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| Meeting on the Development of an electronic application form  Tenth Meeting Geneva, October 27, 2017 | UPOV/EAF/10/3  Original: English  Date: April 19, 2018 |

REPORT

adopted by the Meeting on the Development of an electronic application form

Disclaimer: this document does not represent UPOV policies or guidance

# Welcome and opening

The tenth meeting on the development of an electronic form (EAF/10 meeting) was opened and chaired by Mr. Peter Button, Vice Secretary-General of UPOV, who welcomed the participants in Geneva and those who participated in the meeting by means of electronic conference.

The list of participants is reproduced in Annex I to this report.

# Approval of the agenda

The meeting adopted the draft agenda as proposed in document UPOV/EAF/10/1 Rev.

# Developments concerning the electronic application form project

The meeting considered document UPOV/EAF/10/2 “Developments concerning the Electronic Application Form” and received a presentation by the Office of the Union on the latest developments in relation to the electronic form, a copy of which is reproduced in Annex II to this document.

## Name

The participants noted that the Council at its fifty-first ordinary session held in Geneva on October 26, 2017 agreed with the new name for the EAF tool as “UPOV PRISMA” (Plant variety data Routing Information System using Multilingual Application forms) and the following logo:



## Versions of the EAF

The participants noted that the current version of the EAF was Version 1.1. It was reported that the next version (Version 2.0) of UPOV PRISMA (EAF) was planned to be released beginning of 2018.

### Version 1.1

#### 

#### Participating UPOV members

The participants noted that the following participating PVP Offices and crops were supported in EAF Version 1.1:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Authority | Soya Bean | Lettuce | Apple fruit varieties | Rose | Potato | Total |
| Argentina | 🗸 | - | 🗸 | 🗸 | 🗸 | 4 |
| Australia | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Chile | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| China | - | 🗸 | - | 🗸 | - | 2 |
| Colombia | - | - | - | 🗸 | - | 1 |
| France | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Kenya | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Netherlands | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| New Zealand | - | 🗸 | 🗸 | 🗸 | 🗸 | 4 |
| Norway | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Republic of Moldova | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Switzerland | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Tunisia | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| Turkey | 🗸 | 🗸 | 🗸 | 🗸 | 🗸 | 5 |
| United States of America | 🗸 | 🗸 | - | - | 🗸 | 3 |
| Uruguay | 🗸 | - | 🗸 | - | 🗸 | 3 |
| 16 | 13 | 13 | 13 | 14 | 14 |  |

#### Languages

The participants noted that all webpages and items (questions) for all application forms and technical questionnaires for all participating PVP Offices were available in English, Chinese, French, German and Spanish (“navigation languages”).

The participants noted that EAF Version 1.1 generated application forms and technical questionnaires in the languages required by the participating PVP Offices (“output form languages”). In Version 1.1, the output form languages were English, French, German, Spanish, Chinese, Norwegian, Romanian and Turkish.

The participants noted that the information needed to be completed by the applicant in an acceptable language for the PVP Office concerned, although answers selected from drop-down lists (e.g. characteristics and states of expression) would be automatically translated for the navigation languages.

#### Style sheet for the application form

11. The participants noted that, where requested by PVP Offices, it would be possible to have a customized format for the application form to be received by the PVP Office (e.g. PVP Office logo) if the relevant information was provided according to a specified format.

### Version 2.0

#### Participating UPOV members

The participants noted that the following UPOV members had expressed their intention to participate in Version 2.0 of UPOV PRISMA (EAF) (Circular E-17/132):

| Authority | | currently participating in Version 1.0 or 1.1 | intention to participate in Version 2.0 | Anticipated crop coverage in Version 2.0 |
| --- | --- | --- | --- | --- |
| Argentina | AR | 🗸 | 🗸 | Apple Fruit Varieties, Potato, Rose, Soyabean and Wheat, Barley, Maize, Grapevine |
| Australia | AU | 🗸 | 🗸 | All genera & species |
| Bolivia (Plurinational State of) | BO |  | 🗸 | Rice, wheat |
| Canada | CA |  | 🗸 | All genera & species excluding algae, bacteria and fungi |
| Chile | CL | 🗸 | 🗸 | All genera & species |
| China | CN | 🗸 | 🗸 | Lettuce, Rose |
| Colombia | CO | 🗸 | 🗸 | Rose, Carnation, Alstroemeria, Chrysanthemum, Gypsophila |
| European Union | QZ |  | 🗸 | Apple Fruit Varieties, Lettuce, Potato, Rose, Soyabean |
| France | FR | 🗸 | 🗸 | All genera & species |
| Georgia | GE |  | 🗸 | Maize, Wheat, Field Bean, French Bean, Apple (fruit varieties), Pear, Barley, Oats, Potato, Cherry (Sweet Cherry), Raspberry, Tomato, Peach, Hazelnut, Blackberry, Soya Bean, Sunflower, Walnut, Blueberry, Chick-Pea, Lentil |
| Japan | JP |  | 🗸 | to be confirmed |
| Kenya | KE | 🗸 | 🗸 | All genera & species |
| Mexico | MX |  | 🗸 | 87 selected crops |
| Netherlands | NL | 🗸 | 🗸 | All genera & species |
| New Zealand | NZ | 🗸 | 🗸 | All genera & species |
| Norway | NO | 🗸 | 🗸 | All genera & species |
| Paraguay | PY |  | 🗸 | Soyabean |
| Republic of Moldova | MD | 🗸 | 🗸 | Maize, Wheat, Pea, Barley, European Plum, Tomato, Grapevine, Sweet Pepper, Hot Pepper, Paprika, Chili, Sunflower, Walnut, Apple Fruit Varieties, Lettuce, Potato, Rose, Soyabean |
| Switzerland | CH | 🗸 | 🗸 | All genera & species |
| Tunisia | TN | 🗸 | 🗸 | All genera & species |
| Turkey | TR | 🗸 | 🗸 | All genera & species |
| United States of America | US | 🗸 | 🗸 | Lettuce, Potato, Soyabean and Wheat |
| Uruguay | UY | 🗸 | 🗸 | All genera & species |
| Total |  | 16 | 23 |  |

