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UPOV

C/XXIII/4

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## INTERNATIONAL UNION FOR THE PROTECTION OF NEW VARIETIES OF PLANTS

GENEVA

## COUNCIL

**Twenty - third Ordinary Session  
Geneva, October 17 to 18, 1989**

DRAFT PROGRAM AND BUDGET FOR THE 1990-91 BIENNIUM

presented by the Secretary-GeneralThe Present Document

1. The present document contains an introduction and two chapters followed by three Annexes.

The Introduction contains, in particular, an enumeration of the principal aims of the program for the 1990-91 biennium, a summary of the staff posts and a comparison, by budget headings, of the expenditure and income proposed for 1990-91 with the 1988-89 budget.

Chapter I (Summary of Budget and Comparisons) contains a summary of the income and expenditure proposed for the 1990-91 biennium as compared with the 1988-89 budget, and also gives the corresponding actual figures for the 1986-87 biennium.

Chapter II (Program and Expenses) describes each proposed activity and gives the cost of the activity.

Annex A contains the definitions of the budget headings (sources of income and objects of expenditure).

Annex B shows the amount of the contribution payable by each Member State, for the years 1990 and 1991, respectively; the calculations in the said Annex are based on the assumption that the contributions for the 1990-91 biennium would be payable in two equal instalments (one in January 1990, the other in January 1991), that UPOV would have 18 Member States, and that the total number of the contribution units will be 42.

Annex C contains the cost increase forecasts by the United Nations organizations in Geneva (hereinafter referred to as the "UN/CCAQ standards").

## INTRODUCTION

Aims of the Program

2. The principal aims of the program for 1990-91 are the following:

(i) to propagate the idea of plant variety protection, particularly in countries that do not yet afford such protection, and to advise them (if they so desire) on the introduction of such protection;

(ii) to promote accession of States to the 1978 Revised Act of the UPOV Convention;

(iii) to assist States in taking all measures, in particular legislative measures, enabling them to accede to the 1978 Revised Act of the UPOV Convention;

(iv) to continue the preparations for a new revision of the UPOV Convention and hold a Diplomatic Conference for such revision;

(v) to further develop the legal and technical cooperation among Member States, particularly to support plans to establish cooperation between States for the examination of applications for protection;

(vi) to promote a greater harmony between the domestic legislations and administrative practices of Member States;

(vii) to explain, where appropriate in cooperation with national governments, with intergovernmental and with international non-governmental organizations, the protection of plant breeders' rights; to continue to publish information for that purpose;

(viii) to take all necessary steps to facilitate the work of the breeders and the tasks of the plant variety authorities of Member States;

(ix) to observe developments outside of UPOV concerning the conservation and making available of genetic resources, and to examine the possible impact of such developments on plant variety protection in general and on UPOV in particular;

(x) to observe developments in the field of genetic engineering and biotechnological inventions, including innovations relating to animals, and to examine various possibilities for the legal protection of such inventions;

(xi) to identify sources of funding for programs of training and education in the field of plant variety protection and propose appropriate programs.

Staff Posts

3. The number of posts for staff working exclusively for UPOV is maintained at its existing level, that is:

one Vice Secretary-General,  
three posts in the Professional category, and  
four posts in the General Service category.

4. It is to be noted that, under its Junior Professional Officers Program, the Japanese Government has provided an associate officer who works with the staff of UPOV, at no expense to UPOV for 1988 and 1989, and it is expected that this arrangement will continue in 1990 and 1991.

Comparison of the Draft Budget for the 1990-91 Biennium with the Budget Adopted for the 1988-89 Biennium

5. <u>Total Expenditure</u>		<u>1988-89</u>	<u>1990-91</u>
In thousands of francs* . . . . .		3,686	4,046
Percentage increase for the biennium . .			9.8%

The reasons for the increase are explained in detail in paragraphs 6 to 8, below.

