

UPOV

C/30/4

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DATE: August 30, 1996

INTERNATIONAL UNION FOR THE PROTECTION OF NEW VARIETIES OF PLANTS

GENEVA

COUNCIL

**Thirtieth Ordinary Session
Geneva, October 23, 1996**

FINANCES OF THE INTERNATIONAL UNION
FOR THE PROTECTION OF NEW VARIETIES OF PLANTS
AS AT DECEMBER 31, 1995

Memorandum by the Secretary-General

SUMMARY

This document sets out the finances of the Union as at December 31, 1995, and reproduces the Auditor's Report on the accounts for the 1994-95 financial period.

1. Results of 1994-95 Financial Period

The results for the 1994-95 financial period are as follows:

	<u>francs*</u>
Income	5,176,219
Expenditure	<u>4,565,222</u>
Surplus	<u>610,997</u>

In accordance with Article 5 of the Financial Regulations of UPOV, the surplus of 610,997 francs was transferred to the Reserve Fund.

2. Working Capital Fund

Pursuant to Article 8 of the UPOV Financial Regulations, UPOV has a Working Capital Fund. As shown in the balance sheet as at December 31, 1995 (Annex A.2 hereto), the Working Capital Fund amounts to 386,665 francs. The share of each State, calculated according to the decisions taken by the Council at its sessions in November 1972 (document UPOV/C/VI/12, paragraph 57) and October 1992 (document C/26/15, paragraph 14), is the following:

Argentina	1,667	Japan	41,667
Australia	8,333	Netherlands	24,999
Austria	12,500	New Zealand	8,333
Belgium	8,333	Norway	8,333
Canada	8,333	Poland	4,167
Czech Republic	4,167	Slovakia	4,167
Denmark	8,333	South Africa	8,333
Finland	8,333	Spain	8,333
France	41,667	Sweden	8,333
Germany	41,667	Switzerland	8,333
Hungary	4,167	United Kingdom	41,667
Ireland	8,333	United States of	
Israel	4,167	America	41,667
Italy	16,666	Uruguay	<u>1,667</u>
		Total:	<u>386,665</u>

* In this report, "francs" means Swiss francs and the amounts given have been rounded to the nearest franc (document C/XII/15, paragraph 8).

3. Basis of Contributions

The amount of the annual contribution of each member State is calculated on the basis of the number of contribution units applied to it (Article 26 of the Act of 1961, as revised in 1972, and of the Act of 1978 of the Convention). However, Belgium, Denmark, Spain, Sweden and Switzerland have voluntarily increased their annual contributions by half a unit. Consequently, the calculation of the 1994 and 1995 contributions was based on the following units (see, in this respect, the 1994-95 budget (documents C/27/4 and C/27/15)):

5 units for France
5 units for Germany
5 units for Japan
5 units for the United Kingdom
5 units for the United States of America

3 units for the Netherlands

2 units for Italy

1.5 units for Austria (for 1995)
1.5 units for Belgium
1.5 units for Denmark
1.5 units for Spain
1.5 units for Sweden
1.5 units for Switzerland

1 unit for Australia
1 unit for Canada
1 unit for Finland
1 unit for Ireland
1 unit for New Zealand
1 unit for Norway
1 unit for South Africa

0.5 units for Czech Republic
0.5 units for Hungary
0.5 units for Israel
0.5 units for Poland
0.5 units for Slovakia

0.2 units for Argentina (for 1995)
0.2 units for Uruguay (for 1995)

Total: 47 units for 24 member States for the year 1994
48.9 units for 27 member States for the year 1995

4. Summary of Main Accounting Standards

The UPOV Financial Report for the 1994-95 biennium was drawn up in accordance with the principles set out in the UPOV Convention, in the Administrative and Financial Regulations of UPOV, and subject to the United Nations System Accounting Standards as defined in United Nations document A/48/530, dated October 29, 1993.

The adoption of the standard United Nations tables (see document ACC/1995/20 dated September 15, 1995) led to the inclusion of the three new tables in the Financial Report 1994-95: Comparative Tables 1/2/3.

