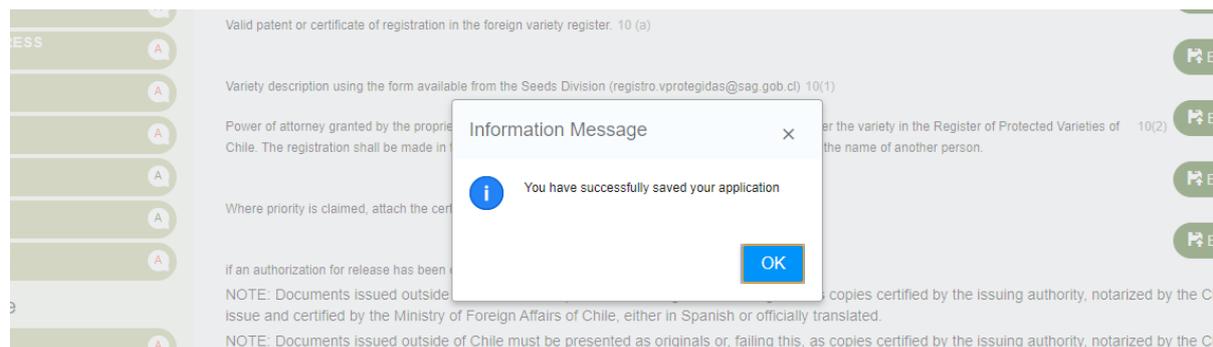
In order to save the information in the database in an encrypted format:

1. Click on Save

2. A Warning message will pop up to invite to include if you wish the information in the combined application data of the candidate variety.



3. A confirmation message will confirm that the application data has been successfully saved.



4. Click on Home in the header

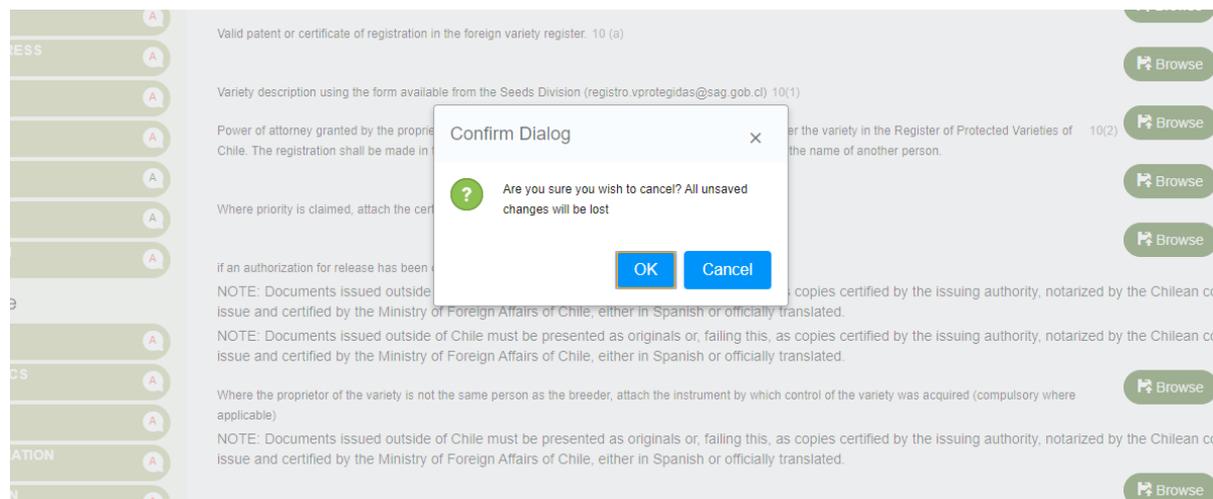
5. The saved application data will appear in the dashboard as “In Progress”.



Note: After saving, the application data appears as “IN PROGRESS” in your dashboard. If you are assigned the “Co-Drafter” role on this application data, you will see it also in your dashboard even if you have not started that application.

6.1.3.8 Cancel

Unsaved information will be lost. A dialog will pop up in order to confirm that.



6.1.3.9 Submit

When all mandatory questions are completed, the green check  appears next to the corresponding chapter. You can submit your application data only when all the chapters get the green check.

In order to submit your application data:

1. Click on Submit, you are invited to review your application data in the output format and language required by the authority.

Review your application data

Application Form Plant breeder's rights

Crop/Species	Abella R. Br. (Abella)
Authority	CH
IRN	NA
Submission Date	

Application Form Plant breeder's rights

APPLICANT	
Name	Hend Madhour
Address	Chemin des colombettes, 34
Postal Code	1211
Country	Switzerland
mail	hend.madhour@upov.int
Phone	0223388352
Owner	
Name	Owner
Address	Address
Postal Code	Postal code
Country	Argentina
mail	mail@mail.com
Phone	phone
REPRESENTATIVE IN SWITZERLAND	
Name	

2. Click on Next, the UPOV PRISMA disclaimer is displayed. You need to click on "I agree" in order to submit your application data.

1. Application Form

REPRESENTATIVE IN SWITZERLAND

Disclaimer

The user of the UPOV PRISMA agrees to [the terms of use](#) for the data transmitted using the UPOV PRISMA.

The user of the UPOV PRISMA retains full responsibility in relation to the completeness and accuracy of the data transmitted using the UPOV PRISMA[including the sending of data before without completing "mandatory fields"].

The data transmitted using the UPOV PRISMA does not constitute the official application for a breeder, s right.

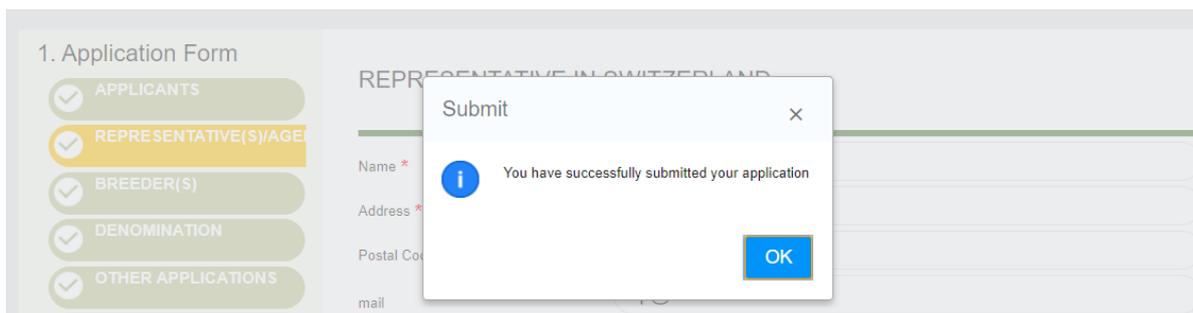
The authority entrusted with the task of granting breeders, rights retains full responsibility in relation to the requirements concerning the filing of applications and grants of breeders, rights in accordance with the legislation of the member of the Union concerned.

For matters concerning those requirements, users of the UPOV PRISMA should contact the relevant authority, contact details for which are provided at http://www.upov.int/members/en/pvp_offices.html