Comparison of Expenditure, Distinguishing Between Program Variation\*\* and Cost Variation\*\*

6. The following table shows this comparison (in thousands of francs):

	1988-89 Budget	Program Variation		Cost Variation		1990-91 Budget
		Amount	%	Amount	%	
Expenses proper to UPOV	2,660	+138	5.2%	+173	+6.5%	2,971
Common Expenses	1,026	-13	-1.3%	+62	+6.0%	1,075
Total Expenses	<u>3,686</u>	<u>+125</u>	<u>+3.4%</u>	<u>+235</u>	<u>+6.4%</u>	<u>4,046</u>
	=====	=====	=====	=====	=====	=====

7. a) As far as the expenses proper to UPOV are concerned, the program increase is essentially due to the following four activities: (i) provision for a Diplomatic Conference for the purpose of revising the UPOV Convention, (ii) a joint meeting of UPOV and the WIPO Committee of Experts on Biotechnological Inventions and Industrial Property, (iii) two seminars to discuss the nature of and rationale for UPOV protection for plant varieties, and (iv) the holding of workshops connected with the work of the Technical Working Parties. The cost increase results from the combined effect of

\* In this document "francs" means Swiss francs.

\*\* The Consultative Committee for Administrative Questions (CCAQ), a subsidiary body of the Administrative Committee on Coordination (ACC) within the United Nations System, defines these variations as follows:

Program variation: Any change in resources resulting from an increase or decrease in the volume of activities carried out under a program.

Cost variation: Any increase or decrease in the cost of a resource input in the budget period compared with that in the previous budget period, arising from changes in costs, prices and exchange rates.

(i) the application of the UN/CCAQ standards as set forth in Annex C, and  
(ii) the application, in respect of staff costs, of statutory and other cost decreases and increases as explained in paragraph 8, below.

b) As far as common expenses are concerned, the program decrease reflects a lower share in the expenses of the common services due to growth in the activities of the Registration Unions administered by WIPO. The cost increase results from the application of UN/CCAQ standards.

8. Expenses According to Objects of Expenditure

These are taken in the order in which they appear in the table in Chapter I.

A. Staff Expenses

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	2,116	2,250
Percentage increase for the biennium . . . . .		+6.3%

The net increase of 134,000 francs for the biennium is due to the following factors:

(i) statutory cost increases for the cost of living provisions (64,000 francs (+3.0%)) calculated on the basis of the UN/CCAQ standards (see Annex C) but reflecting the 2.89% (not 2%) increase in General Service salaries that became applicable on April 1, 1989, and that the post adjustment for staff in the Professional and higher categories increased in June 1989 (not September 1990), for advancement to a higher step (yearly salary increment) within the same grade (48,000 francs (+2.3%)), for changes in grade (-31,000 francs (-1.5%)), for higher contributions to the United Nations Joint Staff Pension Fund (43,000 francs (2.0%)) and for increases in medical insurance premiums (4,000 francs (0.2%));

(ii) an increase of 6,000 francs in social charges. It is to be noted that the amount budgeted for social charges and other miscellaneous staff costs has been kept, as in the previous budget, at 5% of the budgeted standard costs for the biennium, i.e., 107,000 francs. It is proposed that, as for previous budgetary periods, any part of this amount not spent in the 1990-91 biennium be put into a special reserve for expenses (namely, repatriation grants, accumulated annual leave and household removal expenses) which would have to be paid by UPOV if any staff member of UPOV were to leave (see documents C/XVIII/4, paragraph 8(v), C/XIX/4, paragraph 12, and C/XXI/4, paragraph 8).

B. Travel on Official Business

(a) Missions

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	88	129
Percentage increase for the biennium		+46.6%

The increase of 41,000 francs for the biennium is due, on the one hand, to provision for travel to workshops held in connection with Technical Working Parties and to the UPOV seminars and, on the other hand, to provision for cost increases of 4,000 francs.

(b) Third Party Travel

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	11	25
Percentage increase for the biennium . .		+127.3%

The increase of 14,000 francs for the biennium is due to provision of 13,000 francs for travel for speakers for the UPOV seminars, and to provision of 1,000 francs for cost increases.

C. Contractual Services(a) Conferences

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	139	242
Percentage increase for the biennium . .		+74.1%

The increase of 103,000 francs for the biennium is due, on the one hand, to provision for a Diplomatic Conference and the UPOV seminars and, on the other hand, to provision for cost increases of 7,000 francs.

(b) Printing

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	90	107
Percentage increase for the biennium		+18.9%

The increase of 17,000 francs for the biennium is due to provision for printing the UPOV General Information Brochure and summary information sheets in a fifth language, and to provision for cost increases of 5,000 francs.