5. Annexes

Annexes A to this document contain the following:

- A.1 - Comparison of the 1994-95 Budget and Accounts, followed by explanatory notes;
- A.2 - Balance Sheet as at December 31, 1995;
- A.3 - Basis for Determining Contributions;
- A.4 - Determination of Contributions for each of the years 1994 and 1995;
- A.5 - Member States on December 31, 1995;
- A.6 - Comparison of Income and Expenditure of the 1992-93 and 1994-95 Bienniums;
- A.7 - Comparison of Balance Sheets as of December 31, 1993 and December 31, 1995;
- A.8 - Extrabudgetary Funds;
- A.9 - Statement of Income and Expenditure and Changes in Reserves and Fund Balances;
- A.10 - Statement of Assets, Liabilities, and Reserves and Fund Balances;
- A.11 - Statement of Cash Flow

Annex B contains the Auditors Report.

6. The Council is invited to examine and approve the accounts for the 1994-95 financial period.

[Annexes follow]

ANNEX A.1

Comparison of the 1994-95 Budget and Accounts

<u>Income</u>		<u>Budget</u>		<u>Accounts</u>	
Contributions	i)	4,855,500		4,957,441	
Publications	ii)	5,000		18,908	
Miscellaneous*	iii)	<u>89,000</u>	<u>4,949,500</u>	<u>199,870</u>	<u>5,176,219</u>
 <u>Expenditure</u>					
Staff Expenses	i)	2,975,000		2,644,807	
Missions	ii)	168,000		188,903	
Third Party Travel	iii)	15,000		4,350	
Conferences	iii)	112,000		96,284	
Printing	iv)	128,000		90,372	
Other Contractual Services	iv)	71,000		42,097	
Rental of Premises		127,000		123,563	
Supplies and Materials		8,000		8,558	
Furniture and Equipment	v)	14,000		51,701	
Other Expenses	vi)	<u>35,500</u>		<u>8,511</u>	
		3,653,500		3,259,146	
Common Expenses**		<u>1,296,000</u>	4,949,500	<u>1,306,076</u>	4,565,222
 <u>Results</u>					
Surplus transferred to the Reserve Fund			<u>-,-</u>		<u>610,997</u>
			<u>4,949,500</u>		<u>5,176,219</u>

(i) to (vi): see Annexes A, pages 2 and 3.

* Including UPOV's share of the WIPO common income, amounting to 16,085 francs.

** Breakdown of common expenses
(services provided by WIPO)

	<u>Budget</u>		<u>Accounts</u>	
Staff expenses	983,000		989,400	
Maintenance of Buildings	113,000		123,389	
Equipment and Supplies	53,000		67,759	
Communications	115,000		107,941	
Other Expenses	<u>16,000</u>	<u>1,296,000</u>	<u>17,587</u>	<u>1,306,076</u>

Notes Concerning Main Variations Between Budget and Accounts

INCOME

(i) Contributions:

The increase of 101,941 francs is due to the accession of Argentina, Austria and Uruguay in 1994.

(ii) Publications:

The income exceeds the budgeted amount by 13,908 francs as the sales have been higher than expected.

(iii) Miscellaneous:

The increase of 110,870 francs is mainly due to increased bank interest and administrative support under the Trust Fund arrangements.

EXPENDITURE

(i) Staff Expenses:

The saving of 330,193 francs is mainly due to the following elements: vacancies of posts in the General Staff category due to staff movements; the lower than budgeted increases in the remuneration and in the pensionable remuneration for the staff in the Professional and higher categories; the freeze in the salary scale for the General Service staff in Geneva; the reduction, below what had been budgeted, in the amount of Swiss francs needed to purchase United States dollars (the currency in which contributions to the United Nations Joint Staff Pension Fund in respect of staff in the Professional and higher categories are determined).

(ii) Missions:

The difference of 20,903 francs is due to a larger number of missions in order to promote the accessions to the UPOV Convention and in respect of the Technical Working Parties.

(iii) Third Party Travel and Conferences:

The savings of 10,650 francs and 15,716 francs, respectively, are mainly due to the cancellation of the planned Symposium in Geneva during the 1994 session of the Council and of the meeting with international organizations in Geneva in 1995, as well as the reduced number of days of the sessions of the Administrative and Legal Committee.