2. Technical Questionnaire

- BREEDING SCHEMES
- VARIETY CHARACTERISTICS
- VARIETY COMPARISON

3. A pop up message indicates that you have successfully submitted your application data.

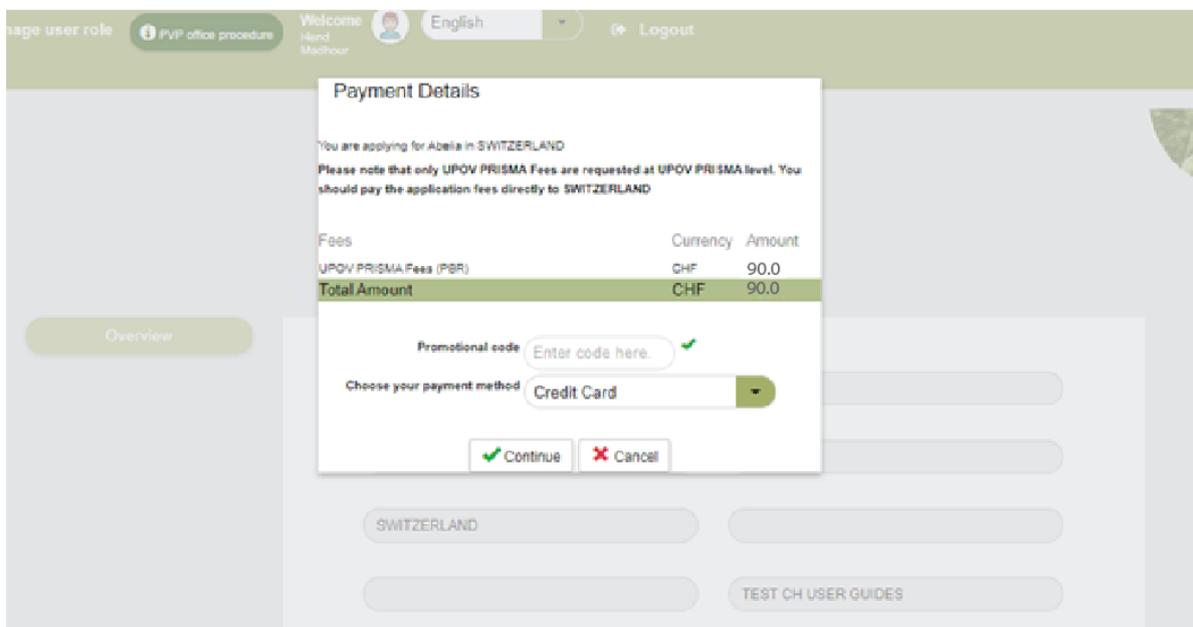


4. Click on OK. The payment details will appear:

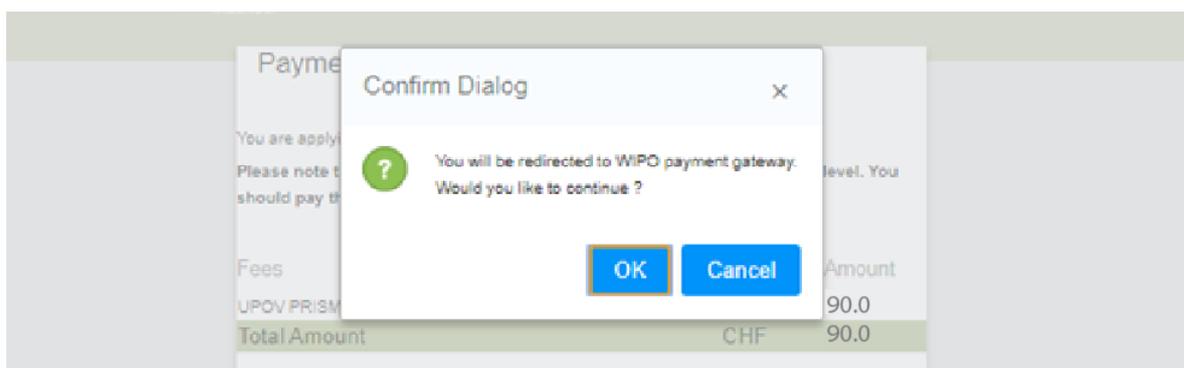
In the above case, the application fees should be paid directly to the designated PVP office. Only the UPOV PRISMA payment is requested.

You can choose to pay by bank transfer or by credit card.

In the context of promotional campaigns, UPOV may distribute voucher codes that could be used to apply discounts on UPOV PRISMA Fees. If the discount is 100%, you will not be redirected to WIPO payment gateway.



5. In case the total amount is different from 0 , click on “Continue”.



6. You will be redirected to the WIPO payment gateway. Click on OK.

WIPO
WORLD INTELLECTUAL PROPERTY ORGANIZATION

Contact Us | My Account | English

Home | IP Services | Payment | External Acceptance

Invoice

Amount	150.00 CHF
Payment number	EPAY-R956W7WppA7qSg
Reference	XU_30201600004982_BO
Payment subject	Fee for UPOV electronic application form
Payment method	Bank transfer
Beneficiary	WIPO/OMPI
IBAN	CH51 CHF0 0000 0000 0000 0
Swift/BIC	CRESCHZ80A
Bank	Credit Suisse, 1211 Geneva 70, Switzerland

Please click Send to receive by email the details of the payment.

7. Click on "Send" in order to receive the payment details.

WIPO
WORLD INTELLECTUAL PROPERTY ORGANIZATION

Contact Us | My Account | English

Home | IP Services | Payment | External Acceptance

Invoice

You will shortly receive the invoice by e-mail.

Amount	150.00 CHF
Payment number	EPAY-R956W7WppA7qSg
Reference	XU_30201600004982_BO
Payment subject	Fee for UPOV electronic application form
Payment method	Bank transfer
Beneficiary	WIPO/OMPI
IBAN	CH51 CHF0 0000 0000 0000 0
Swift/BIC	CRESCHZ80A
Bank	Credit Suisse, 1211 Geneva 70, Switzerland

Please click Send to receive by email the details of the payment.

8. Check your mailbox.

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: A new invoice XU_30201700016599_TR is attached

Message  XU_30201700016599_TR.pdf (9 KB)

Please find attached invoice XU_30201700016599_TR
For any query concerning this invoice, please send an e-mail to Finance.infoline@upov.int
An overview of the payment status of all invoices is provided on the EAF dashboard

International Union for the Protection of New Varieties of Plants

Income Section
34, chemin des colombettes
1211 Geneva, Switzerland
T. +41 22 338 77 44 (10h-12h / 14h-16h GMT +1)
F. +41 22 338 89 10

The received email contains also the invoice with the bank details information.



FACTURE / INVOICE

Invoice No.:	Invoice No.	Name Address
Our reference:	Reference	
Your reference:	Reference	

Client No.:

Genève / Geneva 28 Apr 2020

Description	Qté Qty	Devis Currency	Px Unitaire Unit Amt	Montant Amount
UPOV EAF Fees	1.00	CHF	90.00	90.00
Application data (Reference) submitted on (date)				
Sous total / Subtotal (CHF):				90.00
Total à payer / Total amount due (CHF):				90.00

9. Click on Go back to go back to the UPOV PRISMA Web application data.

10. In the dashboard, you can see that your application data has been submitted.

The screenshot shows the UPOV PRISMA dashboard with a navigation bar at the top and a main content area. The main content area features a 'UPOV Dashboard' section with tabs for 'In Progress', 'Submitted', 'Imported', 'Combined', and 'Assignment Invitation'. Below the tabs is a table with the following data:

International Reference Number	Application data for	Modified On	Date of Submission	Crop	Proposed Variety Denomination	Breeder's Variety Reference	Authority	Status
AU_302000000409	FBR	18/04/2020	18/04/2020	Abate R. Br.		TEST CH USER GUIDES	SWITZERLAND	Submitted
AU_3020000001914	FBR	07/02/2020	07/02/2020	Lactuca sativa L.		test n° 2	NETHERLANDS	Submitted
AU_3020000001914	National Listing	07/02/2020	07/02/2020	Lactuca sativa L.		test n° 2	NETHERLANDS	Submitted
AU_3020000001900	National Listing	09/02/2020	09/02/2020	Lactuca sativa L.		TEST 1907	NETHERLANDS	Submitted
AU_3020000001900	FBR	09/02/2020	09/02/2020	Lactuca sativa L.		TEST 1907	NETHERLANDS	Submitted
AU_3020000001248	National Listing	04/02/2020	04/02/2020	Lactuca sativa L.		test	NETHERLANDS	Submitted
AU_3020000001242	National Listing	04/02/2020	04/02/2020	Lactuca sativa L.		test n° 16	NETHERLANDS	Submitted
AU_3020000001257	National Listing	03/02/2020	03/02/2020	Lactuca sativa L.	TEST NJ	TEST NJ	NETHERLANDS	Submitted
AU_3020000004683	FBR	20/01/2020	20/01/2020	Rosa L.	TEST GB	vvvv	UNITED KINGDOM	Submitted
AU_30201900002953	FBR	29/10/2019	29/10/2019	Euphorbia pulcherrima Willd. ex Koenig	TEST Polska		VIETNAM	Submitted

Note: It is not possible to remove or edit submitted application data.

11. Check your mailbox.



Dear Madam/Sir,

Please be notified that the applicant **Hend Madhour** has submitted an application for **Abelia** to **SWITZERLAND** as following:

International Reference Number	XU_30202000002405
Proposed Denomination	
Breeder's reference (if applicable)	TEST CH USER GUIDES
Date of Submission	15/04/2020

Please find the application data at: <https://webaccess.wipo.int/eaf/getApplication.zul?ApplicationId=26088>

Best Regards,
UPOV PRISMA Team

The email notification is sent to the PVP office if requested. If not, it will only be sent to the “submitter” of that application data. In the provided link, only the PVP office and the applicant(s) can download the application data in a secure way after authentication.