(c) Other

	<u>1988-89</u>	<u>1990-91</u>
In thousands of francs . . . . .	85	78
Percentage decrease for the biennium		-8.2%

The decrease of 7,000 francs for the biennium is due, on the one hand, to a reduction of 19,000 francs for the EXPOFLORE exhibition in Geneva, which will no longer be required, partly offset by provision of 8,000 francs for an exhibit at the EXPO '90 exposition in Japan and, on the other hand, to provision for cost increases of 4,000 francs.

D. General Operating Expenses

This includes only one sub-heading:

	<u>1988-89</u>	<u>1990-91</u>
Rental of premises (in thousands of francs) . . . . .	87	93
Percentage increase for the biennium		+6.9%

The increase of 6,000 francs for the biennium is due to provision for cost increases.

E.	<u>Supplies and Materials</u>		
		<u>1988-89</u>	<u>1990-91</u>
	In thousands of francs . . . . .	6	6
F.	<u>Acquisition of Furniture and Equipment</u>		
		<u>1988-89</u>	<u>1990-91</u>
	In thousands of francs . . . . .	11	12
	Percentage increase for the biennium		+9.1%

The increase of 1,000 francs for the biennium is due to provision for cost increases.

G.	<u>Other Expenses</u>		
	(a) <u>Unforeseen</u>		
		<u>1988-89</u>	<u>1990-91</u>
	In thousands of francs . . . . .	27	29

As in previous years, this provision is calculated on the basis of 1 percent of the expenses proper to UPOV.

	(b) <u>Common Expenses</u>		
		<u>1988-89</u>	<u>1990-91</u>
	In thousands of francs . . . . .	1,026	1,075

The increase of 49,000 francs for the biennium is due to a cost increase resulting from the application of UN/CCAQ standards, partially offset by a program decrease reflecting a lower share in the expenses of the common services due to growth in the activities of the Registration Unions administered by WIPO.

9. Financing of the Expenses for the 1990-91 Biennium

It is proposed that the expenses of 4,046,000 francs for the 1990-91 biennium be financed by the contributions of Member States to the extent of 3,743,000 francs, by publications income and miscellaneous income to the extent of 130,000 francs, and by the utilization of 173,000 francs from the Reserve Fund.\*

\* It is to be noted that UPOV's Reserve Fund stood at 348,000 francs on December 31, 1987, and is expected to be about 650,000 francs on December 31, 1989.



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10. Comparison of Income (in thousands of francs)

	<u>1988-89</u>	<u>1990-91</u>	<u>Percentage Variation</u>
Contributions	3,568	3,743	+4.9%
Publications Income and Miscellaneous Income	118	130	+10.2%
Reserve Fund	-	173	
Total	<u>3,686</u> =====	<u>4,046</u> =====	+9.8%

11. The amount of 3,743,000 francs shown in the preceding paragraph for contributions relates to the biennium. Half of that amount, i.e., 1,871,500 francs, would be payable in the month of January of each of the years 1990 and 1991. On the basis of the present membership of UPOV (18 States totalling 42 units), the amount payable each year for one contribution unit would be 44,560 francs. Since, for 1989, the amount of the contribution unit was 43,512 francs, the increase for 1990 would be 1,048 francs (or +2.4%), and there would, of course, be no change for 1991 as compared to 1990. The balance of the increased income derived from contributions (consisting of the difference between the overall 4.9% increase in income from contributions and the 2.4% increase in the contribution unit) is due to the accession of Australia.

12. The Council is invited to adopt the program and budget of the Union for the biennium 1990-91 and to fix the annual contributions for each of the two years.

CHAPTER I - SUMMARY OF BUDGET AND COMPARISONS

(expressed in thousands of francs)