(iv) Printing and Other Contractual Services:

The savings of 37,628 francs and 28,903 francs, respectively, are due to a reduction in printings and translations.

(v) Furniture and Equipment:

The difference of 37,701 francs is due to the higher than budgeted purchases of computer material (computers, printers, etc.), particularly in order to replace old equipment by more powerful computers.

(vi) Other Expenses

The saving of 26,989 francs is due to expenditures being lower than expected.

ANNEX A.2

Balance Sheet as at December 31, 1995

<u>ASSETS</u>		<u>LIABILITIES</u>	
Liquid Assets	1,414,570	Accounts Payable	340,673
		Funds in Trust	130,153
Accounts Receivable	340,213	Reserve Fund	
		Balance carried forward from December 31, 1993	371,833
		Withdrawals in respect of the development of the CD-ROM prototype for the computerized data base project (document C/27/14, paragraph 6(ii))	(85,538)
		Surplus for 1994-95	<u>610,997</u>
		Working Capital Fund	<u>386,665</u>
	<u>1,754,783</u>		<u>1,754,783</u>

ANNEX A.3

Basis for Determining Contributions

The share of each member State in the contributions is determined on the basis of Article 26 of the Act of 1961, as revised in 1972, and of the Act of 1978 of the Convention.

Number of Units	x	Number of States*		=	Total Units	
		<u>1994</u>	<u>1995</u>		<u>1994</u>	<u>1995</u>
5		5	5		25	25
4		-	-		-	-
3		1	1		3	3
2		1	1		2	2
1.5		5	6		7.5	9
1		7	7		7	7
0.5		5	5		2.5	2.5
0.2		-	<u>2</u>		-	<u>0.4</u>
		<u>24</u>	<u>27</u>		<u>47.0</u>	<u>48.9</u>

* According to the classification set out in paragraph 3 of this document.

ANNEX A.4

Determination of Contributions for the Year 1994

The value of one contribution unit has been fixed at 49,668 francs by the Council (documents C/27/15, paragraph 28(ii) and Annex VI).

Basis of Contributions (francs)	Number of Units	Amount due per State (francs)	Number of States*	Total (francs)
2,334,396	5	248,340	5	1,241,700
	4	-	-	-
	3	149,004	1	149,004
	2	99,336	1	99,336
	1,5	74,502	5	372,510
	1	49,668	7	347,676
	0,5	24,834	5	124,170
	0,2	-	-	-
			<u>24</u>	<u>2,334,396</u>

Determination of Contributions for the Year 1995

The value of one contribution unit has been fixed at 53,641 francs by the Council (documents C/27/15, paragraph 28(ii) and Annex VI). The difference between the amount of the contributions as it appears in the report adopted by the Council and the amount indicated hereafter is due to the accessions of Argentina, Austria and Uruguay.

Basis of Contributions (francs)	Number of Units	Amount due per State (francs)	Number of States*	Total (francs)
2,623,045	5	268,205	5	1,341,025
	4	-	-	-
	3	160,923	1	160,923
	2	107,282	1	107,282
	1,5	80,462	6	482,772
	1	53,641	7	375,487
	0,5	26,820	5	134,100
	0,2	10,728	2	21,456
			<u>27</u>	<u>2,623,045</u>

* According to the classification set out in paragraph 3 of this document.

ANNEX A.5

Member States on December 31, 1995

Member State	Number of Contribution Units	Date on which State became Member
Argentina	0.2	December 25, 1994
Austria	1.5	July 14, 1994
Australia	1	March 1, 1989
Belgium	1.5	December 5, 1976
Canada	1	March 4, 1991
Czech Republic	0.5	January 1, 1993
Denmark	1.5	October 6, 1968
Finland	1	April 16, 1993
France	5	October 3, 1971
Germany	5	August 10, 1968
Hungary	0.5	April 16, 1983
Ireland	1	November 8, 1981
Israel	0.5	December 12, 1979
Italy	2	July 1, 1977
Japan	5	September 3, 1982
Netherlands	3	August 10, 1968
New Zealand	1	November 8, 1981
Norway	1	September 13, 1993
Poland	0.5	November 11, 1989
Slovakia	0.5	January 1, 1993
South Africa	1	November 6, 1977
Spain	1.5	May 18, 1980
Sweden	1.5	December 17, 1971
Switzerland	1.5	July 10, 1977
United Kingdom	5	August 10, 1968
United States of America	5	November 8, 1981
Uruguay	0.2	November 13, 1994