Note: The “submitter” is the person who submitted the application data. It should have either the role of “authorized signatory”, “co-agent” or “agent”.

Another email notification with information about next steps in the selected authority and crop is sent to all users involved in drafting the application data.

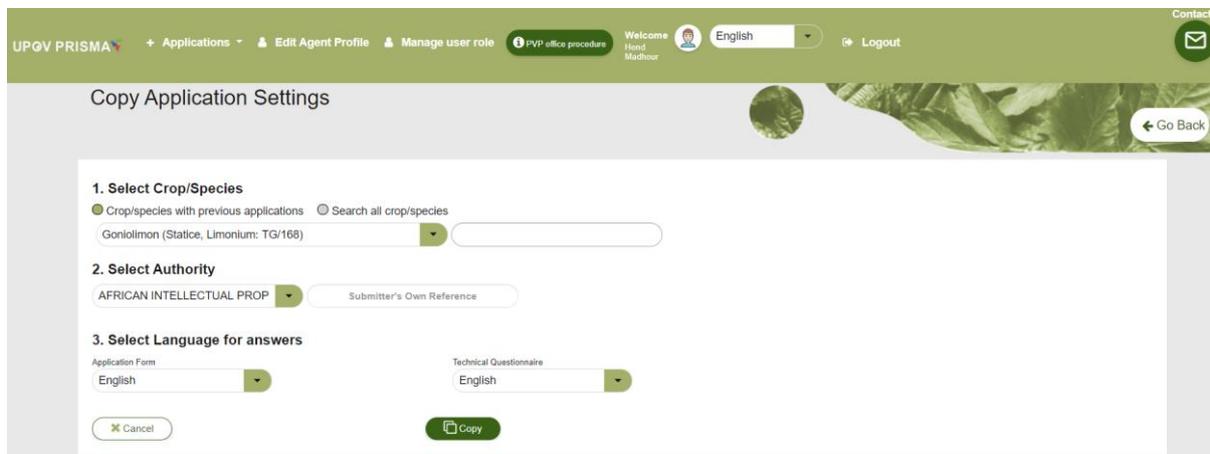
The provided PDF contains questions in the accepted language for answers set by the Breeder in the Settings page (§5.2).

<p>Crop/Species Jibala R. Gr. (Jibala)</p> <p>Authority OH</p> <p>IRN XU_3020200002405</p> <p>Submission Date</p>	<h2 style="color: white; background-color: #4F81BD; padding: 10px;">Application Form Plant breeder's rights</h2>
---	--

APPLICANT					
Name	Hend Madhour				
Address	Chemin des colombettes, 34				
Postal Code	1211				
Country	Switzerland				
mail	hend.madhour@upov.int				
Phone	0223388352				
Owner					
Name	Owner				
Address	Address				
Postal Code	Postal code				
Country	Argentina				
mail	mail@mail.com				
Phone	phone				
REPRESENTATIVE IN SWITZERLAND					
Name	rep name				
Address	rep address				
Postal Code	1020				
mail	rep@mail.com				
Phone	rep phone				
BREEDER					
Name					
Address					
mail					
Phone					
In which country has the variety been bred?					
DENOMINATION					
Breeder Reference	TEST CH USER GUIDES				
Variety denomination (if known)					
Trademarks					
Trademark (if known)					
EXISTING APPLICATIONS					
PVR					
Plant/Variety Types					
State(s) or Inaugural/initial	Filing date	under application number	under denomination for approval (Breeder's reference)	under variety denomination	Status of the procedure
argentina					

6.1.4 Copy Application

By clicking on the Copy icon  you can copy directly the application you have selected. The screen is prefilled with the settings of the original data.



The screenshot shows the 'Copy Application Settings' interface. At the top, there is a navigation bar with 'UPQV PRISMA' and various user options. The main content area is titled 'Copy Application Settings' and contains three sections:

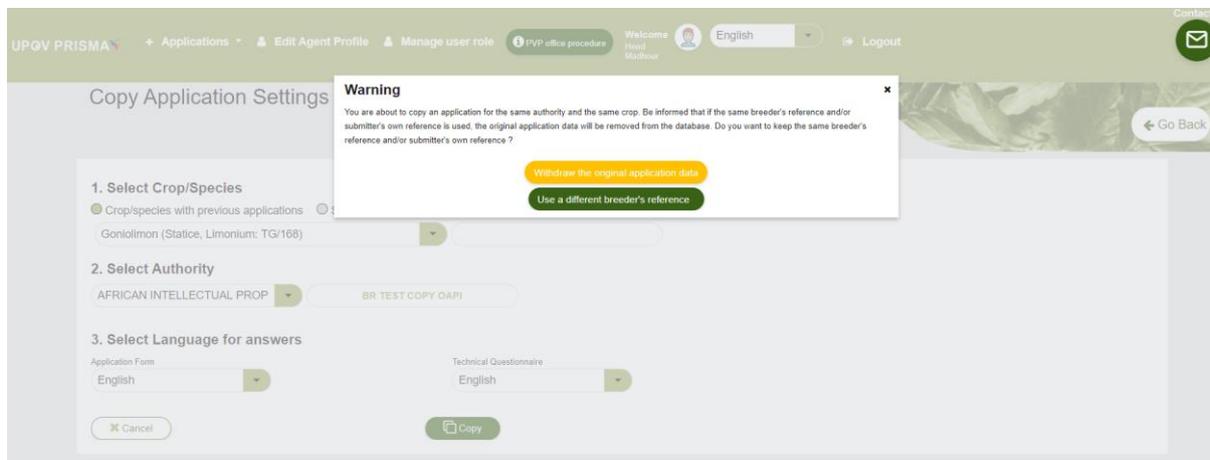
- 1. Select Crop/Species:** Includes radio buttons for 'Crop/species with previous applications' (selected) and 'Search all crop/species'. A dropdown menu shows 'Gonlolimon (Statice, Limonium: TG/168)'.
- 2. Select Authority:** A dropdown menu shows 'AFRICAN INTELLECTUAL PROP' and a text input field for 'Submitter's Own Reference'.
- 3. Select Language for answers:** Includes dropdowns for 'Application Form' (English) and 'Technical Questionnaire' (English).

At the bottom, there are 'Cancel' and 'Copy' buttons.

You have different options when copying the application:

- **Same Authority/ Same Crop/ Same application type (PBR or National Listing):**

A pop up window will be displayed inviting the user to choose if they wish to keep the same breeder's reference (and therefore override the original application data) or not. The user should be informed that if the same breeder's reference is used, the original application data will be removed from the database. The same IRN is used for the new application data.



The screenshot shows the same 'Copy Application Settings' form as above, but with a 'Warning' pop-up window overlaid. The pop-up contains the following text:

Warning

You are about to copy an application for the same authority and the same crop. Be informed that if the same breeder's reference and/or submitter's own reference is used, the original application data will be removed from the database. Do you want to keep the same breeder's reference and/or submitter's own reference?

Two buttons are visible in the pop-up: 'Withdraw the original application data' (orange) and 'Use a different breeder's reference' (green).

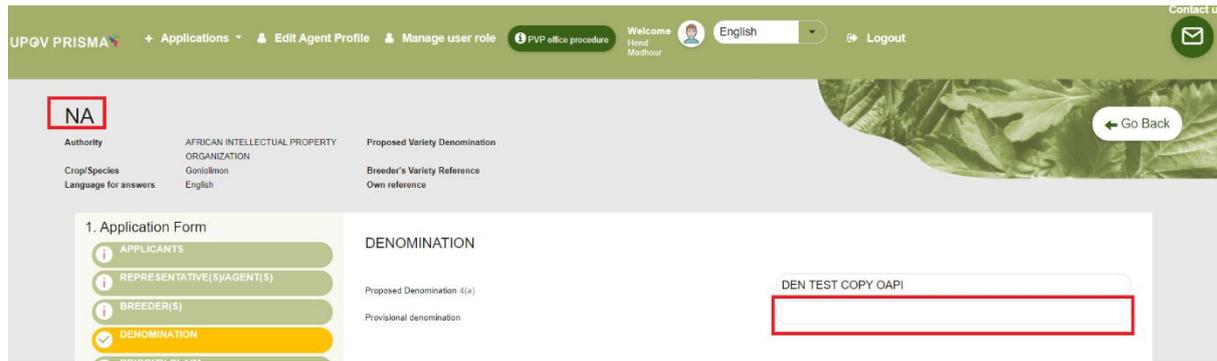
If you choose "Withdraw the original application data":

In case of submitted application, an email will be sent to the authority to inform them that the application is withdrawn.