<u>1986-87</u> <u>Actual</u>	<u>1988-89</u> <u>Budget</u>		<u>Draft</u> <u>1990-91</u> <u>Budget</u>
		<b>INCOME</b>	
3,568	3,568	Contributions	3,743
		Other Income	
31	34	- Publications	34
93	84	- Miscellaneous	96
<u>3,692</u>	<u>3,686</u>		<u>3,873</u>
=====	=====		=====
		<b>EXPENDITURE</b>	
2,039	2,116	UV.12 <u>Staff Expenses</u>	2,250
		<u>Travel on Official Business</u>	
		- <u>Missions [Staff]</u>	
		UV.04 - Technical Working Parties	38
		UV.08 - UPOV Seminars	21
		UV.11 - Contacts with Governments and Organizations	70
100	88	- Sub-total	129
		- <u>Third Party Travel [non-staff]</u>	
		UV.01 - Council: Symposium speakers	12
		UV.08 - UPOV Seminars	13
15	11	- Sub-total	25
		<u>Contractual Services</u>	
		- <u>Conferences</u>	
		UV.01 - Council	23
		UV.02 - Consultative Committee	17
		UV.03 - Technical Committee	20
		UV.05 - Administrative and Legal Committee	66
		UV.06 - Diplomatic Conference	96
		UV.07 - Biotechnological Inventions	14
		UV.09 - Meeting with Int. Organizations	6
112	139	- Sub-total	242
92	90	UV.10 - <u>Printing: Information and Documentation</u>	107
		- <u>Other</u>	
		UV.10 - Information and Documentation	53
		UV.13 - Program Support Expenses	25
29	85	- Sub-total	78
84	87	UV.13 <u>General Operating Expenses: Rental of Premises</u>	93
4	6	UV.13 <u>Supplies and Materials</u>	6
0	11	UV.13 <u>Acquisition of Furniture and Equipment</u>	12
19	27	UV.13 <u>Other Expenses</u>	29
<u>2,494</u>	<u>2,660</u>	Sub-total: Expenses proper to UPOV	<u>2,971</u>
978	1,026	*UV.14 <u>Common Expenses</u>	1,075
<u>3,471</u>	<u>3,686</u>	Total Expenditure	<u>4,046</u>
=====	=====		=====
220	0	SURPLUS (DEFICIT) - transferred to (from) Reserve Fund	(173)

\* Exclusive of UPOV's share in the WIPO common income which is included under "Other Income - Miscellaneous," above.

## CHAPTER II - PROGRAM AND EXPENSES

(amounts expressed in thousands of francs)

## UV.01 COUNCIL

[Ex UV.01]\*

The Council will meet in ordinary session for two days in 1990 and for three days in 1991 in Geneva. One day of the session in 1991 will be devoted to a symposium (on animal breeders' rights).

Simultaneous interpretation will be provided for in three languages.

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.01	35			12	23									

## UV.02 CONSULTATIVE COMMITTEE

[Ex UV.02]

In 1990 and 1991, the Consultative Committee will meet twice for one day in each year in Geneva. The meetings will be held in conjunction with other UPOV meetings.

Simultaneous interpretation will be provided for in three languages.

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.02	17				17									

## UV.03 TECHNICAL COMMITTEE

[Ex UV.03]

The Technical Committee will hold a session of two days in each of the years 1990 and 1991 in Geneva, to adopt uniform methods, procedures and standards for the examination of varieties, to discuss the application of new technologies in such examination, to supervise under the guidance of the Council the work of the Technical Working Parties and to approve the Test Guidelines elaborated by those Working Parties, to coordinate possible further workshops on the examination of new varieties, as well as to give advice to the Council on all questions of a technical nature within UPOV.

Simultaneous interpretation will be provided for in three languages.

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.03	20				20									

\* "Ex" numbers refer to the numbers of the corresponding program items in the document that contained the draft program and budget for the 1988-89 biennium (C/XXI/4, Chapter II).





UV.09 MEETING WITH INTERNATIONAL ORGANIZATIONS  
[Ex UV.07]

There will be a meeting in 1991 with international organizations on questions of mutual interest to UPOV and those organizations. The meeting, which will immediately follow or precede a session of another body of UPOV, will last for one day, and simultaneous interpretation will be provided for in three languages.

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.09	6				6									

UV.10 INFORMATION AND DOCUMENTATION  
[Ex UV.08]

The Office of the Union will:

- (i) continue the publication of "Plant Variety Protection" (the UPOV Gazette and Newsletter);
- (ii) continue to collect legislative texts of Member States and non-Member States, treaties and information on the interpretation, in practice, of plant breeders' rights systems in the various countries; continue the updating of the "Collection of Plant Variety Protection Laws and Treaties;"
- (iii) reprint the brochures containing the texts of the UPOV Convention when necessary;
- (iv) publish as necessary new editions of the UPOV General Information Brochure in five languages;
- (v) print or reprint folders containing summary information on UPOV in five languages; publish in additional languages when necessary;
- (vi) continue the updating of the "Collection of the Texts of the UPOV Convention and Other Important Documents Established by UPOV."