27 Member States (of which 24 contributors for the year 1994 and 27 for the year 1995)

Portugal*	-	October 14, 1995
Ukraine*	-	November 3, 1995

29 Member States (on December 31, 1995)

* contributions payable as from January 1996.

ANNEX A.6

Comparison of Income and Expenditure
of the 1992-93 and 1994-95 Bienniums

	1992-93 Biennium	1994-95 Biennium
1. INCOME		
Contributions	4,116,006	4,957,441
Publications	17,105	18,908
Other income	<u>211,504</u>	<u>199,870</u>
Total income	4,344,615	5,176,219
Withdrawal from the Reserve Fund*	-	<u>85,538</u>
Total income and transfers	<u>4,344,615</u>	<u>5,261,757</u>
2. EXPENDITURE		
Staff expenses	2,644,083	2,644,807
Missions	203,769	188,903
Third party travel	31,735	4,350
Conferences	104,718	96,284
Printing	82,390	90,372
Other contractual services	74,240	42,097
Rental of premises	113,334	123,563
Supplies and materials	7,334	8,558
Furniture and equipment	2,073	51,701
Other expenses	8,461	8,511
Common expenses	<u>1,191,281</u>	<u>1,306,076</u>
Total expenditure	4,463,418	4,565,222
Expenditures charged to the Reserve Fund*	-	<u>85,538</u>
Total expenditure and withdrawals	<u>4,463,418</u>	<u>4,650,760</u>
3. RESULTS		
Deficit drawn on the Reserve Fund	<u>(118,803)</u>	
Surplus transferred to the Reserve Fund:		<u>610,997</u>
	<u>4,344,615</u>	<u>5,261,757</u>

* In accordance with the decision of the Council (paragraph 6(ii) of document C/27/14), the development of the CD-ROM prototype for the computerized data base project was financed by withdrawals from the Reserve Fund.

ANNEX A.7

Comparison of Balance Sheets as of
December 31, 1993, and December 31, 1995

	<u>December 31, 1993</u>	<u>December 31, 1995</u>
ASSETS		
I. CASH ASSETS		
Swiss Bank Corporation, Current accounts	515,551	425,059
Swiss Confederation, Working capital fund Deposit account	354,165 222,963	386,665 602,846
II. ACCOUNTS RECEIVABLE		
Contributions outstanding	206,999	328,100
Sundry debtors	14,778	12,113
III. FUNDS IN TRUST	<u>92,343</u> <u>1,406,799</u>	<u>-</u> <u>1,754,783</u>
LIABILITIES		
I. ACCOUNTS PAYABLE AND PROVISIONS		
Sundry creditors	568,316	340,673
II. FUNDS IN TRUST	112,485	130,153
III. RESERVE FUNDS	371,833	897,292
IV. WORKING CAPITAL FUND	<u>354,165</u> <u>1,406,799</u>	<u>386,665</u> <u>1,754,783</u>

ANNEX A.8

Extrabudgetary Funds

I. Fund in Trust, Japanese Government

Balance carried forward from previous biennium	20,142	
Funds received:		
October 27, 1994	108,126	
October 20, 1995	108,126	
Bank interest	<u>2,293</u>	238,687
Expenditure:		
Seminars on the Protection of Plant Varieties:		
Beijing, China (September 15-17, 1993)	7,628	
Harbin, Xian and Nanjing, China (September 15-22, 1994)	41,681	
Indonesia, Malaysia, Pakistan and the Philippines (November 29 to December 8, 1994)	43,362	
Medan, Indonesia (December 5-7, 1995)	<u>94,208</u>	
	186,879	
Administrative support costs (13% on these expenditures)	<u>24,294</u>	<u>(211,173)</u>
Balance unspent as of December 31, 1995		<u>27,514</u>