In all cases (submitted, imported, in progress applications), the original application data is removed.

If you choose "Use a different breeder's reference":

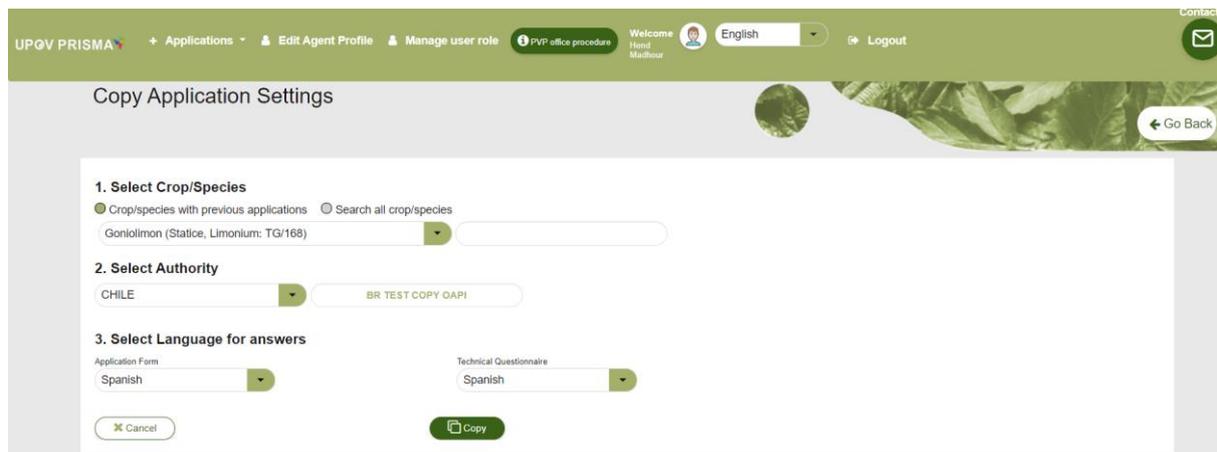
The IRN is not taken over (it is displayed as NA). You have to save your application and choose to include it in the combined application data. The breeder's reference is empty and needs to be added.



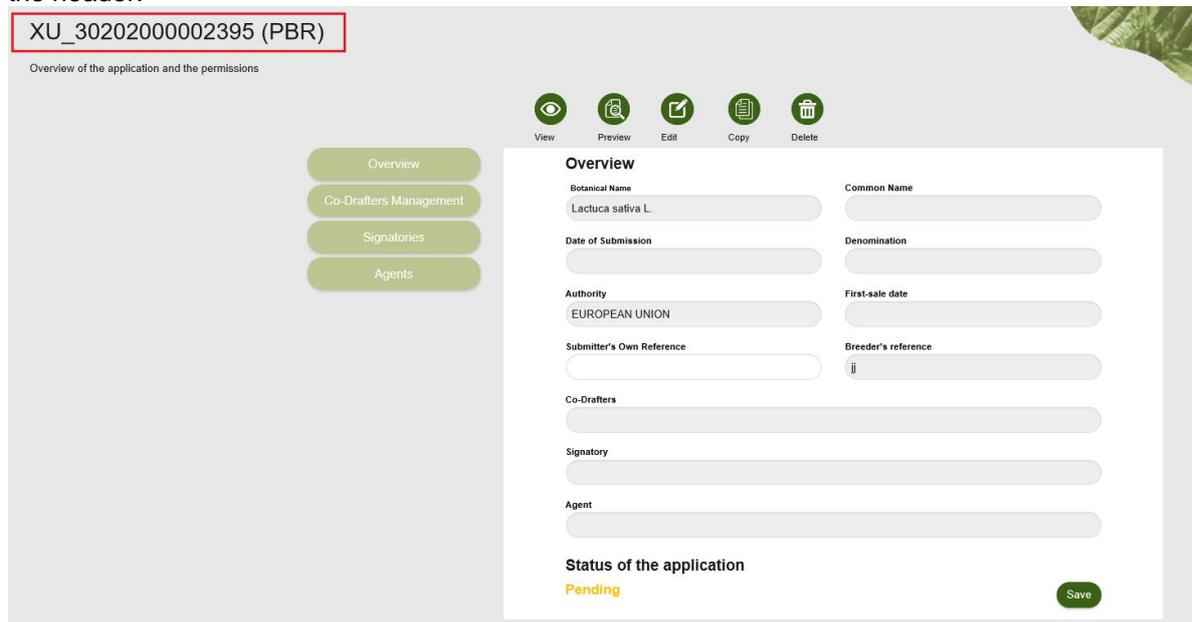
All other answers are taken over from the original application.

- **Different authority/Same Crop:**

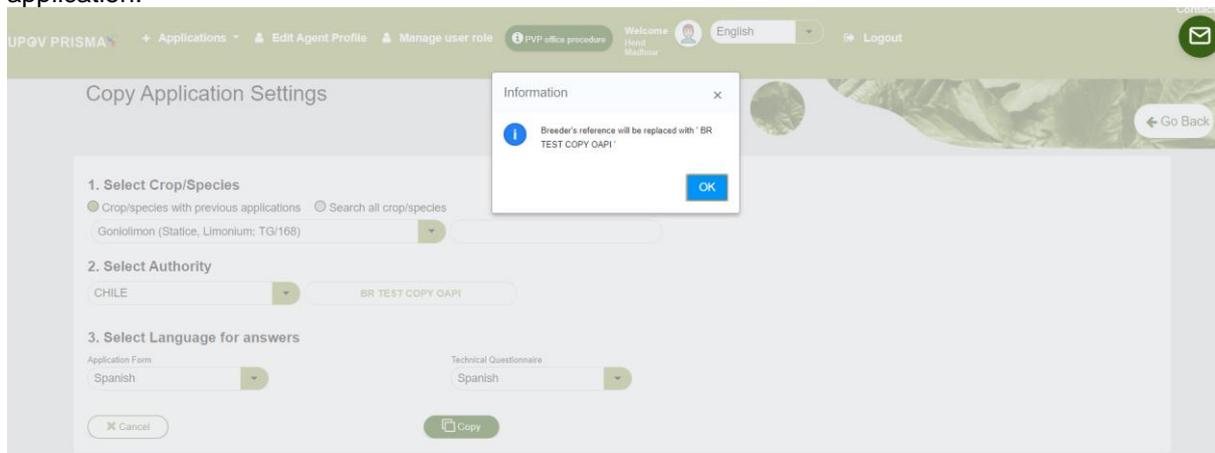
A pop up window will be displayed inviting the user to choose if he/she wants to keep the same breeder's reference (and therefore keep the same IRN) or not. If a different breeder's reference is used, a new IRN is assigned to the new application data.



If the same breeder's reference is used, the same IRN (as in the original application) is displayed in the header.



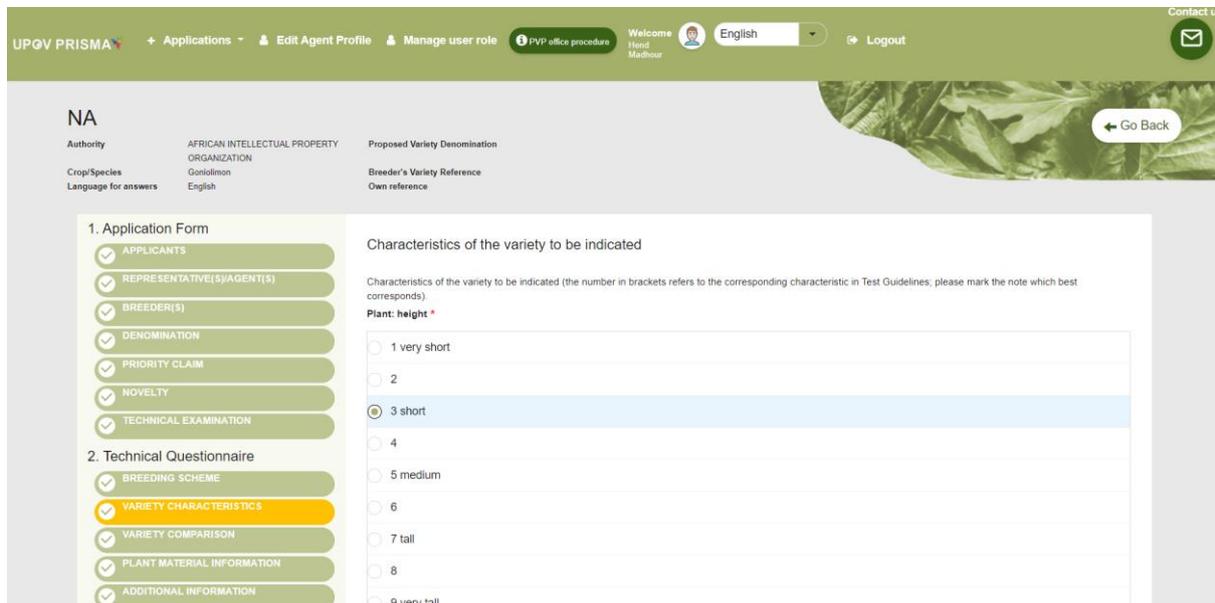
When you choose Submitter's own reference that is different from the Breeder's reference in the original application, the new Submitter's reference will be used as Breeder's reference in the new application.