Outside translators will be necessary for preparing some of the translations.

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.10	160						107	53						



## UV.13 OTHER ADMINISTRATIVE AND PROGRAM SUPPORT EXPENSES

[Ex UV.11]

Contractual Services - Other:

Maintenance of the text-processing equipment installed for the exclusive use of the Office of the Union, and costs of an exhibit at the EXPO '90 exposition in Osaka, Japan.

[25,000]

General Operating Expenses (Rental of Premises):

The Office of the Union will continue to occupy space in the WIPO Building.

[93,000]

Supplies and Materials:

Stationery and office supplies, subscriptions to periodicals, purchase of technical literature, etc., for the exclusive use of the Office of the Union.

[6,000]

Acquisition of Furniture and Equipment:

Cost of office furniture and equipment purchased or rented for the exclusive use of the Office of the Union.

[12,000]

Other Expenses

As in previous years, approximately one percent of the total expenses proper to UPOV is budgeted for expenses not specifically provided for in this Chapter and for unforeseen expenses.

[29,000]

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.13	165							25	93	6	12			29

## UV.14 COMMON EXPENSES

[Ex UV.12]

UPOV's share in the common expenses is, where statistical data are available, based on a calculation of the services actually rendered by WIPO; otherwise, it is based on an estimation of the value of such services. Reference is made



to WIPO document AB/XX/2, whose Annex D, in particular, gives for each WIPO program item the share attributable to UPOV. Summary details of these expenses are as follows:

1986-87 <u>Actual</u>	1988-89 <u>Budget</u>		1990-91 <u>Budget</u>
704	748	Staff Expenses	823
17	12	Data Processing	13
7	5	Miscellaneous Printing	4
84	101	Maintenance of Buildings	74
67	42	Equipment and Supplies	47
98	108	Communications	101
1	10	Other Expenses	13
<hr/>	<hr/>		<hr/>
978	1,026		1,075
===	=====		=====

It is to be noted that the share of UPOV in the "common income" of WIPO is included in UPOV's budget under the heading "Other Income; Miscellaneous."

	TOTAL	Staff	Travel		Contractual Services				Operating Expenses	Supplies & Materials	Furniture & Equipment	Premises	Fellowships	Other Expenses
			Missions	3rd Party	Conferences	Consult.	Printing	Other						
UV.14	1075													1075

[Annex A follows]

## ANNEX A

## DEFINITIONS OF BUDGET HEADINGS

## SOURCES OF INCOME

"Ordinary Contributions"

Contributions of Member States under Article 26 of the UPOV Convention.

"Publications"

Subscription dues paid for periodicals published by the Office of the Union; revenue from the sale of publications of the Office of the Union.

"Miscellaneous Income"

All other income not described above; accounting adjustments (credits) in respect of prior years; exchange gains; UPOV's share in WIPO common income.

## OBJECTS OF EXPENDITURE

"Staff Expenses"

All items connected with the staff members' monthly payroll, in particular: salaries, post adjustments, rental subsidy, non-resident allowances, assignment allowances and representation allowances; dependency allowances; language allowances; employer's contribution towards Pension Fund; participation in sickness insurance scheme; also all staff related costs not connected with staff members' monthly payroll, in particular: education grants; removal expenses; travel expenses of dependent children attending educational institutions; home leave; grants to cover costs of installation in Geneva; professional accident insurance premiums; recruitment costs; cost of medical examinations; short-term appointments; overtime; termination costs and repatriation grants; staff training.

"Travel on Official Business"

Missions: travel expenses and daily subsistence allowances for the staff of the Office of the Union on official missions.

Third Party Travel: travel expenses and daily subsistence allowances (DSA) for persons other than the staff of the Office of the Union (except trainees whose travel and DSA are included under "Fellowships," below; except also travel of consultants, interpreters, etc: see below).

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"Contractual Services"

Conferences: honoraria, travel expenses and daily subsistence allowances for interpreters and translators; renting of premises, offices, and simultaneous interpretation equipment; cost of engaging supernumeraries (telephonists, secretaries, ushers and others); refreshments and receptions.

Consultants: all expenses connected with the employment of consultants, in particular: honoraria, travel expenses and daily subsistence allowances; honoraria paid to lecturers.

Printing: outside printing and binding, in particular: (i) reviews: paper and printing; (ii) other printing: reprints of articles published in reviews; brochures; treaties; collections of texts; manuals; working forms and other miscellaneous printed material.