II. Fund in Trust, JPO, Japanese Government

Funds received, June 28, 1995		139,730
Expenditures (salary, allowances, insurance premiums, missions, separation reserve, etc.)	64,090	
Administrative support costs (12% on these expenditures)	<u>7,691</u>	<u>(71,781)</u>
Balance unspent as of December 31, 1995		<u>67,949</u>

III. Fund in Trust, ODA (Overseas Development Administration), United Kingdom

Funds received, May 10, 1995		65,622
Expenditures (Plant Breeders Seminar, Pretoria, South Africa, May 3-5, 1995)	27,374	
Administrative support costs (13% on these expenditures)	<u>3,558</u>	<u>(30,932)</u>
Balance unspent as of December 31, 1995		<u>34,690</u>

ANNEX A.9

COMPARATIVE TABLE/1

STATEMENT OF INCOME AND EXPENDITURE AND CHANGES
IN RESERVES AND FUND BALANCES (Statement I)
for the period ending December 31, 1995
(Expressed in thousands of Swiss francs)

<u>Heading</u>	<u>General fund (and related funds)</u>	
	<u>Total</u>	
	<u>Period</u> 1994-1995	<u>Period</u> 1992-1993
INCOME		
Contributions	4,957	4,116
Other/Miscellaneous income		
Revenue producing activities	54	42
Funds received under inter-organization arrangements	16	14
Interest income	141	167
Other/Miscellaneous	8	5
TOTAL INCOME	5,176	4,344
EXPENDITURE	4,565	4,463
TOTAL EXPENDITURE	4,565	4,463
EXCESS OF INCOME OVER EXPENDITURE	611	(119)
Transfers to reserves	611	
Transfers from reserves	(86)	(119)
Other adjustments to reserves and fund balances	33	4
Reserves and fund balances at beginning of period	726	841
RESERVES AND FUND BALANCES, END OF PERIOD	1,284	726

ANNEX A.10

COMPARATIVE TABLE/2

STATEMENT OF ASSETS, LIABILITIES, AND RESERVES
AND FUND BALANCES (Statement II)
as of December 31, 1995
(Expressed in thousands of Swiss francs)

<u>Heading</u>	<u>General fund (and related funds)</u>	
	<u>Total</u>	
	<u>Period</u>	<u>Period</u>
	1994-1995	1992-1993
ASSETS		
Cash and term deposits	1,415	1,093
Accounts receivable		
Contributions receivable from member States	328	207
Inter-fund balances	-	92
Other	12	15
TOTAL ASSETS	1,755	1,407
LIABILITIES		
Contributions received in advance	27	4
Unliquidated obligations	30	14
Accounts payable		
Inter-fund balances	394	662
Other	18	1
Other funds and special accounts	2	-
TOTAL LIABILITIES	471	681
RESERVES AND FUND BALANCES		
Reserves at end of period	897	372
Working Capital Funds at end of period	387	354
TOTAL RESERVES AND FUND BALANCES	1,284	726
TOTAL LIABILITIES, RESERVES AND FUND BALANCES	1,755	1,407

ANNEX A.11

COMPARATIVE TABLE/3

STATEMENT OF CASH FLOW (Statement III)
for the period ending December 31, 1995
(Expressed in thousands of Swiss francs)

	Period 1994-1995	Period 1992-1993
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net excess (shortfall) of income over expenditure (Statement I)	611	(119)
(Increase) decrease in contributions receivable	(121)	251
(Increase) decrease in other accounts receivable	3	15
Increase (decrease) in contributions or payments received in advance	23	(41)
Increase (decrease) in unliquidated obligations	17	(56)
Increase (decrease) in accounts payable	17	(26)
less : Interest income	(141)	(167)
plus : Financial charges	1	1
NET CASH FROM OPERATING ACTIVITIES	410	(142)
CASH FLOWS FROM INVESTING AND FINANCING ACTIVITIES:		
(Increase) decrease in inter-fund balances receivable*	92	311
Increase (decrease) in inter-fund balances payable*	(269)	(338)
Increase (decrease) in balances on funds and special accounts	35	4
less : Interest income	141	167
plus : Financial charges	(1)	(1)
CASH FLOWS FROM INVESTING AND FINANCING ACTIVITIES	(2)	143
CASH FLOWS FROM OTHER SOURCES:		
Transfers from reserves	(86)	-
CASH FLOWS FROM OTHER SOURCES	(86)	-
NET INCREASE (DECREASE) IN CASH AND TERM DEPOSITS	322	1
CASH AND TERM DEPOSITS, BEGINNING OF PERIOD	1,093	1,092
CASH AND TERM DEPOSITS, END OF PERIOD	1,415	1,093