If the submitter's own reference is empty or different from the breeder's reference (example above) then a different IRN is assigned to the new application data. It may show up as a NA until you save the application.

- **Same authority/ different crops:** the new application data will have a different IRN.
- **Different authorities/different crops:** the new application data will have a different IRN.

Click on Yes, the form will be generated including prefilled questions.



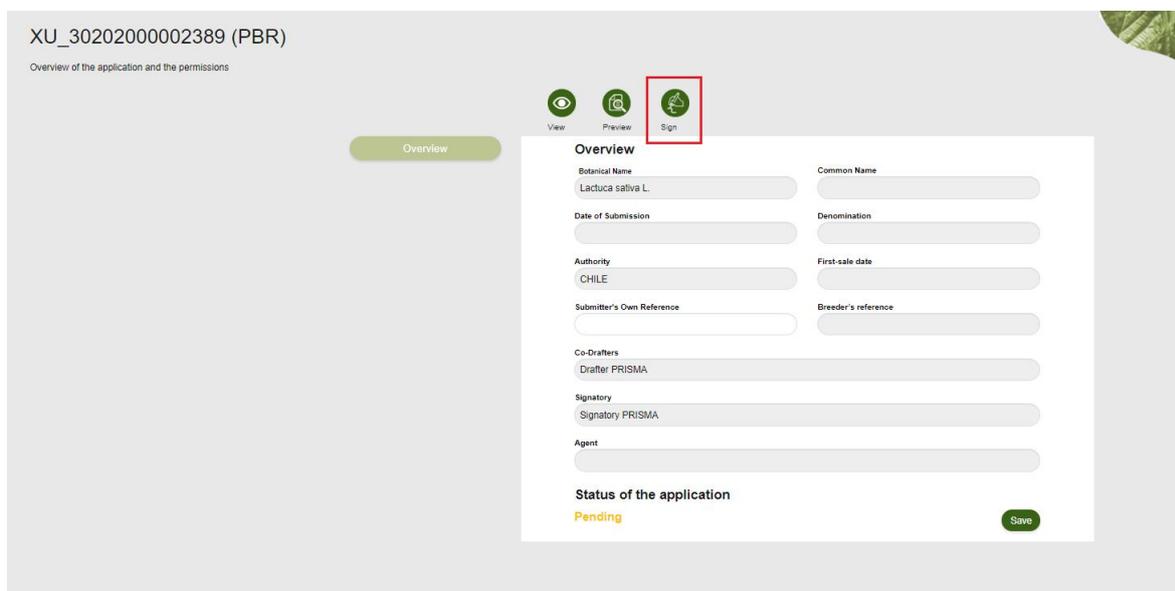
It is possible to edit, save and submit a copied application data in the same way as for new application data.

6.1.5 Sign

Sign allows the authorized agent to complete “Declaration and Signature” chapter.

When the Authorized agent clicks on Sign they are not able to edit other chapters unless they have been granted edit permission by the breeder.

The Signatory can sign by clicking on the Sign icon  .

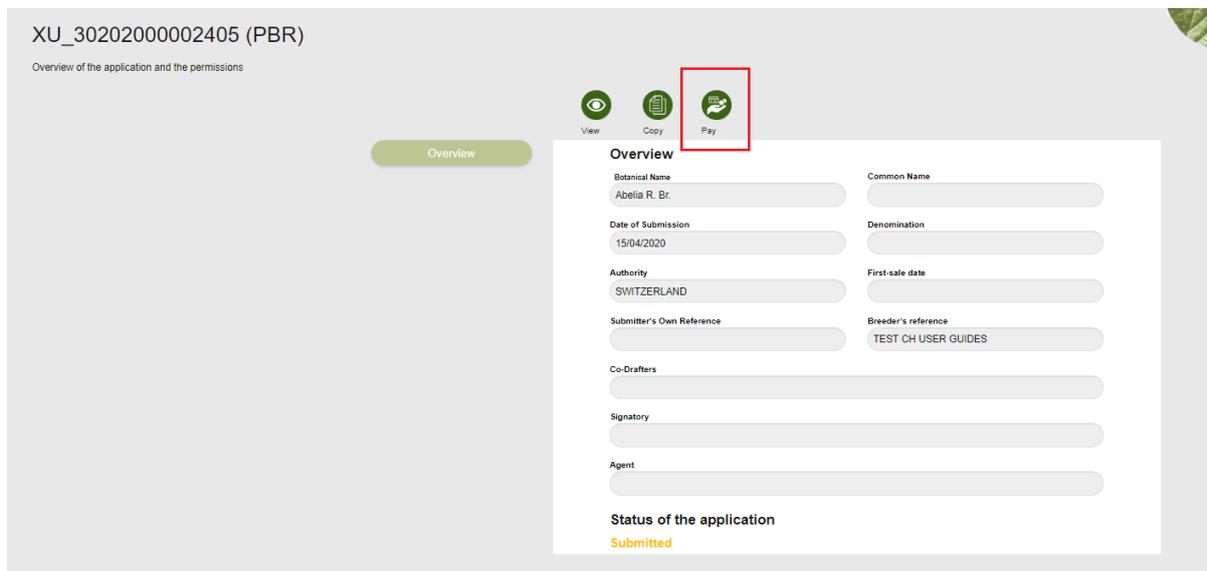


When the Signatory clicks on Sign, the other chapters can't be changed anymore.

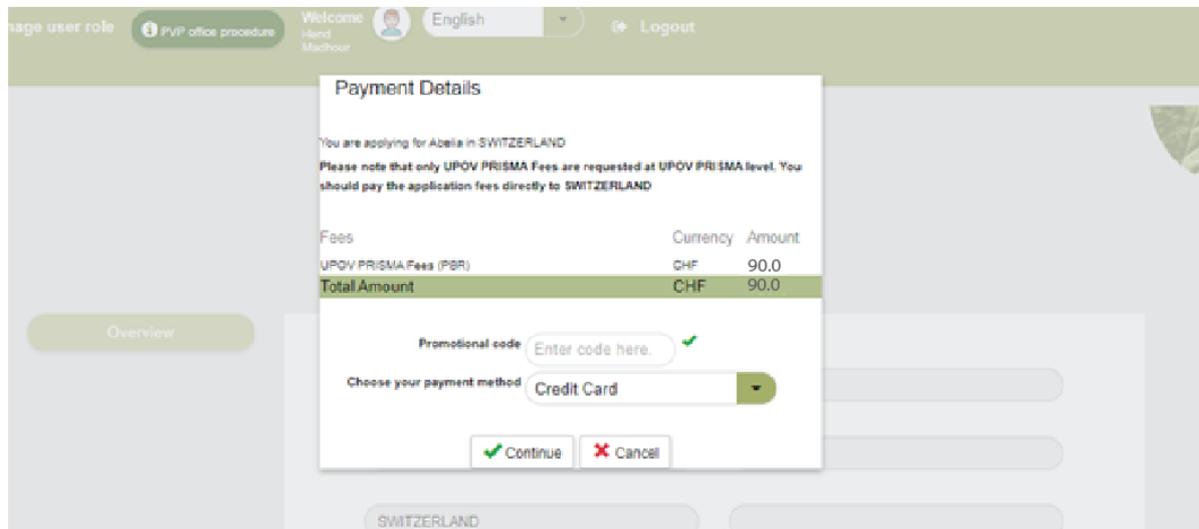
6.1.6 Pay

In principle, the payment is done directly after submission. It is also possible to pay later by clicking on the link in the dashboard, for example if there is a problem in the payment procedure.