Other: all other contractual services, in particular: fees of authors and translators of articles appearing in UPOV publications, fees of translators of documents; rental of computer time and fees for producing computer software.

"General Operating Expenses"

Rental of premises: Rental value of premises which are used exclusively by the Office of the Union. (This item does not include the contribution of UPOV to the WIPO common expenses for the space occupied by the Common Services.)

Maintenance of premises: cleaning; repairs; building insurance; upkeep of park; supervision of installations; heating; lighting; water.

Rental and Maintenance of Equipment and Furniture: rental and maintenance of all equipment and furniture, in particular: office furniture and machines; reproduction equipment; text-processing and data processing equipment; transportation equipment including petrol and lubricants.

Communications: cost of telephone, telegrams, telexes, facsimile and mail, including postage and carriage of documents.

Other: all general operating expenses not described above, in particular: hospitality; bank charges; interest on bank and other loans (except building loans); exchange losses; audit fees and expenses connected thereto.

"Supplies and Materials"

All supplies and materials, in particular: stationery and office supplies; internal reproduction supplies (offset, microfilms, etc.); library books and subscriptions to reviews and periodicals; uniforms; data processing supplies (magnetic tapes, etc.)

"Acquisition of Furniture and Equipment"

Purchases of furniture and equipment, in particular: office furniture and office machines; text-processing and data processing equipment; conference servicing equipment; reproduction equipment; transportation equipment.

"Acquisition and Improvement of Premises"

New Buildings: expenses directly connected with the acquisition or construction of buildings but not covered by building loans. Includes, in particular: additions to existing premises and purchase of land.

Improvements to Premises: expenses connected with the alterations, improvements or major maintenance of existing buildings not covered by building loans.

"Fellowships"

Includes, in particular: travel expenses, daily subsistence allowances and other expenses in connection with trainees.

"Other Expenses"

Expenses not specifically provided for above, unforeseen expenses and accounting adjustments (debits) in respect of prior years; expenses payable to WIPO for services rendered to UPOV.

[Annex B follows]

## ANNEX B

## CONTRIBUTIONS OF MEMBER STATES

(expressed in Swiss francs)

1988 Actual	1989 Actual	Member States	Number of Units	Draft 1990-91 Budget	
				Payable in January 1990	Payable in January 1991
-	-	Australia	1.0	44,560	44,560
65,270	65,270	Belgium	1.5	66,839	66,839
65,270	65,270	Denmark	1.5	66,839	66,839
217,560	217,560	France	5.0	222,797	222,797
217,560	217,560	Germany, Fed. Rep. of	5.0	222,797	222,797
21,756	21,756	Hungary	0.5	22,280	22,280
43,512	43,512	Ireland	1.0	44,560	44,560
21,756	21,756	Israel	0.5	22,280	22,280
87,024	87,024	Italy	2.0	89,120	89,120
217,560	217,560	Japan	5.0	222,797	222,797
130,536	130,536	Netherlands	3.0	133,679	133,679
43,512	43,512	New Zealand	1.0	44,560	44,560
43,512	43,512	South Africa	1.0	44,560	44,560
43,512	43,512	Spain	1.0	44,560	44,560
65,270	65,270	Sweden	1.5	66,839	66,839
65,270	65,270	Switzerland	1.5	66,839	66,839
217,560	217,560	United Kingdom	5.0	222,797	222,797
217,560	217,560	United States of America	5.0	222,797	222,797
<u>1,784,000</u> =====	<u>1,784,000</u> =====		<u>42.0</u> =====	<u>1,871,500</u> =====	<u>1,871,500</u> =====

[Annex C follows]

ANNEX C

COST INCREASE FORECASTS BY THE UNITED NATIONS ORGANIZATIONS IN GENEVA

The rates of cost increase estimated by the United Nations Organizations in Geneva, for the years 1990 and 1991, are summarized in a document of the Consultative Committee on Administrative Questions (Financial and Budgetary Questions) (CCAQ(FB)) of the Administrative Committee on Coordination (ACC) of the United Nations system (document ACC/1988/FB/R.34, dated August 23, 1988, as amended by paragraph 5 of document ACC/1988/13, dated September 28, 1988), which provides estimates of the cost increases that might be expected in 1990 and 1991 in Switzerland. Those estimates take account of available official statistics, statements of competent authorities, the views of reputable economic analysts and information gathered from professional associations and other appropriate sources. The said estimates are as follows (document ACC/1988/FB/R.34, Annex I, paragraph 7):