## Crops/species

The participants noted that the three possible approaches for including crop/species for participating members of the Union, would be:

### Approach 1: UPOV Technical Questionnaire (TQ)

The TQ in UPOV PRISMA would be identical to the TQ in the adopted UPOV Test Guidelines (TGs). For crops/species for which there is no adopted UPOV TGs, the TQ in UPOV PRISMA would be based on the structure of the TQ in document TGP/7 “Development of Test Guidelines”.

### Approach 2: Customized characteristics

The TQ in UPOV PRISMA would be the same for all crops (non crop-specific) except for “characteristics of the variety” (Section 5 of the UPOV TQ or equivalent) and “similar varieties and differences from these varieties” (Section 6 of the UPOV TQ or equivalent)). The characteristics in the TQ in UPOV PRISMA would be:

1. UPOV TG characteristics,
2. Authority specific characteristics
3. Free text information

### Approach 3: Customized TQ

The TQ in UPOV PRISMA would contain crop-specific sections other than those specified in Approach 2.

The participants noted that according to the approach, the number of crop and species that could be covered for each authority in future versions of the tool would be different. For Approach 1, all crops could be easily covered. For Approaches 2 and 3 considerably more time would be needed and new crops would be added according to available resources and the degree of customization that was required.

## Functionalities

### Breeding Scheme

The participants noted that the breeding scheme section in Version 2.0 of the tool would be available with a pre-defined list of options. Other options might be considered for development in a subsequent version.

### Novelty

The participants noted that for novelty requirements, each participating authority should indicate, if appropriate, which one(s) of the supported crops were considered by that authority to be vines or trees in terms of novelty. The participants noted that, by default, 4 years would be used in the system.

### Scope of plants

The participants noted that for the definition of what was considered to be a “plant” (e.g. in relation to fungi, algae, bacteria), the tool would reflect the information in GENIE database on the basis of the information provided by the relevant UPOV member in document C/51/6.

## Financing

The participants noted that a proposal for the financing of the EAF had been made to the Consultative Committee at its ninety-fourth session, held in Geneva, on October 25, 2017 and, agreed by the Council at its fifty-first ordinary session, held in Geneva on October 26, 2017 (see document “Report” C/51/22). It noted, in particular, that the UPOV Council had agreed that the EAF could be made free of charge for an introductory period.

## Communication

In relation to communication, the participants noted that:

1. at the launch of the EAF, on January 9, 2017, a webpage had been created for the EAF, available at: <http://www.upov.int/upoveaf>, containing all necessary information to access and use the EAF;
2. at the launch of the EAF, the Office of the Union had informed breeders’ organizations and PVP Offices on the availability of the system (see Circulars E-17/007, E-17/008 and E-17/009), also inviting them to inform all their relevant stakeholders;
3. the following communication materials had been developed and transmitted to requesting UPOV members and breeders’ organizations (still available on demand):
   * posters and roll-up banners in English, Spanish and Chinese,
   * flyers in English, French, Spanish and Chinese,
   * a series of tutorials (in English), also posted on the UPOV website, with subtitles in French, Spanish, Arabic, Chinese, Japanese and Korean;
4. 5 meetings (including online sessions & webinars) had been organized for individual applicants or groups of applicants upon request;
5. presentations had been made at the following meetings: ISF congress, EAPVP Forum, ESA congress, AOHE Annual meeting and SAA congress;
6. a LinkedIn page had been created (<https://www.linkedin.com/showcase/24973258/>);
7. the Office of the Union had invited PVP Offices to disseminate the information on the availability of the EAF tool to potential users (e.g. breeders, representatives, agents, etc.) and to add a link to the EAF on their own websites (see Circular E-17/138);
8. briefing sessions in English, French and Spanish had been organized at the fringes of the UPOV sessions held in Geneva in October 2017 (see Circular E-17/139).

In relation to communication plan for 2018, the participants agreed that the following elements should be developed:

* targeted communication to potential users of the UPOV EAF (e.g. agents, representatives, breeding companies, breeders’ associations);
* training sessions (in situ and online);
* participation in international breeders’ events (ISF, AOHE, CIOPORA, ASTA…);
* updated communication materials (posters, flyers, tutorials) with the new name and logo and the new coverage of crops and countries;
* press articles;
* update of the UPOV EAF PBR webpage with new testimonials from breeders and PVP Offices;
* inclusion of information in existing UPOV and UPOV members’ training programs.

# Date of next meeting

The next meeting of the EAF (EAF/11 meeting) was agreed to be held in Geneva on the morning of March 28, 2018.

*This report was adopted by correspondence.*

[Annexes follow]

UPOV/EAF/10/3

ANNEXE I / ANNEX I / ANEXO I

LISTE DES PARTICIPANTS / LIST OF PARTICIPANTS / LISTA DE PARTICIPANTES  
  
(dans l’ordre alphabétique des noms français des membres /   
in the alphabetical order of the French names of the Members /   
por orden alfabético de los nombres en francés de los miembros)

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[L’annexe II suit/

Annex II follows/

Sigue el Anexo II]

UPOV/EAF/10/3

ANNEX II / ANNEXE II / ANEXO II

*[See the PDF version / Voir la version PDF / Veáse la versión en PDF]*

[End of Annex II and of document/

Fin de l’Annexe II et du document/

Fin del Anexo II y del documento]