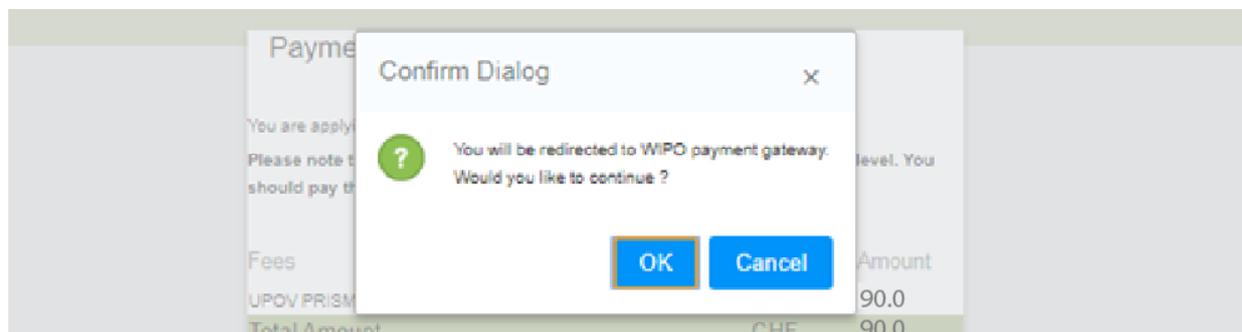
1. Click on “Pay”.



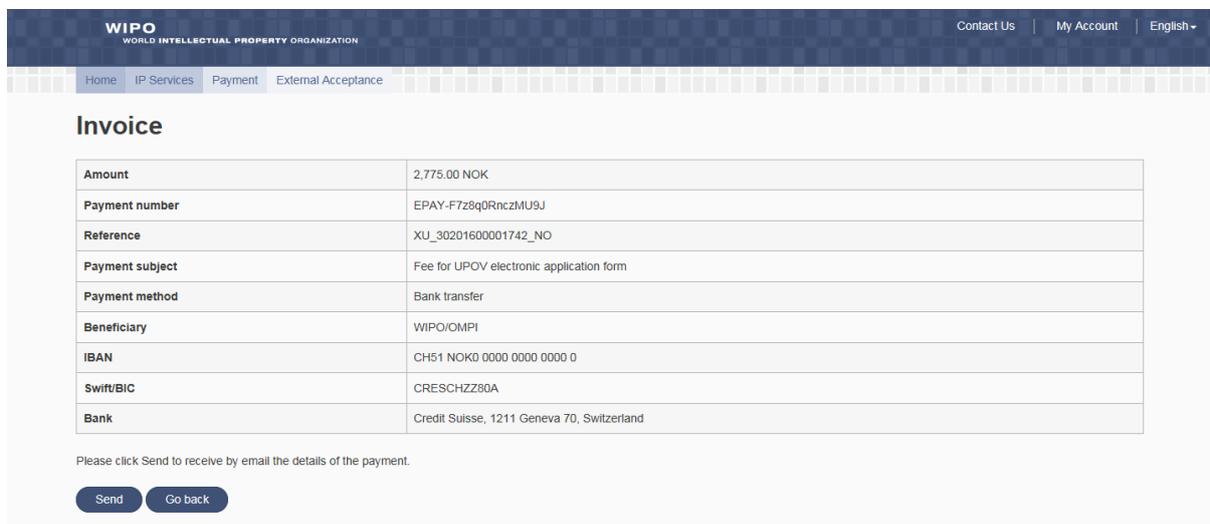
2. The payment Details window is displayed. It shows the amount to be paid. Choose your payment method and click on “Continue”.



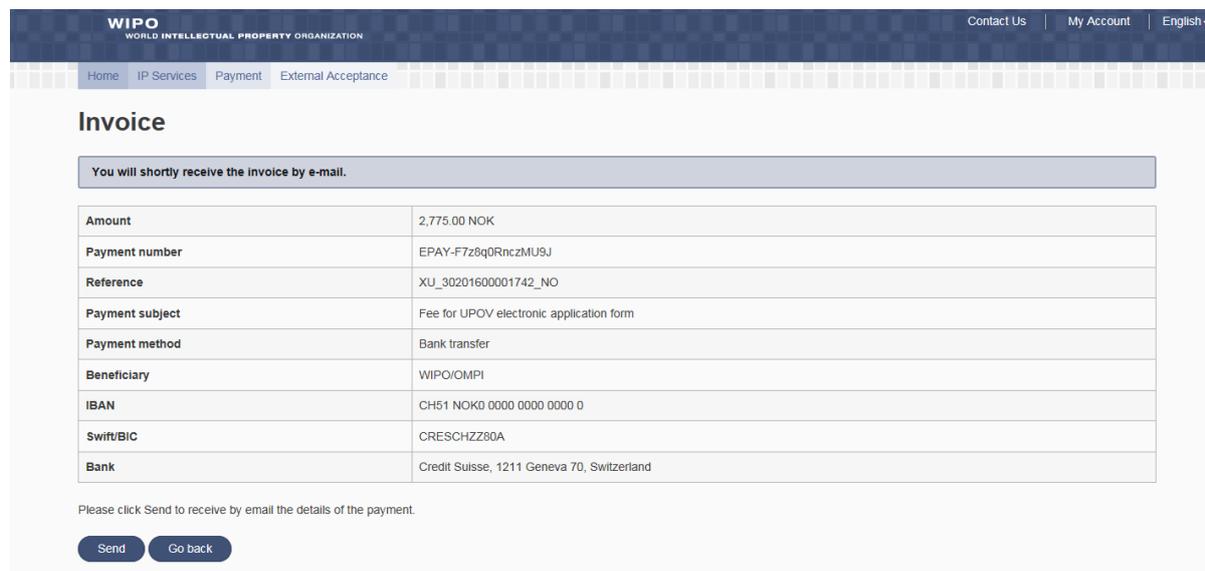
3. A popup window is displayed to invite to go the WIPO payment gateway.



4. Click on OK, the invoice details will be displayed.



5. Click on send in order to receive it by email.



Invoice

You will shortly receive the invoice by e-mail.

Amount	2,775.00 NOK
Payment number	EPAY-F7z8qDRnczMU9J
Reference	XU_30201600001742_NO
Payment subject	Fee for UPOV electronic application form
Payment method	Bank transfer
Beneficiary	WIPO/OMPI
IBAN	CH51 NOK0 0000 0000 0000 0
Swift/BIC	CRESCHZ280A
Bank	Credit Suisse, 1211 Geneva 70, Switzerland

Please click Send to receive by email the details of the payment.

[Send](#) [Go back](#)

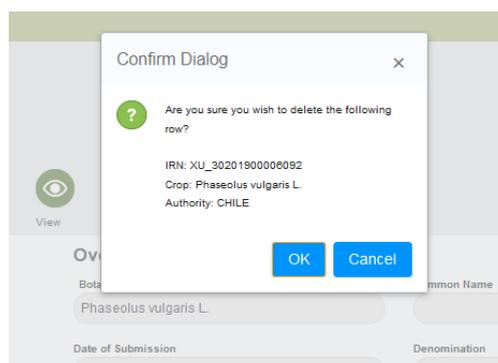
6. Click on Go back in order to go back to the UPOV PRISMA dashboard.

Note: The transfer of money concerning the application fee to the PVP office will be effected as soon as possible but may take a few days between the time the payment is effected by the user and the time the payment is received by the PVP office.

6.1.7 Delete

In order to remove a pending application, click on Delete icon .

A pop up window including information about the deleted application data will be displayed as follows:



6.2 Overview: Work in a team in UPOV PRISMA

6.2.1 Application related roles

In the Overview you can also see and manage roles related to the application. To access different roles, chose from the side menu. Under the Overview option, you can find Co-Drafters Management, Signatories and Agents.

XU_30201900006092 (PBR)
Overview of the application and the permissions

View Preview Edit Copy Delete

Overview

Co-Drafters Management

Signatories

Agents

Overview

Botanical Name
Phaseolus vulgaris L.