[Annex B follows]

* Between the different accounting entities (in particular WIPO and the Funds in Trust)

C/30/4
Annex B

Swiss Federal Audit Office
944.0.1.19/95
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3003 Berne, July 12, 1996

INTERNATIONAL UNION FOR THE PROTECTION OF NEW VARIETIES OF PLANTS,
GENEVA

1994-95 Biennium

Auditor's Report

GENERAL

Terms of Reference

1. Pursuant to Article 25 of the International Convention of December 2, 1961, as revised in 1978, the Council of the International Union for the Protection of New Varieties of Plants (UPOV), at its twenty-seventh ordinary session held in Geneva on October 29, 1993, renewed the mandate of Switzerland as auditor up to and including the year 1997 (paragraph 16 of document C/27/14).
2. The Swiss Government entrusted to me, as Deputy Director of the Federal Audit Office, the task of auditing the accounts of UPOV. I entrusted several qualified colleagues of the Federal Audit Office with carrying out intermediate checks during the period and, in the month of June 1996, with auditing the accounts as of December 31, 1995, at the headquarters of the International Bureau in Geneva.

Information received

3. I wish to express my satisfaction with the obliging manner in which Mr. P. Favatier, Director of the Finance Division of the World Intellectual Property Organization (WIPO), responsible for keeping the UPOV accounts, and his staff kindly provided us with all the information and the documents needed for our work. Furthermore, in the course of their auditing, assistants had regular meetings with Mr. T.A.J. Keefer, Controller and Director of the Budget and Finance Department of WIPO.

Nature and scope of the audit

4. The audit related to entries concerning the 1994-1995 biennium in the income and expenditure accounts, the financial statements and the items appearing in the balance sheet as of December 31, 1995. Our examinations were carried out according to generally accepted auditing standards and principles and with due regard to the checks carried out by the internal auditor of WIPO. Auditing was carried out at the same time as that of WIPO and the Unions it administers in view of the fact that the payment, entry and internal control procedures are identical.

1994-1995 BUDGET AND RESULTS

Budget for the biennium

5. The budget for the 1994-1995 biennium adopted by the Council at its twenty-seventh ordinary session in Geneva on October 29, 1993 (paragraph 13 of document C/27/14) was as follows:

	<u>Francs</u>
- Income	4,949,500.00
- Expenditure	<u>4,949,500.00</u>
- Forecast result	0.00
	<hr/>

Results of the biennium

6. The result of the accounts for the 1994-1995 biennium is as follows:

	<u>Francs</u>
- Income	5,176,219.00
- Expenditure	<u>4,565,222.00</u>
- Payment to the reserve fund	610,997.00
	<hr/>

Expenditure

7. The figures relating to expenditure during the 1994-1995 biennium, which were the subject of the audit, shown in Annex 1 of this report, correspond to those of the accounts. Expenditure includes, amongst other things, an amount of 1,306,076 francs corresponding to the participation of UPOV in services provided by WIPO during the period under review, in accordance with Article 2 of the Agreement of November 26, 1982, between WIPO and UPOV.

8. Charges for the biennium period are less than the budgeted amount by 384,278 francs, or 7.76% (1992-1993: 1.1%). For more details on this subject, I refer the reader to the "notes concerning main variations between the budget and accounts" in the UPOV Financial Report.