(i) staff costs for the Professional and higher categories in Geneva: "compensation in respect of cost-of-living increases for staff in these categories was one of the major purposes now served by the post-adjustment system. The class of post adjustment payable in Geneva depended upon the interaction of a number of factors, whose combined future effects were extremely difficult to predict....On the basis of the present operational rate of exchange and current assumptions concerning inflation in Geneva, and on condition that the results of the October 1988 place-to-place survey would not significantly alter the situation, it was unlikely that there would be an increase in the post adjustment payable in Geneva before September 1990."

(ii) staff costs for the General Service category in Geneva: "it seemed likely, in the light of the over-all rate of inflation assumed, that ... interim adjustments of 2 per cent would fall due on 1 April 1989, 1990 and 1991."

(iii) contributions to the United Nations Joint Staff Pension Fund: "under the terms of General Assembly resolution 42/222, the rate of contribution to the United Nations Joint Staff Pension Fund had been increased from 21.75 to 22.20 per cent of pensionable remuneration on 1 July 1988 and would be further increased from 22.20 to 22.50 per cent on 1 July 1989. The shares payable by employing member organizations as from these two dates respectively would represent 14.8 and 15 per cent of pensionable remuneration. The rate of 15 per cent would thus be payable for the whole of 1990 and 1991. For staff in the Professional and higher categories, pensionable remuneration had been adjusted on 1 June 1988, at the same time as the net remuneration of staff in these categories in New York. ... Further changes in net remuneration in New York were expected to take place in January 1989, February 1990 and February 1991 (when the New York post-adjustment multiplier was expected to move from the present 48 to 55, 63 and 71 respectively). For staff in the General Service category ... in the light of the over-all level of inflation now being assumed, future adjustments were expected to fall on 1 April 1989, 1990 and 1991, in application of the twelve-month rule for interim adjustments of salaries."

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(iv) other common staff costs: "it was noted that increases in separation payments could result from the end of the freeze of post adjustment in New York, the scale for such payments being adjusted on the basis of the worldwide weighted average of post adjustments (WAPA)."

(v) air fares - "average increases in IATA air fares of 3 per cent per annum should be assumed for 1990 and 1991."

(vi) contractual printing and binding - "Increases of 3 per cent per annum were considered likely for printing and binding in Switzerland in terms of Swiss francs. Where orders were placed with suppliers and contractors in other countries, higher annual rates of increase might need to be foreseen in terms of local currency."

(vii) other contractual services (including contractual maintenance of premises and equipment) - "given the incidence of increases in real wages and in the cost of raw materials, it had been found that these costs increased slightly faster than consumer prices in general. Three per cent per annum was regarded as an appropriate assumption."

(viii) fuel oil - "in view of the current fluctuations it was recommended that organizations should take account of the latest price levels in effect at the time their proposed budgets were finalized."

(ix) other utilities - "for water, rates in Geneva had increased by 15 per cent in 1988. On the new base thus established, it was recommended that further increases of 3 to 4 per cent per annum should be assumed for 1990 and 1991. For electricity, there had been no increase over the past four years. A one-time increase of some 3 per cent should be foreseen as from 1990."

(x) communications (telex and facsimile charges, telephone services, pouch services, postage) - "no increase was expected in ... telex or telephone charges, and the cost of long-distance telephone calls was likely to decrease. Increases for communications involving air freight, such as pouch services, could be expected at the rate of 3 per cent per annum.... For postage, no increase was expected for 1990. In 1991 new rates were likely to be applied, and it would be prudent to budget for an increase of up to 10 per cent in that year."

(xi) paper and printing supplies - "for paper purchased in Switzerland, the available information suggested that increases of 2 per cent per annum should be assumed for 1990 and 1991. Increases of the same magnitude could be expected for printing supplies."

(xii) other supplies and materials (including acquisition of furniture and equipment) - "for computer and office automation equipment and supplies, it was expected that the steady price decreases currently experienced would continue. On the other hand, there was usually a need to replace obsolete equipment with more recent equipment, which tended to increase costs. For other supplies and materials it was recommended that increases of 3 per cent per annum should be assumed."