Common Name

Date of Submission

Denomination

Authority
CHILE

First-sale date

Submitter's Own Reference

Breeder's reference

Co-Drafters

Signatory

Agent

Status of the application
Pending

Save

6.2.2 Co-Drafters management

1. In order to assign "Co-Drafter" role, click on "Co-Drafters Management" button.

Note: The "Co-Drafter" role is assigned per application data. It can only be assigned for pending applications' data.

XU_30201900006092 (PBR)
Overview of the application and the permissions

View Preview Edit Copy Delete

Overview

Co-Drafters Management

Signatories

Agents

Overview

Botanical Name
Phaseolus vulgaris L.

Common Name

Date of Submission

Denomination

Authority
CHILE

First-sale date

Submitter's Own Reference

Breeder's reference

Co-Drafters

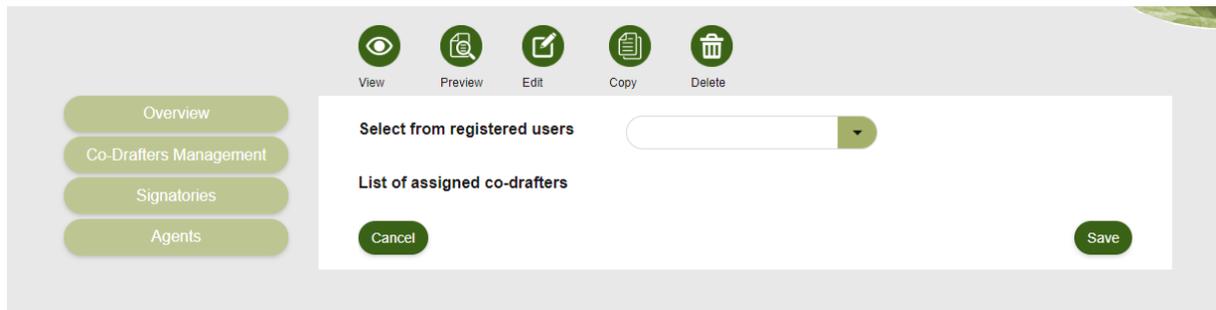
Signatory

Agent

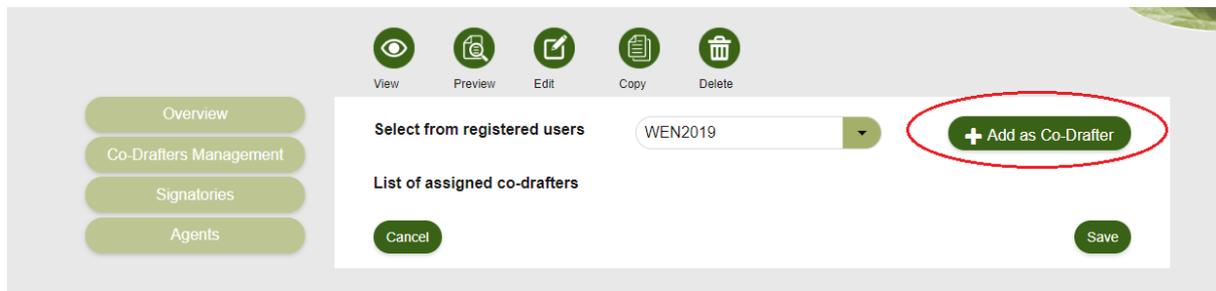
Status of the application
Pending

Save

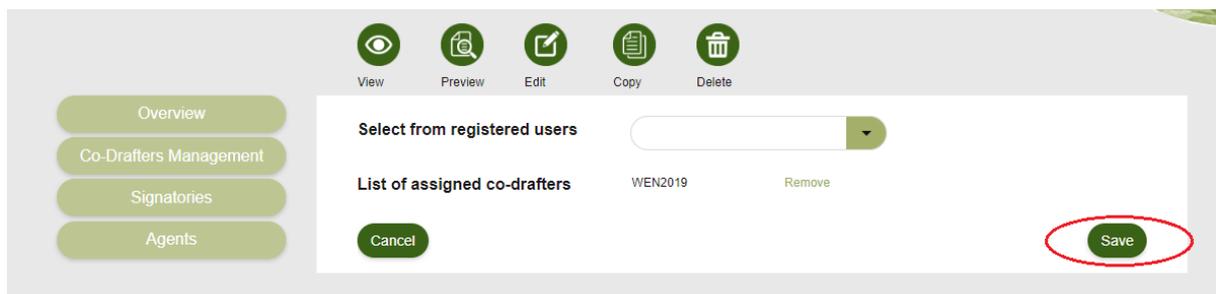
2. Select a person from a list of already registered users in the system with Drafter/Co-breeder Admin/Breeder Admin role.



3. After you choose a person, a button “Add as Co-Drafter” button shows up on the right. Click on the button to add the chosen person.



4. The list of Co-drafters is updated, click on “Save”.



6.2.3 Signatories

1. In order to assign “Signatory” role, click on “Signatories” button.

Note: The “Signatory” role is assigned per application data. It can only be assigned for pending applications’ data.

XU_30201900006092 (PBR)
Overview of the application and the permissions.

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

Overview

Botanical Name: Pharacisus vulgaris L. Common Name: _____
Date of Submission: _____ Denomination: _____
Authority: CHILE First-sale date: _____
Submitter's Own Reference: _____ Breeder's reference: _____
Co-Drafters: _____
Signatory: _____
Agent: _____

Status of the application
Pending

Save

2. Select a person from a list of already registered users in the system with “Signatory” role.

View Preview Edit Copy Delete

Overview
Co-Drafters Management
Signatories
Agents

Select from registered users _____

List of assigned signatories

Cancel Save

3. Click on “Add as Signatory” button.

View Preview Edit Copy Delete

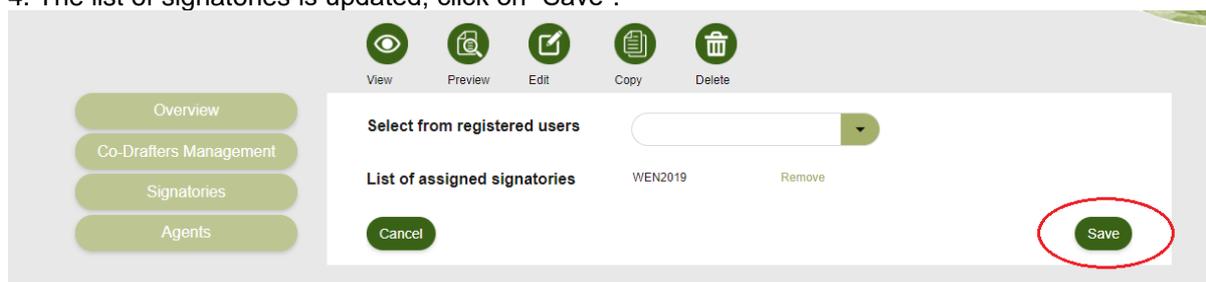
Overview
Co-Drafters Management
Signatories
Agents

Select from registered users WEN2019 **+ Add as Signatory**

List of assigned signatories

Cancel Save

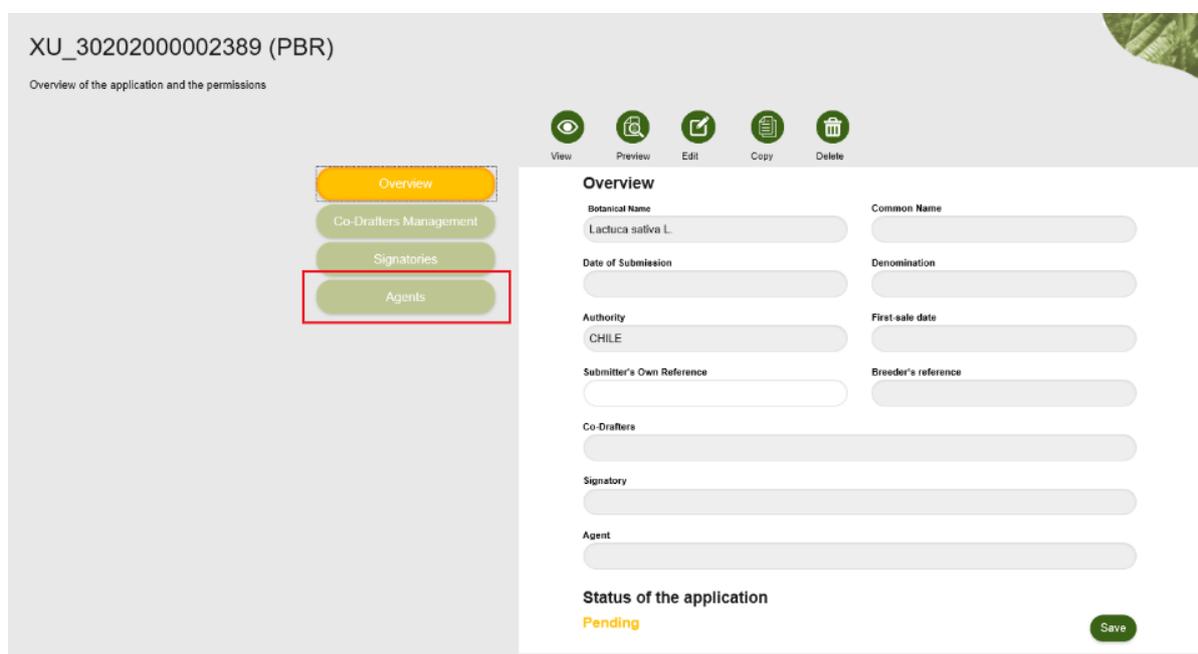
4. The list of signatories is updated, click on “Save”.