Balance sheet as of December 31, 1995

9. The total of the balance sheet of UPOV as of December 31, 1995, amounted to 1,754,783 francs.

10. The balance sheet which was audited is attached as Annex 2.

11. The cumulative expenditure of ongoing projects shown as assets in the balance sheet as of December 31, 1993, under the item "funds in trust" have been deducted from the contributions paid to the Union by the providers of the funds. As of December 31, 1995, the amount of 130,153 francs in the item "funds in trust" shown as liabilities in the balance sheet therefore represents the net situation of the Union with regard to third parties.

12. On a recommendation by the Consultative Committee, the Council approved (paragraph 6(ii) of document C/27/14) the proposal to finance the production of a prototype CD-ROM up to an amount of 100,000 francs by means of a withdrawal from the reserve fund. As of December 31, 1995, the total of two invoices paid from that fund amounted to 85,538 francs.

13. Observations of minor importance that arose during the audit of the accounts were discussed with those responsible and do not call for any special comment.

AUDIT CERTIFICATE

14. I have examined the financial statements of the International Union for the Protection of New Varieties of Plants (UPOV) in Geneva for the financial period ending December 31, 1995.
15. My examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as I considered necessary under the circumstances.
16. The financial statements present fairly the financial position as at the end of the period and the results of its operations for the period then ended.
17. The accounting principles were applied on a basis consistent with that of the preceding financial period.
18. In all essential points, the transactions were in accordance with the financial regulations and the instructions of the deliberative authority.

F. Faessler
Deputy Director
FEDERAL AUDIT OFFICE OF
THE SWISS CONFEDERATION
(Auditor)

Annexes:

1. Accounts and result of the 1994-1995 biennium
2. Balance sheet as at December 31, 1995

Comparison of Income and Expenditure
of the 1992-93 and 1994-95 Bienniums

	1992-93 Biennium	1994-95 Biennium
1. INCOME		
Contributions	4,116,006	4,957,441
Publications	17,105	18,908
Other income	<u>211,504</u>	<u>199,870</u>
Total income	4,344,615	5,176,219
Withdrawal from the Reserve Fund*	<u>-</u>	<u>85,538</u>
Total income and transfers	<u>4,344,615</u>	<u>5,261,757</u>
2. EXPENDITURE		
Staff expenses	2,644,083	2,644,807
Missions	203,769	188,903
Third party travel	31,735	4,350
Conferences	104,718	96,284
Printing	82,390	90,372
Other contractual services	74,240	42,097
Rental of premises	113,334	123,563
Supplies and materials	7,334	8,558
Furniture and equipment	2,073	51,701
Other expenses	8,461	8,511
Common expenses	<u>1,191,281</u>	<u>1,306,076</u>
Total expenditure	4,463,418	4,565,222
Expenditures charged to the Reserve Fund*	<u>-</u>	<u>85,538</u>
Total expenditure and withdrawals	<u>4,463,418</u>	<u>4,650,760</u>
3. RESULTS		
Deficit drawn on the Reserve Fund	<u>(118,803)</u>	
Surplus transferred to the Reserve Fund:		<u>610,997</u>
	<u>4,344,615</u>	<u>5,261,757</u>

* In accordance with the decision of the Council (paragraph 6(ii) of document C/27/14), the development of the CD-ROM prototype for the computerized data base project was financed by withdrawals from the Reserve Fund.

Comparison of Balance Sheets as of
December 31, 1993, and December 31, 1995

	<u>December 31, 1993</u>	<u>December 31, 1995</u>
ASSETS		
I. CASH ASSETS		
Swiss Bank Corporation, Current accounts	515,551	425,059
Swiss Confederation, Working capital fund Deposit account	354,165 222,963	386,665 602,846
II. ACCOUNTS RECEIVABLE		
Contributions outstanding	206,999	328,100
Sundry debtors	14,778	12,113
III. FUNDS IN TRUST	<u>92,343</u> <u>1,406,799</u>	<u>-</u> <u>1,754,783</u>
LIABILITIES		
I. ACCOUNTS PAYABLE AND PROVISIONS		
Sundry creditors	568,316	340,673
II. FUNDS IN TRUST	112,485	130,153
III. RESERVE FUNDS	371,833	897,292
IV. WORKING CAPITAL FUND	<u>354,165</u> <u>1,406,799</u>	<u>386,665</u> <u>1,754,783</u>

[End of Annexes and of document]