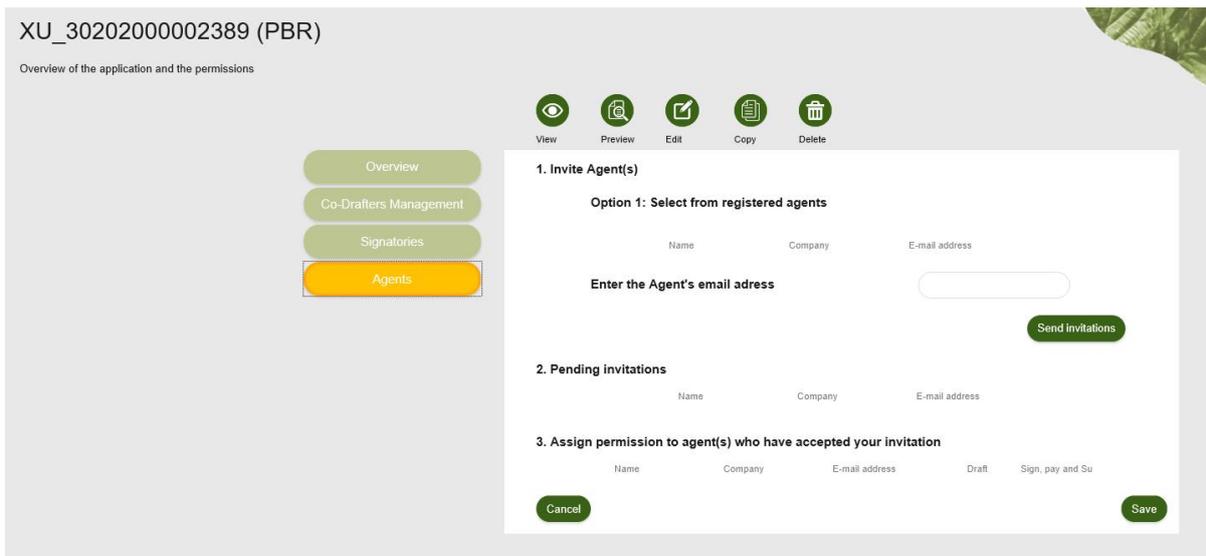
6.2.4 Agents

In order to assign “Agent” role, click on “Agents” button.

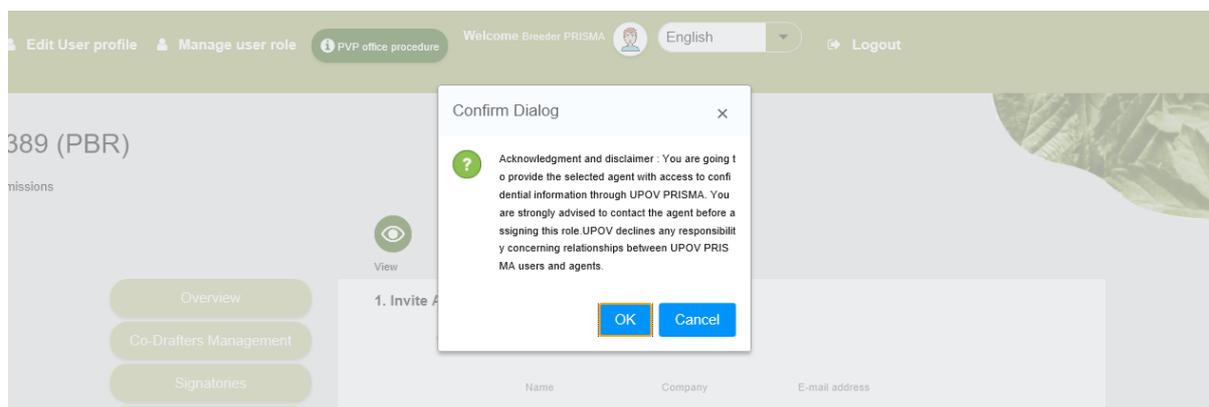
Note: The “Agent” role is assigned per application data. It can only be assigned for pending applications’ data.



2. You have two options for selecting an agent. You can select from a list of already registered users in the system with “Agent” role or you can enter his/her email address, if your agent does not appear in the list.



3. Click on Send invitations, read the disclaimer and click on OK.



4. An email will be sent to the agent with copy to you.



Dear Madam/Sir,

Please be informed that the following UPOV PRISMA user:

- Customer ID: BREEDERADMIN
- Name: Breeder PRISMA
- Address: Chemin des Colombettes, 34 1211 Geneve SWITZERLAND
- E-mail: breeder.prisma@gmail.com

wishes to assign you the role of Agent for the following application data:

- IRN: XU_3020200002389 (Lettuce, CHILE)

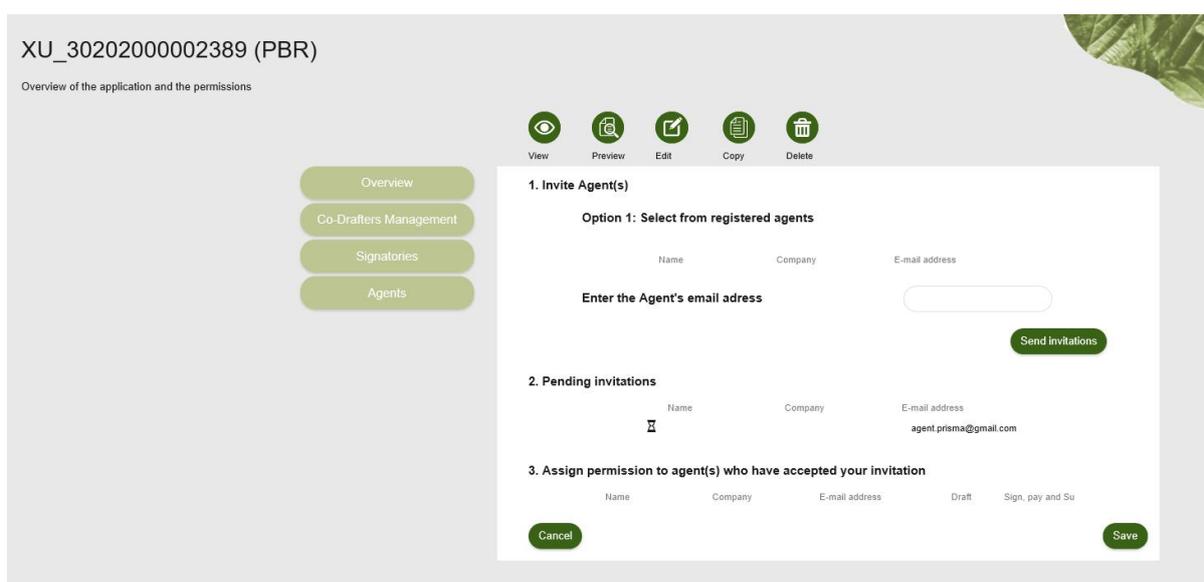
In order to ACCEPT or DECLINE the assignment, please log into UPOV PRISMA using your WIPO User Account.

If you do not yet have access to UPOV PRISMA, please create your UPOV PRISMA account [here](#)

Best Regards,

UPOV PRISMA Team

5. At Agents tab, your invitation appears as pending.



6. When the agent accepts or declines the invitation, an email will be sent to you.